



2018-2021 SECTOR MEDIUM TERM DEVELOPMENT PLAN (SMTDP)

**OF
THE OFFICE OF THE ATTORNEY-
GENERAL AND MINISTRY OF
JUSTICE**

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ABBREVIATION

AAPs	Annual Action Plans
ADR	Alternative Dispute Resolution
AESL	Architectural Engineering Service Limited
AG	Attorney General
AMA	Accra Metropolitan Assembly
BoG	Bank of Ghana
CLR	Council for Law Reporting
CMS	Electronic Case Management Systems
CP	Coordinated Programme
CSTC	Civil Servant Training Centre
EOCO	Economic and Organized Crime Office
FIC	Financial Intelligence Center
FWSC	Fair Wages Salary Commission
GBA	Ghana Bar Association
GCNET	Ghana Community Network
GIMPA	Ghana Institute of Management and Public Administration
GIPC	Ghana Investment Promotion Center
GoG	Government of Ghana
GRA	Ghana Revenue Authority
GSGDA	Ghana Shared Growth and Development Agenda
GSS	Ghana Statistical Service
IGF	Internally Generated Fund
ISSER	Institute of social Statistical and Economic Research
LAS	Legal Aid Scheme
LRC	Law Reform Commission
M & E	Monitoring and Evaluation
MDAs	Ministry, Departments and Agencies
MOF	Ministry of Finance
MOJ	Ministry of Justice
MOJAGD	Ministry of Justice and Attorney-General's Department
MTDP	Medium-Term Development Plan
MTNDPF	Medium-Term National Development Policy Framework
NCCE	National Commission on Civic Education
NDPC	National Development Planning Commission
NITA	National Information Technology Agency
OAGMOJ	Office of the Attorney-General and Ministry of Justice
OHCS	Office of the Head of Civil Servant
PoA	Programme of Action
POCC	Potentials, Opportunities, Constraints and Challenges
PPA	Public Procurement Agency
PPME	Policy, Planning, Monitoring and Evaluation

PPRAD	Public
PSC	Public Services Commission
PWD	Public Works Department
RGD	Registrar-General Department
RSIM	Research, Statistic and Information Management
SDGs	Sustainable Development Goals
SMTDP	Sector Medium Term Development Plan
SSNIT	Social Security and National Insurance Trust
UNDP	United Nation Development Programme
UNICEF	United Nation International and Children Emergency Fund
VRCC	Volta Region Coordination Council

EXECUTIVE SUMMARY

The Office of the Attorney-General and Ministry of Justice (OAGMoJ) was established by Executive Instrument (EI) 28 Civil Service (Ministries) Instrument 2017. OAGMoJ has the mandate of ensuring peace, stability, promoting the administration of justice, rule of law and transparency; defending the Republic of Ghana locally and abroad in civil suits against the State and prosecuting all cases on behalf of the State. OAGMoJ is also responsible for drafting legislation and providing legal education; and for the formulation of policies, supervision and monitoring of the programmes of the departments and agencies under the Ministry and evaluate their performance and to ensure equality of access to justice and treatment before the law for all.

The vision of the Ministry is to be an efficient and accessible system of justice exhibiting highest standards of professionalism and engendering a high degree of public trust and confidence. The mission is to provide a legal and policy framework within which legal services are efficiently and effectively delivered to ensure justice for all. Core values that underpin the Ministry's work include transparency, accountability, probity, integrity, competence, maintaining high standards of excellence, no tolerance for corruption, respect for due process, professionalism and team work.

The purpose of the Sector Medium-Term Development Plan (SMTDP) is to operationalise the vision and mission of the Ministry through programmes, sub-programmes and activities which will be implemented over the period 2018-2021. The plan builds on the successes and addresses the challenges of its immediate predecessor – the Ghana Shared Growth and Development Agenda (GSGDA II), which was implemented over the period 2014-2017.

The entire process of preparing the SMTDP was done in consultation with the National Development Planning Commission (NDPC) - in accordance with Sections 1, 10 and 11 of the National Development Planning (System) Act, 1994 (Act 480). The SMTDP was prepared through a participatory process. Sector Medium-Term Development Plan Preparation Committee (SMPC) was constituted in line with the 2018-2021 SMTDP preparation guidelines. The SMPC consisted of the Chief Director, Heads of the Directorates, Heads of Agencies and Departments, Public Relations Officers and other Officers in charge of budget, M&E and research. A one-day inception meeting was organised for the SMPC, the sector Minister and Deputies Ministers with technical support from NDPC. The aim was to brief participants on the guidelines for the preparation for the 2018-2021 SMTDP and to get their buy-in. The SMPC then set out to work

and a draft plan was submitted and reviewed by the NDPC. The necessary corrections were effected and re-submitted to the NDPC for consideration.

This 2018-2021 SMTDP is presented in six chapters. Chapter one presents the performance review and profile of the Ministry and its agencies. It describes the vision, mission, functions and core values of the Ministry. It also presents data and information on the sector's performance review based on the programmes and projects under the thematic areas of the SMTDP under the Ghana Shared Growth and Development Agenda (GSGDA II), 2014-2017 to ascertain progress made and lessons learnt. The chapter also analysed current development issues facing the sector, institutional capacity needs as well as implications of cross-cutting issues such as biodiversity, climate change and environment, migration, gender equality, employment, poverty, inequality and social protection, science, technology and innovation for the sector. The chapter ends with a summary of key development issues identified under the performance review and the situation analysis linked to its corresponding thematic areas. Some of the development issues identified include absence of linkage between pay and productivity in public service; weak link between the medium term policies/plan and the budget; weak enforcement of copyright laws; inadequate access to affordable and timely justice; weak institutional capacity to fight corruption; poor coordination between the Attorney-General's Office; high perception of corruption in the public sector; low public awareness of legal aid services to the citizens; and citizens reluctance to report incidence of crime.

Chapter two introduces the development issues for 2018-2021. These issues identified from the performance review and situational analysis were prioritised and appropriately linked to the relevant development dimensions (i.e., economic development; and governance, corruption, and public accountability) in the national Medium-Term National Development Policy Framework (MTNDPF) for 2018-2021. These issues were subjected to the analysis of the Potentials, Opportunities, Constraints and Challenges (POCC) in order to prioritise them to ensure that those with the most impact are selected and focused on. After an impact analysis of the prioritised issues, it was evident that the issues have a positive impact on the socio-economic development of the nation. For example, addressing the revenue leakages and loopholes; empowering anti-corruption institutions to effectively carry out their activities; effective implementation of the Public Financial Management Act; and addressing the issue of high cost of justice and improving the court

proceeding among others would ensure that the needed resources are available to government for use in the development of the nation and ensure access to justice and thus reduce the spate of indiscipline and unrest in the country.

Chapter three presents the development projections, goals, adopted objectives and strategies of the Ministry and its agencies for the period of the SMTDP, 2018-2021. The projections are derived from the main outputs and targets set in Programmes of Action which are based on the historical sector development trend analysis, increased sector policy targeting, efficient use of available development resources, commitment to achieve sector development goals and objectives of this Plan, enhanced institutional capacity for improved service delivery, and high level of political commitment to sector/national development. The development projections for the 2018-2021 OAMJO Plan are classified under the Ministry of Justice, Attorney General Office, Registrar General's Department, Legal Aid Scheme, Law Reform Commission, Council for Law Reporting, Economic and Organised Crime Office, Copyright Office and General Legal Council (Ghana School of Law). The chapter further outlines the adopted goals, policy objectives and strategies that would guide the Ministry in implementing programmes and projects to be pursued within the period, 2018-2021. The national MTNDPF identifies four strategic goals for the period of the policy framework, 2018-2021. Based on the key development issues identified during the sector's performance review and in line with the mandate and functions of the Ministry, two of the goals have been adopted, namely: Maintain a stable, united and safe society; and Build a prosperous society.

Chapter four provides information on the development programmes and sub-programmes for 2018-2021 and it links to the adopted objectives and strategies. It also outlines the programme of action for 2018-2021 linked to the programme based budgeting and indicative financial plan for the plan period. the programmes of the Ministry include management and administration, law administration, management of economic and organized crimes while the sub-programmes consist of general administration, legal aid scheme, and promotion of rule of law. To achieve these, the medium-term priority policies, programmes and projects are anchored on the following adopted objectives and strategies: ensure improved fiscal performance and sustainability, develop a competitive creative arts industry, enhancing capacity for policy formulation and coordination; promoting access and efficiency in delivery of justice; promoting the fight against corruption and

economic crimes. Some of the adopted strategies include improving inter-agency and cross-sectoral legal coordination; and pursuing an effective campaign for attitudinal change. Others include strengthening capacity of research and statistical information management systems of MDAs; strengthening operation of the Alternative Dispute Resolution (ADR) system to ensure speedy administration of justice; expanding and strengthening judicial services training institutions for Judicial personnel, police CID and prosecutors; ensuring passage of the Right to Information and Witness Protection Bills, establish and operationalise an Office of the Special Prosecutor; and strengthening the Copyright Office and its related agencies.

The indicative financial plan shows the current and future financial plan of the Ministry. The Ministry is expected to earn an amount of GH¢ 592,724,947 for the four-year budget period, and the funding is to come from government of Ghana (GOG), internal generated fund (IGF) and a fraction of the revenue is expected to come from Donor. An amount of GH¢ 392,911,432.89 is expected to come from GOG, GH¢ 199,790,310.00 from IGF and GH¢ 23,205.00 from Donor. The financial plan also indicated the four broad programmes run by the Ministry as well as the break down to run those programmes with, Law Administration taking an amount of GH ¢ 216,957,200.89, Legal education GH¢ 231,280,000.00 Management and Administration GH ¢ 82,181,250.00 and Management of Economic and Organized Crime GH¢ 62,306,497.00. The Ministry intends to invite institutions to sponsor their future programmes through proposal writing and also intend to explore the option of charging institutions who will be provided with legal services to help the Ministry run its programmes.

Chapter five outlines the 2018-2021 development operations (Annual Action Plan) to be executed by the Ministry. It establishes a direct linkage with the adopted NMTDPF goals, the programmes and sub-programmes, planned activities, their location, timeframe and plan implementation partners. It also provides some set of indicators in order to assess progress during implementation. Some of the activities under the management and Administration/General Administration programme include among others, continuation of the construction of the Law House, automate the records system of the Ministry, train administrative staff in records management, monitoring and evaluation, ICT, research methods, accounting, auditing, scheme of service, etc. Others include conduct one research on policy and socio-economic issues in justice delivery annually, monitor and evaluate the implementation of the SMTDP, undertake a nationwide audit of the

Ministry and also evaluate performance of agencies under the Ministry. Under Law Administration/Promotion of rule of Law programme, the activities consist of representation of the State in Civil Litigation in court, representation of the State in Criminal prosecution, review of contracts on behalf of the State and also provide training for attorneys on legal programs locally and internationally. The Law Administration/ Copyright and Entity Administration programmes, intend to undertake the following activities: Improving the online application process to ease the registration of businesses/Companies, enroll 2,000 law students by 2021, full implementation of electronic records management systems, conduct inspection of companies, etc. The Law Administration/Legal Aid delivery programme has activities such as establish district offices, recruit and retain 10 lawyers, 20 mediators and 10 administrative staff, foster and maintain effective working relationship with legal aid providers, and transform Legal Aid into a Commission.

Chapter six presents the monitoring and evaluation processes to be utilised in the plan implementation. It provides the indicators for monitoring, the process of data collection and analysis, reporting arrangements and communication strategies. The chapter also highlights participatory monitoring and evaluation arrangements for the plan period. Some of the indicators that would show progress/achievement of the programmes and projects at the Ministry of Justice include; change in level of implementation of SMTDP, percentage of records automated, automation of records system, percentage of sector policy framework completed, number of monitoring and evaluation conducted, number of Research on policy and socio-economic issues in justice delivery conducted, percentage of research outcomes implemented. Also indicators of achievement of programmes for the Office of the Attorney-General include; percentage of corruption cases for which prosecutions has been initiated, number of corruption cases prosecuted by the Attorney-General Department, number of corruption cases prosecuted by the Special Prosecutor, and percentage of corruption cases investigated, among others.

The overall outcome for the implementation of the SMTDP is to ensure that the Justice Sector facilitates the growth of the economy; and position justice sector institutions to support constitutional democratic governance and the rule of law in Ghana and in accordance with international best practice.

CHAPTER ONE

1.0 PERFORMANCE REVIEW/PROFILE/CURRENT SITUATION/BASELINE

1.1 INTRODUCTION

The Office of the Attorney-General and Ministry of Justice (OAGMoJ) was established by Executive Instrument (EI) 28 Civil Service (Ministries) Instrument 2017. OAGMoJ has the mandate of ensuring peace, stability, promoting the administration of justice, rule of law and transparency; defending the Republic of Ghana locally and abroad in civil suits against the State and prosecuting all cases on behalf of the State. OAGMoJ is also responsible for drafting legislation and providing legal education; and for the formulation of policies, supervision and monitoring of the programmes of the departments and agencies under the Ministry and evaluate their performance and to ensure equality of access to justice and treatment before the law for all.

This chapter focuses on the Office of the Attorney-General and Ministry of Justice profile and current situation. It presents the vision, mission, functions and core values for its establishment. The chapter further reviews the performance of the Ministry and its Agencies under the GSGDA II (2014-2017). The analysis of the sector's existing situation takes into consideration current development issues facing the sector, institutional capacity needs as well as analysis of cross-cutting issues such as biodiversity, climate change and environment; poverty, inequality and social protection; migration; gender equality; among others. The analysis of these issues examined their inherent risks/challenges and opportunities and implications for the sector's new Medium-Term Development Plan (MTDP). The review of the profile and the performance is to enable the Ministry identify challenges or issues during the period 2014-2017 that may have implications for the 2018-2021 plan period. The chapter ends by documenting lessons learnt and key development issues that need to be addressed in the MTDP, 2018-2021.

1.2 VISION, MISSION, FUNCTIONS AND CORE VALUES

The vision, mission, functions and core values of the Office of the Attorney-General and Ministry of Justice are presented as follows:

1.2.1 VISION

An efficient and accessible system of Justice exhibiting highest standards of professionalism and engendering a high degree of public trust and confidence.

1.2.2 MISSION

Provide a legal and policy framework within which legal services are efficiently and effectively delivered to ensure Justice for all.

1.2.3 FUNCTIONS:

The Ministry is responsible for the formulation of policies, supervision and monitoring of the programmes of activities of the departments and agencies under the Ministry and evaluate their performance and to ensure equality of access to justice and treatment before the law for all.

The Mandate of the Attorney-General as provided for under article 88 of the Constitution, [article 88, clause 1-6] are:

- To provide legal advice to the Government.
- To initiate and conduct all prosecutions of criminal offences.
- To initiate and conduct all civil litigations, for and on behalf of the State and have audience in all courts in Ghana.
- The Attorney-General is also responsible for drafting and vetting of legislation (both substantive and subsidiary) for and on behalf of State Institutions.

Other Departments and Agencies under the Ministry have the following functions:

- To provide professional Legal education and ensure high standards of professional conduct of Lawyers.
- To prevent and detect organised crime and generally to facilitate the confiscation of the proceeds of crime.
- To produce and publish Ghana Law Reports and Review of Ghana Law to strengthen the capacity of lawyers and judges.
- To provide free legal services to the indigents and vulnerable and resolve conflicts among them through mediation.
- To implement copyright and copyright related laws and regulations and provide for copyright administration.
- To conduct research and make recommendation for the reform of Laws in the Country.
- To undertake the registration of Businesses, Marriages, protection of Industrial Property Rights and Administration of Estates.

1.2.4 CORE VALUES:

- Transparency
- Accountability
- Probity
- Integrity
- Competence
- Maintaining High Standards of Excellence
- No Tolerance for Corruption
- Respect for due process
- Professionalism

- Team work

1.2.5 PROCESS OF PREPARING THE FRAMEWORK

The entire process of preparing the SMTDP was done in consultation with the National Development Planning Commission (NDPC) - in accordance with Sections 1, 10 and 11 of the National Development Planning (System) Act, 1994 (Act 480). The SMTDP was prepared through a participatory process, using the 2018-2021 SMTDP preparation guidelines, Sector Medium-Term Development Plan Preparation Committee (SMPC) was constituted. The SMPC consisted of the Chief Director, Heads of the Directorates, Heads of Agencies and Departments, Public Relations Officers and other Officers in charge of budget, M&E and research. A one-day inception meeting was organised for the SMPC, the sector Minister and Deputies Ministers with technical support from NDPC. The aim was to brief participants on the guidelines for the preparation for the 2018-2021 SMTDP and to get their buy-in. The SMPC then set out to work and a draft plan was submitted and reviewed by the NDPC. The necessary corrections were effected and re-submitted to the NDPC for consideration.

1.3 SECTOR PERFORMANCE REVIEW (GSGDA II, 2014 - 2017)

The performance review is based on the programmes and projects adopted for implementation in the Ministry's MTDP under GSGDA II, 2014-2017. The review is to enable the Ministry ascertain progress made and lessons learnt in respect of implementation of the Ministry's MTDP, 2014-2017.

Tables 1 below indicates the level of implementation and performance of the Ministry, its Departments and Agencies during the plan period, 2014 – 2017.

Table 1.1: Summary performance of OAGMoJ from 2014 to 2017

Office of the Attorney-General and Ministry of Justice (Head Office)

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
Thematic Area: Transparent, Responsive and Accountable Governance							
Policy Objective: Enhance public confidence in justice delivery and administrative systems							
2014	Management and Administration	RSIM	Create awareness on the functions of the A-G's Department to all Key Stakeholders.	No Clients Service Unit	Establish clients service unit	Clients service Unit established and operationalized	Fully implemented
2015					Organize staff durbars	One (1) Staff durbar held and 1 newsletter published	Fully implemented
2016					Meet the press	3 Meet the press, 1 newsletter published	Fully implemented
2017					Publish annual newsletters	Yet to be published	Inadequate funds and lack of commitment on the part of Management
2014		GENERAL ADMINISTRATION	Organize periodic cross-sectoral meetings and Workshops.	No cross-sectoral meetings held	Hold four (4) meetings	No meeting held	Due to constraining time schedules of Heads of Departments
2015					Hold four (4) meetings	One (1) meeting held	On-going
2016					Hold four (4) meetings	One (1) meeting held	On-going
2017					Hold four (4) meetings	No meeting held	Due to constraining time schedules of Heads of Departments
2014		PPME	Monitor and evaluate the activities of Departments and Agencies	No Monitoring exercise conducted	Conduct four (4) monitoring exercises	One (1) Monitoring exercise conducted	On-going
2015					Conduct four (4) monitoring exercises	Two (2) Monitoring exercises conducted	On-going
2016					Conduct four (4) monitoring exercises	Two (2) Monitoring exercise conducted	On-going
2017					Conduct four (4) monitoring exercises	Two (2) Monitoring exercise conducted	Fully Implemented
2014		F&A	Periodic maintenance of existing equipment		Four (4) equipment maintained	Ten(10) equipment maintained	Fully Implemented

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2015				Six (6) steel cabinets repaired	Three (3) equipment maintained	Fifteen (15) equipment maintained	Fully Implemented
2016					Two (2) equipment maintained	Eight (8) equipment maintained	Fully Implemented
2017					Four (4) equipment maintained	Ten (10) equipment maintained	Fully Implemented
2014			Renovate existing offices and bungalows	Cape Coast, Bolgatanga and Sunyani offices renovated	Four (4) offices or bungalows renovated	Five (5) bungalows and One(1) Office renovated	Fully Implemented
2015					Three (3) offices or bungalows renovated	Two (2) Offices renovated	On-going
2016					Two (2) offices or bungalows renovated	Three (3) Office (Burglar proving) done	Fully Implemented
2017					Four (4) offices or bungalows renovated	No renovation done yet	Due to inadequate funds

Office of the Attorney-General

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
Thematic Area: Transparent, Responsive and Accountable Governance							
Policy Objective: Enhance public confidence in justice delivery and administrative systems							
2014	Law Administration	PPME	Organise periodic meetings with the Departments and Agencies on the feedback of the monitoring exercise.		Hold four (4) meetings	No Meeting held	Due to constraining time schedules of Heads of Departments
2015					Hold four (4) meetings	One (1) Meeting held	On-going
2016					Hold four (4) meetings	No Meeting held	Due to constraining time schedules of Heads of Departments
2017					Hold four (4) meetings	No Meeting held	Due to constraining time schedules of Heads of Departments
2014		F&A	Complete Law House		50% completed	No work done	Inadequate funds stall the process
2015					65% completed	No work done	Inadequate funds
2016					75% completed	Off-site glazing works began	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2017			Procure desktop computers and accessories		95% completed	Off-site glazing works on-going	On-going
2014					Procure 10 computers	No desktop procured	Inadequate funds
2015					Procure 10 computers	60 Desktops, 60 UPS and 30 Printers	Fully Implemented
2016					Procure 10 computers	No desktop procured	Inadequate funds
2017					Procure 10 computers	No desktop procured	Inadequate funds
2014			Procure laptops	Procure 3 laptops	No Laptop procured	Inadequate funds	
2015				Procure 3 laptops	No Laptop procured, 5 donations from the Chinese Gov't	Fully Implemented	
2016				Procure 2 laptops	No Laptop procured	Inadequate funds	
2017				Procure 1 laptop	No Laptop procured	Inadequate funds	
Policy Objective: Improve Access To Affordable And Timely Justice							
2014	Law Administration	Promotion of Rule of Law	Complete 3 on-going bungalows in districts with high courts.	Some office building exist	Complete three (3) new office buildings in districts with high courts	Office building not completed	Inadequate funds
2015					Complete three (3) new office buildings in districts with high courts.	Office building not completed	Inadequate funds
2016					Complete three (3) new office buildings in districts with high courts.	Office building not completed	Inadequate funds
2017					Complete three (3) new office buildings in districts with high courts.	Office building not completed	Inadequate funds
2014			Renovate 3 Regional offices	Some office building exist	Renovate regional office in Sunyani	Regional office renovated	Fully implemented
2015					Renovate regional office in Cape Coast	Regional office renovated	Fully implemented
2016					Renovate regional office in Bolegatanga.	Regional office renovated	Fully implemented
2017					-	-	-

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2014			Complete e-Library project	Infrastructure in place but Software not procured	Purchase software to complete the e-library project.	software purchased not	Inadequate funds
2015					Purchase software to complete the e-library project.	software purchased not	Inadequate funds
2016					Purchase software to complete the e-library project.	software purchased not	Inadequate funds
2017					-	-	-
2014			Provide 350 Laptops for Attorneys and 50 for Administrative Staff.	N/A	Purchase 120 laptops for attorneys and administrative staff.	Laptops purchased not	Inadequate funds
2015					purchase 140 laptops for attorneys and administrative staff	Laptops purchased not	Inadequate funds
2016					purchase 140 laptops for attorneys and administrative staff	Laptops purchased. not	Inadequate funds
2017					-	-	-
2014			Procure Law Books (E.g. Ghana Law Reports and Review of laws	N/A	Procure law books	No law books have been procured.	Inadequate funds
2015					Procure law books	No law books have been procured.	Inadequate funds
2016					Procure law books	No law books have been procured.	Inadequate funds
2017					Procure law books	No law books have been procured.	Inadequate funds
2014			Establish Clients Service / Complaints Unit. Educate the Public on the existence and Activities of the Clients Service Unit.	Not in existence	-	-	-
2015					Establish client service/ Complaints Unit	The client service of the ministry has been established.	Fully implement
2016					-	-	-
2017					-	-	-
2014			Procure Tablet Devices for Heads of Departments and Regions	No tablets procured	Procure ten (10) tablet devices for head of departments at the region.	No device procured for the heads of department and regions.	Inadequate funds

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2015					Procure ten (10) tablet devices for head of departments at the region.	No device provided for the heads of department and regions.	Inadequate funds
2016					Procure ten (10) tablet devices for head of departments at the region.	No device provided for the heads of department and regions.	Inadequate funds
2017					-	-	-
2014			Develop a short and medium-term training plan	No training plan in place	Set up the PMU to work on the reform of the justice sector.	PMU has been set up	Fully implemented
2015					Source a consultant to develop the training plan.	Consultant sourced.	Fully implemented
2016					Complete the training plan.	Short term and medium-term plan developed	Fully implemented
2017					-	-	-
2014			Provide LAN and WAN for A-G's Department Nationwide	Head office LAN completed	Complete and operationalise LAN and WAN for A-G's Department Nationwide	No work yet done	Inadequate funds
2015					Complete and operationalise LAN and WAN for A-G's Department Nationwide	No work yet done	Inadequate funds
2016					Complete and operationalise LAN and WAN for A-G's Department Nationwide	No work yet done	Inadequate funds
2017					-	-	-
2014			Train Legal and Administrative Staff periodically.	N/A	Train 25 legal and administrative staff	Seven (7) administrative staff trained	Inadequate funds

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2015					Train 25 legal and administrative staff	Seven (7) administrative staff trained	Inadequate funds
2016					Train 25 legal and administrative staff	Seven (7) administrative staff trained	Inadequate funds
2017					Train 25 legal and administrative staff	-	On-going

Registrar-General's Department

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
Thematic Area: Ensuring and Sustaining Macroeconomic Stability							
Policy Objective: Improve Fiscal Revenue Mobilization and Management							
2014	Copyright and Entity Administration		Procure and Install CCTV cameras in the Offices and Compound.	No CCTV installed	Procure and install CCTV ten (10) in the office and compound	10 CCTV cameras procured and installed.	Fully implemented
2015					Procure and install CCTV cameras in the regional office	No CCTV cameras purchased	Inadequate funds
2016					Procure and install three (3) set of CCTV cameras in the headquarters.	No CCTV cameras purchased	Inadequate funds
2017					Procure and install one (1) set of CCTV camera in the regional offices	No CCTV cameras purchased	Inadequate funds
2014			Resource company inspectors to encourage business registrations	Company inspectors recruited	Procurement of office equipment	Office equipment procured	Fully implemented
2015					Train all company inspectors	All company inspectors trained	Fully implemented
2016					Procure vehicles for company inspectors	Vehicles not procured	Not implemented.

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2017					-	-	-
2014			Organise 3 meetings with the Ministry of Justice & Attorney General's Dept., MOF and other relevant state institution on increasing the service fees.	Meeting stakeholders	Organize three (3) stakeholders meeting on the bill to increase the service fee.	Three (3) stakeholders meeting organized on the bill to increase service fee.	Fully implemented
2015					Discuss with parliamentary select committee on the bill of service fee increment.	Parliamentary select committee met to discuss the bill of service increment fee.	Fully implemented
2016					The service fee bill sent to parliament for passage	Bill passed by Parliament into law	Fully implemented
2017					-	-	-
2014			Complete automation of the Registrar-General's Department	No baseline	Automate the operations of the registrar –general's department at the headquarters	Services of registrar-general's department at the headquarters fully automated	Fully implemented.
2015					Automate the operations of the registrar –general's department at the Kumasi office	Not automated yet	Inadequate funds
2016					Automate the operations of the registrar –general's department at the Sekondi office	Not automated yet	Inadequate funds
2017					Automate the operations of the registrar –general's department at the Koforidua office	Not automated yet	Inadequate funds
2014			Installation of electronic Records Management System	No baseline	Complete the installation of electronic records management system at the headquarters	Installation of electronic records management system completed	Fully implemented.

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2015					Complete the installation of electronic records management system at the headquarters	The installation of electronic records management system not completed.	Inadequate funds
2016					Complete the installation of electronic records management system at the headquarters	The installation of electronic records management system not completed.	Inadequate funds
2017					Complete the installation of electronic records management system at the headquarters	The installation of electronic records management system not completed.	Inadequate funds

Legal Aid Scheme

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
Thematic Area: Transparent, Responsive and Accountable Governance							
Policy Objective: Improve access to affordable and timely justice							
2014	Law administration/ Legal Aid	Legal Aid Services	Recruit and retain 10 lawyers, 20 mediators and 10 administrative staff	Lawyer 16 Mediation 40 ADM Staff 17	10 Lawyers 10 Administration and 20 Mediators	-	Inadequate funds
2015					10	-	Inadequate funds
2016					40	-	Inadequate funds
2017					-	-	-
2014			Procure 10 vehicles	Nil	10 vehicles	No vehicles procured	Inadequate funds
2015							
2016							
2017							
2014			Procure the services of 20 private legal practitioners to represent the vulnerable and excluded	Nil	29 Private Lawyers	25 private lawyers were procured	Ongoing
2015					-	-	Ongoing
2016					-	-	Ongoing
2017					-	-	Ongoing

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2014			Complete regional office building	Nil	Complete 10 regional office buildings	No regional office buildings completed	Inadequate funds
2015							
2016							
2017							
2014			Establish district offices	1	Establish two (2) district offices	No district office established	Inadequate funds
2015							
2016							
2017							

Law Reform Commission

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
Thematic Area: Transparent, Responsive and Accountable Governance							
Policy Objective: Improve access to affordable and timely justice							
2014	Law Administration	To promote Law Reform in the Country	Review of the Intestate Succession Bill	Final Report - Review of L111	Finalise review of bill	Review completed	Fully Implemented
			Review of the Property Rights of Spouse Bill	Final Report - New Law Act 22 of 1992 Constitution	Finalise review of bill	Review completed	Fully Implemented
2015			Scheme of Service	Final Report	Formulate and develop a human resource policy of the Commission	Final Document	Fully Implemented
			Develop Law of Torts (Occupier’s Liability)	No Law	Develop a Terms of Reference	Terms of Reference competed	Fully Implemented
2016			Develop Law of Torts (Occupier’s Liability)	No Law	Finalize Issue Paper	Issue paper completed	Fully Implemented
2017			Develop proposals on the Office of the Independent Prosecutor	Non-existing	Prepare Report	Final report	Fully Implemented

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
			Recommendations for the Amendment of Sections of the Criminal Offences Act 1960 (Act 29)	Criminal Offences Act (Act 29)	Prepare Report	Final report	Fully Implemented
			Decriminalization of Attempted Suicide	Criminal Offences Act (Act 29)	Prepare Report	Draft report	On-going

Council for Law Reporting

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
Thematic Area: Transparent, Responsive and Accountable Governance							
Policy Objective: Ensure an Efficient, Effective and Just Judicial System							
2014	Law Administration	Law Reports & Reviews	Reprint the Law Reports in a speedy and timely manner	NA	Reprinting of four thousand five hundred (4,500) out of stock <i>Ghana Law Reports</i>	Reprinted four thousand five hundred (4,500) copies out of stock <i>Ghana Law Reports</i>	Fully implemented
			Publish the Law Reports in a speedy and timely manner	NA	Publication of one thousand copies of the [2008-2009] 2 <i>Ghana Law Reports</i>	Published one thousand copies of the [2008-2009] 2 <i>Ghana Law Reports</i>	Fully implemented
			Invest in human resources with relevant modern skills and competencies	NA	Recruit five (5) Lawyers and one (1) Principal Proof Reader	Recruited five (5) Lawyers and one (1) Principal Proof Reader	Implemented but not in the MTDP
			Provision of conducive working environment	NA	Painting of interior of office building	Interior of the Council’s office building was painted	Implemented but not in the MTDP
			Provision of conducive working environment	NA	Procure eleven (11) air conditioners	Eleven (11) air conditioners procured	Fully implemented
			Provision of conducive working environment	NA	Refurbishment of interior of office building	Purchased four (4) sets of writing desks and twenty-four (24) office chairs; replacement of curtains in three (3)	Implemented but not in the MTDP

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
						offices, library and the Conference room. Replacement of carpets in two (2) offices	
			Provision of conducive working environment	NA	Construction of additional office room and replacement of library ceiling	Constructed one (1) office room and replaced the library ceiling	Implemented but not in the MTDP
2015			Invest in human resources with relevant modern skills and competencies	NA	Recruit two (2) Lawyers	NIL	Inadequate funds
			Arrange training for Lawyers	NA	Arrange training for ten (10) Lawyers	NIL	Inadequate funds
			Arrange attachment training for Lawyers	NA	Arrange attachment training for three (3) Lawyers	NIL	Inadequate funds
			Publication of Ghana Law Reports	NA	Publication of one thousand (1,000) copies of the [2006-2007] Ghana Law Reports	Selection of reportable judgments and preparation of manuscripts	Started but Suspended.
			Reprinting of out of stock Ghana Law Reports	NA	Reprinting of six thousand (6,000) out of stock Ghana Law Reports	Reprinted two thousand and five hundred (2,500) copies out of stock Ghana Law Reports	On-going
			Publication of Ghana Law Reports	NA	Publication of two thousand (2,000) copies of the [2010-2012] 1 & 2 Ghana Law Reports	Published one thousand copies of the [2010-2012] 1 Ghana Law Reports	On-going
			Publication of Journal	NA	Publication of five hundred (500) copies of the [2001-2005] Review of Ghana Law	Five hundred copies of the [2001-2005] Review of Ghana Law published	Fully implemented
			Publication of Journal	NA	Publication of five hundred copies of the	Collation/ gathering of articles, critiques and comments completed	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
					[2006-2010] Review of Ghana Law		
			Publication of Journal	NA	Publication of five hundred copies of the [2011-2015] Review of Ghana Law	Collation/ gathering of articles, critiques and comments completed	On-going
			Publication of Ghana Law Reports	NA	Publication of Special Edition of the 2012 Election Petition	NIL	Suspended.
			Train staff	NA	Train eight (8) Administrative staff	NIL	Inadequate funds
			Train four staff	NA	Train three (3) finance and one (1) marketing staff	NIL	Inadequate funds
			Train six (6) other supporting staff	NA	Train security officers, drivers, storekeepers and sales officers	The Storekeeper and Sales Officer were trained	On-going
			Replacement of computers, laptops and accessories	NA	Replace twenty-two (22) computers, six (6) laptops and accessories	NIL	Inadequate funds
			Rehabilitation of the Council's office premises	NA	Rehabilitate office building and car park area	NIL	Inadequate funds
			Develop and maintain a website for the Council	NA	Provision and sale of electronic copies of the Council's publications on an online platform in order to expand marketing avenues and ultimately increase sales. To make news, programmes and activities of the Council easily accessible to the legal fraternity and the	Acquisition of domain name. Invitation and review of proposals from IT specialists.	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
					general public through the internet.		
			Rehabilitation of office building	NA	Rehabilitate front office and painting of exterior of office building	NIL	Inadequate funds
			Procurement of vehicles	NA	Purchase one (1) 4x4 Double cabin pick-up and two (2) saloon cars	NIL	Inadequate funds
			Procurement of air conditioners	NA	Purchase seven (7) air-conditioners	NIL	Inadequate funds
			Procurement of refrigerators	NA	Purchase two (2) refrigerators	NIL	Inadequate funds
2016			Reprint the Law Reports in a speedy and timely manner	Procurement process in progress	Reprint seven volumes (3,500) out of stock Ghana Law Reports at 500 copies each	Seven volumes at 500 copies each; totaling 3,500 out of stock Ghana Law Reports have been reprinted	Fully implemented
			Publish the Law Reports in a speedy and timely manner	Preparation of manuscripts completed	Publication of one thousand (1,000) copies of the [2010-2012] 2 GLR	Published one thousand (1,000) copies of the [2010-2012] 2 GLR	Fully implemented
			Publish the Law Reports in a speedy and timely manner	NA	Publication of one thousand (1,000) copies of the [2013-2015] 1 GLR	Preparation of head notes on selected judgments has been completed. Editing of manuscripts in progress.	On-going
			Publish the Review of Ghana Law in a speedy and timely manner	NA	Publication of five hundred (500) copies of the [2006-2010] Review of Ghana Law	Five hundred (500) copies of the Journal (Review of Ghana Law) has been published	Fully implemented
			Publish the Review of Ghana Law in a speedy and timely manner	NA	Publication of five hundred (500) copies of the [2011-2014] Review of Ghana Law	Collation/gathering of articles, critiques and comments in progress	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
			Recruit Lawyers and Court Reporters	NA	Recruit two (2) Lawyers and one (1) Court Reporter	NIL	Inadequate funds
			Invest in human resources with relevant modern skills and competencies	NA	Arrange attachment training for four (4) Lawyers	Gathering of information on training facilities in Common Law Jurisdictions	Inadequate funds
					Train eight (8) Administrative staff	NIL	Inadequate funds
					Train four (4) Finance and Marketing Staff	NIL	Inadequate funds
					Arrange training for fourteen (14) Lawyers	Gathering of information and initial preparation completed	Inadequate funds
					Train two (2) other supporting staff	NIL	Inadequate funds
			Purchase office items	NA	Procurement of stationery	Procurement process commenced. Processing of electronic transactions on GIFMIS platform completed	Suspended due to non-release of funds
			Rehabilitation of office building	NA	Rehabilitate office front desk area	NIL	Inadequate funds
			Rehabilitation of the Council's office premises	NA	Rehabilitate compound and car parking area	NIL	Inadequate funds
			Rehabilitation of office building	NA	Painting of exterior of office building	NIL	Inadequate funds
			Expand media for the publication and sale of the Ghana Law Reports and the Review of Ghana Law	Received proposals from IT firms	To develop and maintain a website for the Council	Review of proposals and discussions with IT experts	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2017			Developing of operational guidelines	NA	Preparation of a Strategic Plan for the Council	NIL	Inadequate funds
			Procurement of vehicles	NA	Purchase one (1) 4x4 vehicle	NIL	Inadequate funds
			Reprint the Law Reports in a speedy and timely manner	NA	Publication of 2,000 copies of the [2013-2015] 1&2 GLR	Preparation of manuscripts in progress	On-going
			To publish the <i>Review of Ghana Law</i> in a speedy and timely manner	NA	Publication of 500 copies of the [2011-2015] <i>Review of Ghana Law</i>	Preparation of manuscripts in progress	On-going
			To reprint the <i>Current Cases</i> in a speedy and timely manner	NA	To reprint two hundred (200) copies of <i>Current Cases</i>	Compilation of cases in progress	On-going
			Invest in human resources with relevant modern skills and competencies	NA	Arrange and train ten (10) lawyers and eight (8) Administrative staff	Gathering of information on training facilities and initial preparations ongoing	On-going
			Invest in human resources with relevant modern skills and competencies	Gathering of information on training facilities in Common Law Jurisdictions completed	Arrange attachment training for four (4) Lawyers	NIL	Inadequate funds
			Invest in human resources with relevant modern skills and competencies	NA	Recruit one (1) Proof-reader, one (1) Court Reporter and one (1) Driver	Recruited one (1) Proof-reader, one (1) Court Reporter and one (1) Driver	Fully implemented
			Invest in human resources with relevant modern skills and competencies	NA	Train three (3) Finance and one (1) Marketing Staff	NIL	On-going
			Procurement of vehicles	NA	Purchase one (1) 4x4 vehicle	NIL	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
			Expand infrastructure of the Legal System	NA	Rehabilitate compound and car parking area	NIL	On-going
			Purchase electric generator	NA	Procure one (1) electric generating set	NIL	On-going
			Installation of shelves	NA	Construct metal shelves in two (2) of the Council's warehouses	NIL	On-going
			Expand media for the publication and sale of the <i>Ghana Law Reports</i> and the <i>Review of Ghana Law</i>	NA	To develop and maintain a website for the Council	Review of proposals and discussions with IT experts	On-going
			Procurement of office equipment	NA	Procure two (2) photocopiers for the Council	NIL	On-going
			Developing of operational guidelines	NA	Preparation of Strategic Plan for the Council	Gathering of information. Commencement of procurement processes would be undertaken soon	On-going
			Procurement of office equipment	NA	Procure twenty-five (25) computers and its accessories	NIL	On-going
			Procurement of furniture and fittings	NA	Procure thirty (30) assorted furniture and fittings	NIL	On-going
			Procurement of air conditioners	NA	Purchase ten (10) air-conditioners	NIL	On-going
			Procurement of refrigerators	NA	Purchase two (2) refrigerators	NIL	On-going

Economic and Organized Crime Office

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
Thematic Area:							
Policy Objective: Promote Effective And Efficient Anti-Corruption Systems							
2014	Management And Organised Crime	Management And Organised Crime	Develop/Review framework to fight economic and organized crime	Act 804 in existence	-	-	-
2015					Amendment of portions of Act 804 to reflect current trends of international best practices in fighting organized crime.	Proposals made and drafting instructions forwarded to A-G's department for consideration	On-going
2016					-	-	-
2017					Act 804, Amended	Draft amendment of the EOCO Act is yet to be submitted to Standing Committee of Parliament	On-going
2014			Confiscate and Recover the proceeds of crime.	-	-	-	-
2015	<u>Confiscations:</u> \$460,606.00 £41,862.08 €161,931.28 ¢103,780.92 C\$11,980 <u>Recoveries:</u> \$523,302.75 €54,861.89 ¢1,918,538.70	Not readily ascertainable as they are based on the outcome of the Court cases					

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2016					Baseline + 4% increment	These amount of money has been recovered to government chest GH 12,473,214.37 USD 5167.31	On-going
2017					Baseline + 5% increment	GH¢ 44,072,087.25 has been recovered to the Government chest Four (4) confiscation secured	On-going
2015			Establish e-library to support investigations and research.	Established but not well resourced.	Connect internet for EOCO library.	Omeka Digital Library Manager has been installed on the Cent OS Server are currently under review. The technical specifications of the Digital Library Manager software are currently under review. review	On-going
2016					-	-	-
2017					-	-	-
2015			Build capacity and expertise in emerging crimes (Eg: asset tracking and recovery, money laundering and cybercrime).	In-House Training for 40 Staff. Foreign training for 36 staff.	a) 250 Officers to be locally trained (b) 40 Officers to be trained internationally	40 local training courses for 198 Officers 8 foreign training courses for 12 Officers	On-going
2016					a) 350 Officers to be locally trained (b) 70 Officers to be trained internationally	32 local courses for 406 Officers 6 foreign Courses for 7 Officers Total: 413	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2017					(a) 350 Officers to be locally trained (b) 70 Officers to be trained internationally	50 local courses for 287 Officers 11 foreign courses for 13 Officers	On-going
2015			Establish an appropriate forensic lab to aid investigations	None in existence	To procure and install modern forensic equipment for the lab.	Forensic tools such as wireless detective, cracking system, paraden mobile forensic suit have been procured to establish the lab.	Fully implemented
2016					Training Officers in the Technical Unit to be abreast with best practices in forensic investigations	Training on Digital Forensic laboratory building and procedures was organized for officers of the unit.	Fully implemented
2017					Forensic Lab upgraded to state of the art forensic laboratory in order to collect and process samples and preserve latent evidence to aid prosecution Certification of Officers of the Unit in order to testify in court as expert witnesses.	Forensic lab space provided but yet to installed with gadgets	Fully implemented
2015			Undertake measures to strengthen mutual legal assistance between local/foreign law enforcement institutions and the EOCO.	Effective co-operation with foreign countries. i.e. United States of America & United Kingdom	To get corresponding countries to letters respond promptly to request from Ghana, United Kingdom, Australia etc.	With the exemption from United State of America and United Kingdom, successful cooperation and responses from Norway, Australia, Canada, Spain and Nigeria.	On-going
2016					An effective mutual legal assistance delivery system to enhance effective delivery response to letters of request outside the jurisdiction.	Successful cooperation and responses from countries such as Norway, Australia, Canada, Spain and Nigeria etc. as well as sister security agencies in the country.	On-going
2017					To build and strengthen the links between our domestic and international agencies	STAAC, DFID, Association of Bankers, Ghana Revenue Authority, Financial	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
					and with current technology trace and discourage terrorism and its financing which pose a great threat to society globally. (e.g. Banking, Finance, intelligence)	Intelligence Centre, Police CID, Attorney General and Immigration Services have established strong collaboration to combat cybercrime issues.	
2015			Develop and operationalize code of discipline and code of ethics for EOCO staff.	None in existence	To complete draft document.	The proposed code of conduct was given to officers to study and has been forwarded to the Attorney General's Department.	On-going
2016			Develop and operationalize code of discipline and code of ethics for EOCO staff.	None in existence	Parliamentary approval of Condition of Service and Code of Conduct.	Officers have been given the opportunity to review the draft code of conduct and recommendation taken. The draft code of conduct reflecting recommendations has been submitted to Attorney General for study and subsequent submission for Parliamentary approval. The Professional and Ethical Standard Unit (PESU) has been established and running.	On-going
2017					To train Officers of PESU to develop knowledge in the conduct of investigations in unethical and professional misconduct	Drafted code of discipline embodied in drafted legislation yet to be presented to parliament.	On-going
2015			Develop and operationalize Intranet facility to enhance effective communications across the Office	Internet facility (UCOM)	Upgrade internet facility.	The Zimbra collaborative suite has been implemented. The private Automatic Branch Exchange (PABX) telephone system is installed. An active directory has been created and implemented.	On-going
2016					-	-	-
2017					-	-	-

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2015			Fight criminal activities connected to money laundering, insider-trading and market manipulation. Number of cases investigated	Total: 238 Completed / Terminated = 186 Ongoing= 46	250 cases estimated as target.	3 cases are awaiting for judgement and 45 cases are at different stages at the law court.	On-going
2016	Management And Organised Crime	Management And Organised Crime	Number of cases investigated	Total: 238 Completed / Terminated = 186 Ongoing= 46	To investigate 350 cases	218 Completed: 89 Ongoing: 124	On-going
2017					To investigate 350 cases	293 cases have been investigated Note: The Office is yet to receive Activity reports from the Regional Offices as well as other Units.	On-going
2016			Number of cases prosecuted	Nil	25 cases to be prosecuted	13 cases prosecuted Civil cases pending : 5	On-going
2017					To prosecute 40 cases	26 cases have been prosecuted A total of 18 (5 new cases + 13 cases from 2016) cases at various stages at the Court.	On-going
2015			Number of Court convictions secured	Nil	15	6 convictions secured and 18 cases pending	On-going
2017					10	2 convictions have been secured.	On-going
2017					20	Two (2) court convictions were secured	On-going
2015			Undertake public education programs to sensitize the public from falling prey to	Nil	To establish public education unit.	The public education has been created platform to commence educational programmes for second cycle institution from January 2016	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2017			financial and economic crimes		Organising lectures and seminars to target second cycle institutions whose products are more involved in cybercrime activities and other related Crimes	Educated and sensitized the public on the role of the office when it comes to fighting organized crime and how the public may assist the office as source of information.	On-going
2017					Interactive educational interventions with the MDAs and the Private Sector	SHS sensitization programme on prohibited cyber activities: twenty-one (21) second cycles schools were covered. The Office had talk show on mandate of the office on GBC 24 and Radio XYZ.	On-going

Copyright Office

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
Thematic Area: Enhancing Competitiveness of Ghana's Private Sector							
Policy Objective: Develop a competitive creative arts industry							
2014	Copyright and Entity Administration		Strengthen Copyright Office and its related institutions	Marrakesh Treaty Signed in the Kingdom of Morocco	Organize national stakeholders' workshop towards ratification of the Treaty	Three (3) workshops organized	On-going
				One (1) staff workshop done on Administrative Instructions in the Civil Service (Part 1)	To train officers in various fields by the end of the year	<ul style="list-style-type: none">• Training session held for Doc. & Research Officers and Secretarial staff on new registration forms• Training on Programme-based Budgeting for all staff• Staff training on new Performance Appraisal	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
						<ul style="list-style-type: none"> Training on Administrative Instructions (Part 2) 	
				Facility received from World Intellectual Property Organization for creation of electronic database on registered copyright works. Backlog data being captured	To complete capturing backlog data into the electronic database system	Information on all registered copyright works entered into the electronic database system.	Fully implemented
				Four (4) antipiracy exercises conducted	Conduct surveillances and antipiracy exercises nationwide throughout the year	Accra: Antipiracy exercises conducted in: Makola, Circle, Adabraka and Kasoa Kumasi: Surveillance done and antipiracy exercise conducted	On-going
			Undertake capacity building among stakeholders and the general public to sensitize them on copyright and related rights issues	Copyright education programmes done on GTV and Joy FM. Newspaper article on copyright registration published in Graphic Showbiz.	To participate in as many radio and TV programmes as possible to educate the public on copyright and related rights.	Public education programmes held in: Accra (GTV, ETV, TV Africa, Metro TV, TV3, Choice FM, Uniiq FM, Kumasi (Kessben FM, Hello FM) Tamale (Radio Justice, Radio Savannah) Sunyani: two (2) radio stations	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
				Publication of copyright magazine and brochures			
				None	Sensitize students in second-cycle institutions	Preliminary discussions held with some school authorities (e.g. Labone SHS)	On-going
			Develop a policy framework and enforce existing legal and regulatory framework for the development of the creative arts industry	None	Establish an entity that will be responsible for the management of the rights of visual artists	Discussions at the international level held in Senegal towards the conclusion of a treaty on artists resale rights	On-going
					Write to the Ministry of Justice to establish the Copyright Tribunal and provide technical assistance to the Tribunal when established	A memo was sent to the Ministry of Justice for consideration	
					Write to the Ministry of Justice to establish the Folklore Board	Folklore Board is yet to be established. The office currently has no Folklore Officer who will coordinate the affairs of the Board when formed	
			Promote research into the industry to establish data to inform evidence-based policy formulation	None	To conduct a study into the contribution of copyright-based industries to GDP	A national consultant identified but study could not take off	On-going
2015			Strengthen Copyright Office and its related institutions	Three workshops held for police and customs offices (Accra, Kumasi and Ho)	Hold a workshop in Sunyani for police and customs officers	One (1) regional workshop held in Sunyani	On-going
				None	Formally inaugurate Copyright Monitoring Team (CMT)	Monitoring Team inaugurated by the Hon. Attorney-General	Fully implemented

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
				Four (4) antipiracy exercises and surveillances conducted	Conduct surveillance and antipiracy exercises in five (5) areas where there is suspected infringing activity	Seven (7) antipiracy exercises conducted (4 by the Enforcement Unit of the Copyright Office and 3 by the CMT)	Fully implemented
				Marrakesh Treaty Signed in the Kingdom of Morocco	Submit Cabinet memo for approval towards ratification of the Treaty	Cabinet memo submitted to the Ministry of Justice	Fully implemented
				One (1) staff workshop done on Administrative Instructions in the Civil Service (Part 1)	Organize a training session for all staff	Staff training session held	Fully implemented
				Facility received from World Intellectual Property Organization for creation of electronic database on registered copyright works	Re-habilitate local area network (LAN) and intercom	Feasibility study conducted on LAN. Project cost estimate received. Maintenance of office intercom done. Rehabilitation of LAN yet to be done.	On-going
			Undertake capacity building among stakeholders and the general public to sensitize them on copyright and related rights issues	Copyright education programmes done on GTV and Joy FM. Newspaper article on copyright registration published in	Organise at least two (2) radio and TV programs monthly	Public education programmes done on TV Africa and Joy FM in Accra and Kessben FM in Kumasi	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
				Graphic Showbiz. Publication of copyright magazine and brochures.			
				None	Provide copyright education for five (5) second-cycle institutions	Copyright education done in six (6) schools (Labone SHS, La Presby SHS, OsuPresby SHS, Holy Trinity Cathedral SHS, Accra Academy SHS and Achimota SHS)	On-going
			Develop a policy framework and enforce existing legal and regulatory framework for the development of the creative arts industry	None	Hold two sensitization workshops on copyright for visual artists	Two workshops organized for stakeholders in the visual arts industry	On-going
					Recruit a Folklore Officer (who will coordinate activities of the National Folklore Board when formed)	Application for financial clearance was submitted. Clearance however was not given	On-going
					Follow-up on memo submitted to the Ministry of Justice for the establishment of the Copyright Tribunal	Follow-ups could not be made due to other equally important engagements	On-going
			Promote research into the industry to establish data to inform evidence-based policy formulation	None	Undertake a study into the contributions of copyright-based industries to GDP	Consultant engaged by World Intellectual Property Organization (WIPO). Study however, could not take off	On-going
2016			Strengthen Copyright Office and its related institutions	Three (3) regional workshops on copyright and related rights	Conduct 2 workshops for police and customs: one in Tema and one in Swedru in the Central Region	Two workshops successfully conducted in Tema and Swedru	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
				organized for police and customs officers (in Accra, Kumasi and Ho)			
				Four (4) antipiracy exercises and surveillances conducted	Undertake continuous and systematic antipiracy activities countrywide throughout the year	Eleven (11) antipiracy exercises conducted in Greater Accra and Central Regions	On-going
				One (1) staff workshop done on Administrative Instructions in the Civil Service (Part 1)	Train officers in various fields by end of year. To train officers in records management by PRAAD	Two (2) officers trained at GBC Training School. Two (2) Officers trained on the GIFMIS system. Training by PRAAD could not be done	On-going
				Marrakesh Treaty Signed in the Kingdom of Morocco	Seek Parliamentary approval for ratification of the Marrakesh Treaty by 31st December, 2016	Cabinet memo submitted received Cabinet approval. Memo however, could not get approval by Parliament before change of government.	On-going
			Undertake capacity building among stakeholders and the general public to sensitize them on copyright and related rights issues	Copyright education programmes done on GTV and Joy FM. Newspaper article on copyright registration published in Graphic Showbiz. Publication of copyright	1. To create more awareness through talk shows on radio and TV. 2. To develop short sketches for television broadcasting. 3. To revise brochures and copyright magazine	1. Series of copyright education programmes done on TV weekly for five (5) weeks. 2. A roundtable held for the media in collaboration with Microsoft Ghana on World IP Day (April 26, 2016). 3. Copyright Awareness Programme organized for the media in	On-going

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
2017				magazine and brochures.		collaboration with Microsoft Ghana. 4. Script for short sketches on television is ready. Production is yet to begin. 5. Brochures and magazine could not be revised	
				None	To undertake copyright education programmes in eight (8) second-cycle institutions	Copyright education programmes done in six (6) schools	On-going
			Strengthen Copyright Office and its related institutions	Marrakesh Treaty Signed in the Kingdom of Morocco	Hold consultative meetings with stakeholders concerning ratification of Marrakesh Treaty	Two (2) consultative meetings held with Ghana Blind Union and the Ghana Book Publishers Association (GBPA)	On-going
			Undertake capacity building among stakeholders and the general public to sensitize them on copyright and related rights issues	Copyright education programmes done on GTV and Joy FM. Newspaper article on copyright registration published in Graphic Showbiz. Publication of copyright magazine and brochures.	1. To receive delegates from Copyright Society of Malawi (COSOMA) on a study visit to Ghana 2. To hold an event for the media on the World IP Day, 2017	A three-day study visit held for delegates from COSOMA (from Apr 03-05, 2017) World IP Day, 2017 celebrated in collaboration with the Registrar-General's Department	Fully implemented

General Legal Council

Period	Programmes	Sub Programmes	Broad Project/Activity	Indicators			Remarks
				Baseline (2013)	MTDP Target	Achievements	
Thematic Area: Transparent, Responsive and Accountable Governance							
Policy Objective: Ensure and efficient, effective and just Judicial/Legal System in Ghana							
2014	Legal Education	Professional and Career Development	Train and Call to the Bar of newly qualified Lawyers	163	270	277	Fully Implemented
2015					250	221	On-going
2016					250	309	Fully Implemented
2017					265	Not yet Called	On-going
2014		Regulation of Professional Conduct of Lawyers	Receive and Investigate complaints filed against practicing lawyers	18	30 cases received	11 cases disposed off	On-going
2015					15	17	On-going
2016					25 cases received	21 cases disposed off	On-going
2017					30	7 Cases disposed-off so far	On-going
2014			Licensing of Lawyers	2,011	2,300	1,974	On-going
2015					2,300	2,214	On-going
2016					2,300	2,455	Fully Implemented
2017					2,500	1,785	On-going
2014			Licensing of Law Firms and Legal Departments	110	134	128	On-going
2015					200	202	Fully Implemented
2016					220	232	Fully Implemented
2017					240	105	On-going
2014		Commonwealth Legislative Drafting Course	Train draftsmen for law offices in Commonwealth African Member States	30	40	-	Not Implemented
2015					27	-	
2016					0	-	
2017					40	-	

1.4 LESSONS LEARNT FROM 2013-2017 SMTDP

The Ministry and its Departments and Agencies encountered many challenges during the period of implementation of the Sector Medium Term Development Plan (SMTDP), but those which are worthy of note are inadequate budgetary allocation, non-release of approved budgetary allocation and delay in the release of funds, inadequate staff strength, inadequate office accommodation, inadequate and obsolete office equipment and limited legal resource materials/facilities. The following sections give detail description of the challenges and how they impact on the Sector's programmes and projects:

1.4.1 Inadequate Budgetary Allocation and Delay in Release of Funds

The Sector has at the peak of its challenges the issue of inadequate budgetary allocation, non-release of approved budgetary allocation and late or delay in the release of funds. These results in slow implementation of work plans of the Sector. In view of this challenge, the Ministry, has decided to intensify follow-ups on its quarterly requests to the Ministry of Finance to ensure prompt releases.

1.4.2 Inadequate Staff

The Staff strength of the Ministry, its Departments and Agencies are generally low. The staff who are on retirement, posting, transfers as well as those who have been dismissed, resigned and deceased have not been replaced. A State Attorney handles a lot of cases at a given time, and this has created a situation where Attorneys are overworked. The Ministry, to address this situation, secured Financial Clearance to recruit fifty (50) state attorneys in 2017 to boost staff strength across the regions. Nevertheless, there is still a staff gap in the sector to execute its mandate and make legal services available throughout the country. In the next medium term, the Ministry will engage MoF in securing Financial Clearance to enable the Ministry to replace exiting staff.

1.4.3 Limited Office Accommodation

The Sector was faced with acute office accommodation challenges countrywide. The sector is struggling with limited office space which has resulted in overcrowding of both administrative and legal staff in some of the offices and congestion in the registries. The construction of a new Ministry office block which should accommodate the Ministry and other legal sector institutions (Legal Aid Scheme, Law Reform Commission) in Accra, had stalled for over ten (10) years. The Office of the Attorney-General (OAG) for instance, does not have its own buildings in the regions except in the Northern and Central Regions. The Staff members of the OAG in the remaining eight regions operate from offices allocated by the Regional Coordinating Council and some of the offices are in a deplorable state due to lack of renovation over the years. As a medium term measure, the Ministry is renovating a number of office buildings and residential bungalows in the regions.

1.4.4 Inadequate and Obsolete Office Equipment and Logistics

There is also inadequate provision of basic IT infrastructure, equipment and logistics such as computers, printers, scanners, photocopy machines and vehicles. The few available are old and inefficient. This makes it difficult to carry out assignments expeditiously.

All the Regional Offices of the Attorney-General and Ministry of Justice and its Agencies and Department do not have adequate basic office equipment such as office furniture, computers, scanners, air-conditioners, printers among others to work with.

In terms of technology, lack of IT support services results in delays in resolving technology hiccups and this adversely impacts on work delivery. There is irregular update of the antivirus software on the desktop computers, resulting in occasional data loss, freezing of computers and slow performance of the computers to execute commands.

It is, however, expected that through the eTransform Project and United States Agency for International Development (USAID)/Ghana Justice Reform Case Tracking System (CTS) project, some equipment will be provided to ameliorate the challenge of inadequate supply of office equipment, IT infrastructure and logistics in the medium term.

1.4.5 Limited Legal Resource Materials/Facilities

The Ministry is unable to keep electronic versions of existing laws. The situation delays the dissemination of information to the public and also limits the ability of the Ministry to conduct research quickly. The manual filing system currently in use due to lack of software for case management results in delays in delivery of assignments and obtaining responses on time. Lack of a well-stocked library facility for research also pose a serious challenge to the Ministry and its Agencies.

The eTransform Project will computerise the filing system to make tracking and retrieval of files easier in the medium term. Furthermore, the Ministry intends to procure soft copies of the Laws of Ghana and drafting software to enhance their operations.

Table 1.2: Total Releases from Government of Ghana

PERSONNEL EMOLUMENTS (wages and salaries)							
Year	Requested As planned	Approved As per ceiling	Released	Deviations		Actual Expenditure	Variance
	A	B	C	A-B	B-C	D	C-D
2014	-	53,424,024.00	41,412,614.87		12,011,409.13	41,388,337.67	24,277.20
2015	-	61,326,236.00	61,298,363.81		27,872.19	61,298,363.81	-
2016	-	55,711,019.00	45,350,369.61		10,360,649.39	45,350,369.61	-
2017	-	59,019,015.32	60,475,227.96		-1,456,212.64	60,475,227.96	-
CAPITAL EXPENDITURES/ASSETS							
2014	-	1,085,940.00	734,778.90		351,161.10	734,778.90	-
2015	-	1,250,000.00	1,081,643.67		168,356.33	1,081,643.67	-
2016	-	-	-		-	-	-
2017	-	12,000,000.00	821,310.00		11,178,690.00	821,310.00	-
GOODS AND SERVICES							
2014	-	2,060,581.00	805,312.18	-	1,255,268.82	828,716.37	- 23,404.19
2015	-	2,030,291.00	2,947,718.19	-	-917,427.19	2,947,718.19	-
2016	-	1,015,145.00	10,572,990.55	-	-9,557,845.55	10,572,990.55	-
2017	-	4,159,475.00	9,855,454.90	-	-5,695,979.90	9,855,454.90	-

Table 1.3: All Sources of Financial Resources for the MDAs Sources

Sources	2014			2015			2016			2017		
	Planned	Actual received	Variance	Planned	Actual received	Variance	Planned	Actual received	Variance	Planned	Actual received	Variance
GoG	56,570,545.00	42,952,705.95	13,617,839.05	61,326,236	65,327,725.67	-4,001,489.67	56,726,164.00	55,923,330.16	802,833.84	75,178,490.32	71,151,993.49	4,026,496.83
IGF				11,775,296	11,775,296.00		17,961,420	28,349,098.56	-	15,549,616.00	24,090,000.00	-8,540,384
DACF									10,387,678.56			
DDF								2,328,367.48	-			
UDG												
DPs												
GETFund												
Others (please, specify)								2,060,268.81	-			
Total	56,570,545.00	42,952,705.95	13,617,839.05	74,350,282	77,103,021.67	-4,001,164.00	74,687,584.00	88,661,095.01	-	90,728,106.32	95,241,993.49	-

1.5 Performance Analysis

The Ministry had envisaged undertaking a total of 235 activities under the 2014-2017 Sector Medium Term Development Plan (SMTDP). A further disintegration of the total number indicates the Office of the Attorney-General and Ministry of Justice (Head Office) having twenty (20) activities, with the Office of the Attorney-General as another cost centre having forty -seven (47). The Council for Law Reporting had the most number of activities with sixty-two (62) activities while the Economic and Organised Crime Office and the Copyright Office had twenty-eight (28) activities each. Again, the Registrar-General's Department had eighteen (18) activities whereas Legal Aid Scheme had ten (10) activities. The General Legal Council had fourteen (14) activities and the Law Reform Commission had the least number of activities with eight (8).

The implementation of all the above stated total number of 235 activities could not be realized due to some critical factors. The Office of the Attorney-General and Ministry of Justice (Head Office) implemented 10 activities out of 20 representing a 50% achievement while the Office of the Attorney-General also achieved 19.15% target by implementing 9 activities out of 47 activities. The Council for Law Reporting also implemented 12 activities out of 62 activities which represents a 19.35% achievement. The Registrar-General's Department also implemented 8 activities out of 18 activities, representing 44.44% implementation. The Legal Aid Scheme could not fully implement any of their activities out of their target of 10 activities. The General Legal Council achieved a 28.57% target by implementing 4 activities out of 14 whereas the Law Reform Commission also achieved 87.5% target by implementing 7 out of 8 activities.

In general, the Ministry fully implemented a total number of 59 activities out of the total number of 235 activities representing 25.11% target achievement. However, a total number of 102 activities are on-going representing a 43.40% of initiated

1.6 Analysis of Existing Situation

Presently, the Ministry's performance has been impeded by a couple of factors. These factors are prevalent in the institutional needs with mainly infrastructure, human resource, material and financial resources at the fore. This analysis seeks to draw out the challenges and suggest the urgently needed resources at the programme level.

Management & Administration; the Ministry (Head office) undertakes this programme through the General Administration and Finance, Policy planning monitoring & evaluation, Research, statistics and information management and Internal audit directorates. Currently, these directorates lack personnel to efficiently run their units. The few personnel available also lack adequate skills to perform their

duties efficiently. There is therefore the need to build staff capacity. Aside this, the equipment and logistics to work with are inadequate. There's persistent power outages, inadequate vehicles for dispatch and inadequate office accommodation for staff. The places of inconvenience are also in very deplorable conditions. It is equally important to provide adequate infrastructure as its absence largely affects the performance of all entities under this programme.

Law Administration; the challenges and needs identified under the Management & Administration is no different here. As this programme is undertaken by the Office of the Attorney-General, Legal Aid Scheme, Council for Law Reporting, Law Reform Commission, Registrar-General's Department and the Copyright office, the challenge lies mainly in the technical and infrastructure areas. The available attorneys to help promote the rule of law are inadequate. Besides, it is high time their expertise is sharpened in the wake of emerging aspects of the law. Most of them have not been trained both locally and internationally due to lack of funds. There is therefore the need to recruit more and train consistently for maximum productivity. The Registrar-General's Department and Copyright office also have limited coverage nationwide. Their presence is needed in all the regional capitals and districts to promote business and enhance economic livelihood. They need more staff and training programmes to expand the scope of operations.

Management of Economic and Organised Crime; the Economic and Organised Crime office (EOCO) undertakes this programme. In militating against the increasing cases of cybercrimes, money laundering and corruption, the staff of EOCO needs training in emerging economic crime areas. A very important activity being embarked by EOCO is sensitization of the public on economic crimes. However, due to inadequate funds the sensitization programme is not carried out to a large extent. The Office's forensic laboratory is not adequately equipped with advanced tools to aid in the forensic investigation of crimes. There is therefore the need to have a well-equipped modern forensic lab for an efficient investigation of corruption and economic crime cases.

Legal Education; the General Legal Council (Ghana School of Law) undertakes this fourth and last programme of the Ministry. At the moment, the school has three campuses with two in Accra and one in Kumasi. These facilities are also very limited in terms of the capacity intake of students. Aside the lecture rooms and library which are not well equipped with the necessary equipment, the location

of the Accra main campus does not create a conducive environment for serious studies as it is located in the central market. The school must have a serene environment for interrupted studies, a well-resourced library and lecture rooms with internet facilities to boost morale and attitude towards learning among students.

The analysis of sector's existing situation took into consideration current development issues facing the sector, institutional capacity needs as well as analysis of cross-cutting issues such as biodiversity, climate change and environment, migration, gender equality, poverty, inequality and social protection, science, technology and innovation (ICT), among others.

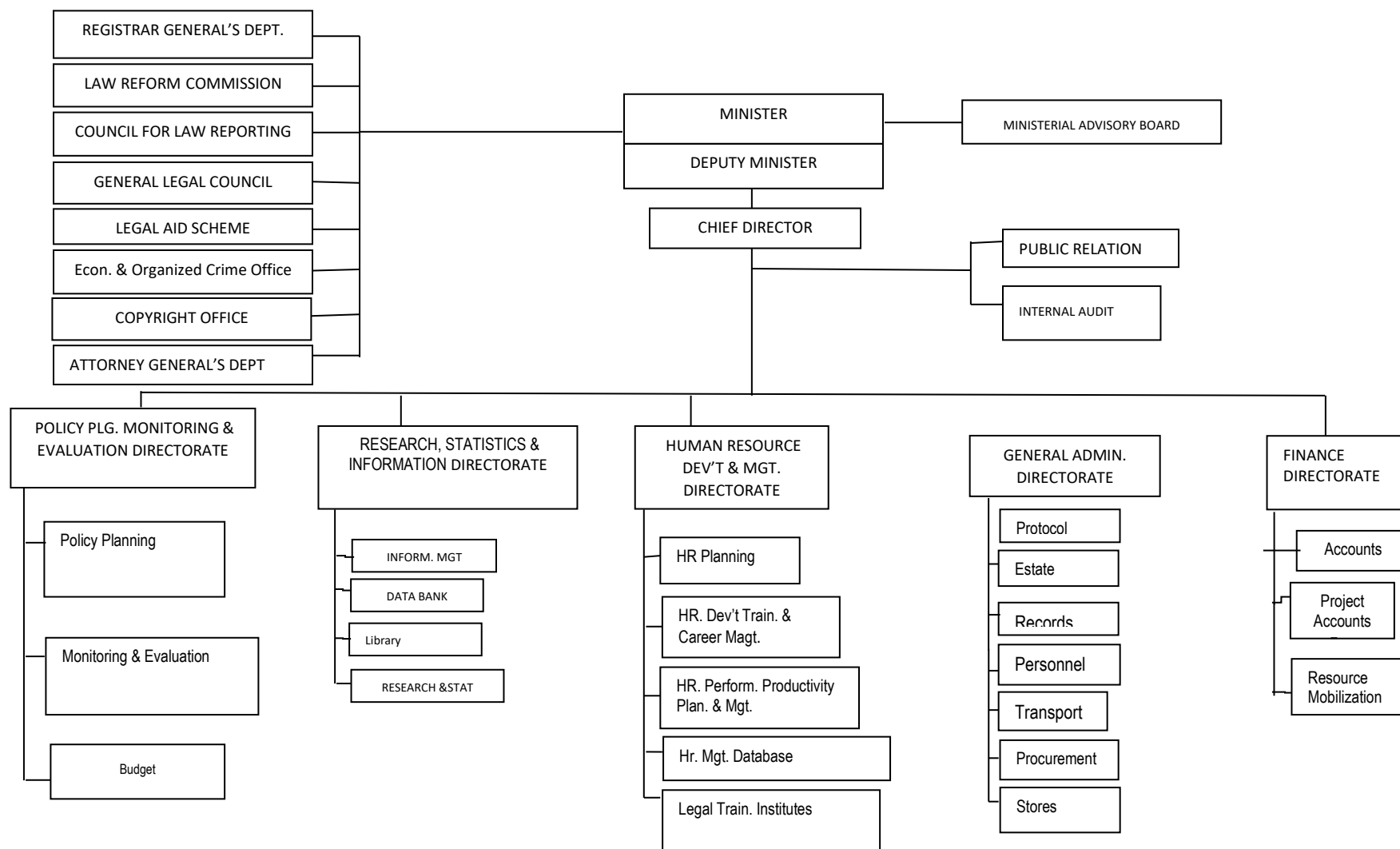
1.6.1 Institutional capacity

The Ministry of Justice and Attorney-General's Department headed by the Minister for Justice and Attorney-General is responsible generally for legal matters in relation to the exercise of the Executive Power and also in the case of exercise of the Legislative Power of the State responsible for rendering legal advice when requested, in relation to legislation and the drafting of legislation to give effect to policy decisions taken by government. Accordingly, it is responsible for the formulation of policy.

The departments and agencies under the Office of the Attorney General and Ministry of Justice are:

- The Attorney-General's Department (Legal Service)
- The Registrar-General's Department
- Council for Law Reporting
- Legal Aid Scheme.
- The Law Reform Commission
- Economic and Organised Crime Office
- The Copyright Office
- General Legal Council (Ghana School of Law)

Fig. 1.1 Organizational Chart of the Ministry



1.6.1.1 HUMAN RESOURCE CAPACITY

The current human resource capacity of the Office of the Attorney-General and Ministry of Justice and its Departments and Agencies is express in the table below. This tables shows every departments and agencies as well as the Ministry their current staff establishment and the established post.

Table 1.4: Staff Strength

GRADE	ESTABLISHMENT	NUMBER AT POST		TOTAL AT POST	VARIANCE	AGE DISTRIBUTION
		MALE	FEMALE			
OFFICE OF THE ATTORNEY-GENERAL AND MINISTRY OF JUSTICE						
ADMINISTRATIVE CLASS						
Chief Director	1	1	0	1	0	56-60
Director	4	0	0	0	4	
Deputy Director	4	0	2	2	2	46-55
Assistant Director I	4	0	0	0	4	
Assistant Director IIA	4	0	1	1	3	30-40
Assistant Director IIA	4	1	2	3	1	36-45
INFORMATION CLASS						
Senior Information Officer	1	1	0	1	0	30-40
Assistant Protocol Officer	1	1	0	1	0	30-40
Journalist	1	1	0	1	0	
PERSONNEL CLASS						
Chief Personnel Officer	1	0	0	0	1	-
Principal Personnel Officer	1	0	0	0	1	-
Senior Personnel Officer	2	0	0	0	2	-
EXECUTIVE CLASS						
Chief Executive Officer	4	0	0	0	4	-
Assistant Chief Executive Officer	5	7	4	11	-	30-45
Principal Executive Officer	20	6	7	11	9	30-45
Senior Executive Officer	5	1	1	2	3	30-40
Higher Executive Officer	5	2	2	4	1	30-45

GRADE	ESTABLISHMENT	NUMBER AT POST		TOTAL AT POST	VARIANCE	AGE DISTRIBUTION
		MALE	FEMALE			
Executive Officer	11	2	3	5	6	26-35
RECORDS CLASS						
Chief Record Officer	3	0	1	1	2	46-55
Principal Record Officer	4	1	0	1	3	46-50
Senior Record Officer	3	0	1	1	2	36-45
Record Officer	3	2	1	3	0	30-40
RECORDS CLASS						
Assistant Record Officer	-	1	1	2	0	26-35
STORES/ PURCHASING AND SUPPLY CLASS						
Principal Supply Officer	1	1	0	1	0	46-50
Principal Store Keeper	1	1	0	1	0	46-50
Store Keeper	9	0	0	0	9	26-35
LIBRARY CLASS						
Senior Librarian	1	1	0	1	0	30-40
Assistant Librarian	1	0	0	0	1	26-35
SECRETARIAL CLASS						
Senior Private Secretary	4	0	3	3	1	36-40
Private Secretary	5	0	1	1	4	36-40
Stenographer Secretary	4	0	4	4	0	36-40
Stenographer Grade I	4	0	4	4	0	26-35
Stenographer Grade II	6	0	12	12	-	26-35
Senior Typist	5	0	4	4	1	26-35
Typist Grade I	8	0	4	4	4	26-35
Typist Grade II	1	0	1	1	1	26-35
Data Entry Grade I	2	0	1	1	1	26-35
DRIVERS CLASS						
Yard Forman	5	3	0	3	2	46-50
Heavy Duty Driver	5	4	0	4	1	46-50
Driver Grade I	5	3	0	3	2	36-40
Driver Grade II	5	2	0	2	3	26-35
Driver Grade III	25	22	0	22	3	26-35
Dispatch Rider	2	1	0	1	1	26-35
SECURITY CLASS						

GRADE	ESTABLISHMENT	NUMBER AT POST		TOTAL AT POST	VARIANCE	AGE DISTRIBUTION
		MALE	FEMALE			
Chief Security Guard	5	0	0	0	5	46-50
Assistant Deputy Security Guard	5	0	0	0	5	36-40
Principal Security Guard	15	7	0	7	8	36-40
Senior Security Guard	-	5	0	5	-	26-35
Security Guard	-	2	0	2	-	26-35
Assistant Security Guard	-	3	0	3	-	26-35
WATCHMEN CLASS						
Night Watchmen	15	9	0	9	6	46-50
RECEPTION						
Receptionist	2	0	1	1	1	36-50
LABOURERS						
Labourers	25	17	0	17	8	36-50
RESEARCH CLASS						
Chief Research Officer	1	0	0	0	1	45-50
Principal Research Officer	2	0	0	0	0	-
Senior Research Officer	6	0	0	0	6	-
Research Officer	6	0	0	0	6	-
Assistant Research Officer	15	6	5	11	4	26-50
AUDIT						
Chief Internal Auditor	1	0	0	0	1	45-50
Principal Internal Auditor	1	1	0	1	0	-
Internal Auditor	2	2	1	3	-	36-40
ACCOUNTS CLASS						
Chief Accountant	1	0	1	1	0	45-50
Senior Accountant	3	0	1	1	2	36-40
Accountant	4	1	2	3	1	30-35
Principal Accountant Officer	2	0	1	1	1	30-35
Senior Accountant Officer	3	0	1	1	2	30-35
Junior Accountant Officer	2	0	0	0	2	26-35

GRADE	ESTABLISHMENT	NUMBER AT POST		TOTAL AT POST	VARIANCE	AGE DISTRIBUTION
		MALE	FEMALE			
TRANSPORT						
Assistant Transport Manager	1	0	0	0	1	-
Assistant Transport Officer	1	0	0	0	1	-
IT						
System Developing Manager	1	0	0	0	1	-
System Analyst	2	0	0	0	2	-
Assistant System Analyst	4	0	0	0	4	-
TOTAL	277			188		
LEGAL SERVICE						
OFFICE OF THE ATTORNEY-GENERAL						
Solicitor-General	1	0	1	1	0	46-55
Director, Public Prosecutions	1	0	1	1	0	46-55
Director, Legislative Drafting	1	0	1	1	0	46-55
Director Energy & Oil & Gas	1	0	1	1	0	46-55
Director, Lands & Environment	1	0	1	1	0	46-55
Copyright Administrator	1	0	1	1	0	55-60
Registrar-General	1	0	1	1	0	50-55
Chief State Attorney	40	10	15	25	15	50-60
Principal State Attorney	65	8	12	20	45	46-55
Senior State Attorney	65	17	38	55	10	40-45
State Attorney	85	10	33	43	42	35-40
Assistant State Attorney	85	10	27	37	48	35-40
Total	349	55	132	187	162	-

GRADE	ESTABLISHMENT	NUMBER AT POST		TOTAL AT POST	VARIANCE	AGE DISTRIBUTION
		MALE	FEMALE			
LAW REFORM COMMISSION						
Executive Director	1	0	1	1	0	55-60
Senior Legal Officer	1	1	0	1	0	40-45
Legal Officer	2	0	1	1	1	35-45
Senior Administrative Officer	1	0	0	0	1	
Senior Research Officer	1	1	0	1	0	35-40
Research Officer	1	0	0	0	1	35-45
Administrative Assistance	1	0	1	1	0	45-50
Internal Auditor	1	0	0	0	1	45-50
Finance Officer	1	1	0	1	0	40-45
Executive Officer	2	2	0	2	0	35-45
Executive Officer II	1	0	0	0	0	-
Secretary	1	0	1	1	0	40-45
Stenographer Secretary	1	0	1	1	0	55-60
Library Officer	1	0	0	0	1	-
Driver Grade I	1	1	0	1	0	45-50
Driver Grade II	1	0	0	0	1	35-34
Front Desk Officer	1	0	1	1	0	35-40
Office Keeper	1	0	1	1	0	30-40
TOTAL	20	6	7	13	6	

GRADE	ESTABLISHMENT	NUMBER AT POST		TOTAL AT POST	VARIANCE	AGE DISTRIBUTION
		MALE	FEMALE			
COUNCIL FOR LAW REPORTING						
Editor	1	-	1	1	0	55-60
Assistant Editor	1	-	1	1	0	40-50
Principal Law Reporter	0	0	0	0	0	-
Senior Law Reporter	2	2	0	2	0	30-40
Law Reporter	0	0	0	0	0	-
Assistant Law Reporter	7	4	2	6	1	30-40
Head of Administration & Board Secretary	1	1	0	1	0	30-35
Principal Internal Auditor	0	0	0	0	0	-
Senior Internal Auditor	1	0	1	1	0	30-35
Internal Auditor	1	0	0	0	1	-
Senior Marketing Officer	1	1	0	1	0	30-35
Marketing Officer	1	0	0	0	1	-
Senior Administrative Officer	1	0	0	0	1	-
Administrative Officer	1	0	1	1	0	26-35
Chief Court Reporter	1	0	0	0	1	-
Deputy Chief Court Reporter	1	0	0	0	1	-
Principal Court Reporter	1	0	0	0	1	-
Senior Court Reporter	1	0	1	1	0	30-40
Court Reporter	0	0	0	0	0	-
Chief Proof Reader	0	0	0	0	0	-
Deputy Chief Proof Reader	1	0	0	0	1	-
Principal Proof Reader	1	1	0	1	0	30-40
Senior Proof Reader	1	1	0	1	0	30-40
Proof Reader	1	0	0	0	1	-
Senior Sales Officer	0	0	0	0	0	-
Sales Officer	1	0	1	1	0	30-40
Senior Driver	1	0	0	0	1	-
Driver 1	2	2	0	2	2	30-45
Senior Security Officer	0	0	0	0	0	-
Security officer	6	0	0	0	6	26-40
Assistant Security officer	6	6	0	6	0	26-30
Senior Caretaker	0	0	0	0	0	-
Caretaker	2	2	0	2	0	26-30
TOTAL	41	18	8	30	-	-

GRADE	ESTABLISHMENT	NUMBER AT POST		TOTAL AT POST	VARIANCE	AGE DISTRIBUTION
		MALE	FEMALE			
LEGAL AID SCHEME HEAD OFFICE						
Executive Director	1	1	0	1	0	60-65
Deputy Executive Director (Operations)	1	0	0	0	1	50-55
Deputy Executive Director (F&A)	1	0	0	0	1	50-55
Principal Legal Aid Officer	1	0	0	0	1	40-50
Head of Admin/Board Sec	1	1	0	1	0	40-45
Director (Civil/Constitution)	1	0	0	1	1	45-50
Director (Public Defender)	1	0	0	1	1	45-50
Director (ADR)	1	0	0	1	1	45-50
Director (HR)	1	0	0	1	1	45-50
Senior Human Resource Officer	1	1	0	1	0	36-45
Senior Research and Monitoring Office	1	0	0	0	1	36-45
Chief Accountant	1	1	0	1	0	40-50
Principal Accountant	1	1	0	1	0	36-45
Accountant	2	1	0	1	1	30-40
Chief Accounts Officer	1	1	0	1	0	30-45
Principal Internal Auditor	1	0	0	0	1	-
Internal Auditor	1	1	0	1	0	30-40
Senior Public Relations Manager	1	0	0	0	0	30-45
Director Of Administration	1	1	0	1	0	40-50
Deputy Director of Administration	1	0	0	0	1	40-50
Assistant Administrative Officer	3	2	1	3	0	30-40
Administrative Assistant	2	2	0	2	0	30-40
Private Secretary	2	0	2	2	0	26-35
Procurement & Supply Chain Officer	1	1	0	1	0	26-35
Assistant IT Officer	1	1	0	1	0	26-35

IT/IM Officer	0	0	0	0	0	-
Stores	1	0	0	0	1	-
Librarian	1	0	0	0	1	-
Chief Driver	1	1	0	1	0	40-50
Senior Driver	1	0	0	0	1	-
Driver Grade	1	0	0	0	1	-
Easter Officer	1	0	0	0	1	-
Cleaner/ Sweeper	1	0	0	0	1	-
Senior Security Officer	0	0	0	0	0	-
Security Guard (Day Security)	1	0	0	0	1	-
Night Watchman	12	0	0	0	1	-
REGIONAL OFFICERS						
Regional Directors	10	2	2	6	4	50-60
Legal Aid Officer	10	4	2	4	6	30-45
Assistant Legal Aid Officer	20	6	3	11	9	30-40
ADR Officer	20	6	4	10	10	30-40
Assistant ADR Officer	20	3	3	14	6	30-40
Admin Officers/Admin Assistants	20	5	5	10	10	30-40
Private Secretary/Typists	10	4	2	4	6	26-40
Stenographer Secretary	10	0	4	4	6	30-40
Accountants	10	0	0	0	10	26-40
Principal/Chief Accounts Officer	5	0	0	0	5	30-40
Driver Grade 1& 2	10	3	0	3	7	26-40
Security Guard/Watchmen	10	4	0	4	6	30-40
Cleaners	10	3	2	5	5	26-40
Watchmen	10	4	0	4	6	26-40
DISTRICT OFFICERS						
Senior Legal Aid Officer (District Head)	20	0	0	0	20	36-50
ADR Officer	20	1	0	1	19	30-40
Assistant ADR Officer	20	9	7	18	2	26-30
Administrative Assistant	20	0	0	0	20	-
TOTAL	294	69	37	106	188	-

GRADE	ESTABLISHMENT	NUMBER AT POST		TOTAL AT POST	VARIANCE	AGE DISTRIBUTION
		MALE	FEMALE			
ECONOMIC AND ORGANISED CRIME OFFICE						
Executive Director	1	1	-	1	0	60-70
Deputy Executive Director	2	2	-	2	0	55-60
Chief Staff Officer	7	-	-	0	7	-
Dep. Chief Staff Officer	17	3	1	4	14	50-60
Principal Staff Officer	24	4	-	4	20	50-50
Senior Staff Officer	30	8	3	11	19	40-60
Staff Officer	38	15	5	20	18	40-58
Deputy Staff Officer	70	55	30	85	-	31-60
Assistant Staff Officer	80	46	25	71	11	27-57
Field Desk Officer I	73	23	14	37	36	30-60
Field Desk Officer II	96	29	11	40	56	31-58
Field Desk Officer III	124	24	3	27	97	30-60
Field Desk Officer IV	97	23	6	29	68	29-56
Field Desk Officer V	100	22	11	33	67	28-55
Field Desk Officer VI	73	12	8	20	53	29-51
TOTAL	832	267	117	384	448	-

GRADE	ESTABLISHMENT	NUMBER AT POST		TOTAL AT POST	VARIANCE	AGE DISTRIBUTION
		MALE	FEMALE			
GENERAL LEGAL COUNCIL (LAW SCHOOL)						
Director	1	1	0	1	0	55-60
Registrar	1	1	0	1	0	50-60
Deputy Registrar	1	0	1	1	0	46-60
Snr. Lecturer	4	4	0	4	0	50-60
Chief Accountant	1	1	0	1	0	55-60
Librarian	1	0	1	1	0	36-50
Prin. Admin. Assist.	2	0	2	2	0	36-50
Snr. Admin. Asst.	1	0	1	1	0	46-55
Procurement Officer	1	1	0	1	0	36-45
Prin. Store Keeper	1	0	1	1	0	36-45
Prin. Internal Auditor	1	1	0	1	0	40-45
Asst. ICT Manager	1	0	1	1	0	30-40
Senior Clerk	2	0	2	2	0	36-45
Snr. Accountant	2	2	0	2	0	50-55
Snr. Library Asst.	2	2	0	2	0	40-50
Prin. Artisan	1	1	0	1	0	45-50
Prin. Library Asst.	1	0	1	1	0	45-50
Prin. Accountant	1	1	0	1	0	45-50
Accountant	1	0	1	1	0	36-45
Administrative Assistant	5	0	5	5	0	36-45
Clerk	2	1	1	2	0	36-45
Snr. Security Guard	1	1	0	1	0	36-50
Snr. Conservancy Labourer	6	3	3	6	0	36-50
Principal Clerk	1	0	1	1	0	40-50
Security Guard	8	7	1	8	0	26-40
Prin. Store Keeper	2	2	0	2	0	36-45
Snr. HR Officer	1	0	1	1	0	40-50
Prin. Cook	1	0	1	1	0	40-50
Chief Driver	1	1	0	1	0	40-50
Snr. Internal Auditor	1	0	1	1	0	46-55
Snr. Driver	7	7	0	7	0	36-45
TOTAL	62	37	25	62	-	-

GRADE	ESTABLISHMENT	NUMBER AT POST		TOTAL AT POST	VARIANCE	AGE DISTRIBUTION
		MALE	FEMALE			
REGISTRAR GENERAL DEPARTMENT ACCRA OFFICE						
Administrative Class	6	2	4	6	0	36-45
State Protocol	1	1	0	1	0	36-40
Information Officer	2	0	2	2	0	36-45
Company Inspector	46	19	27	46	0	30-45
Programmer (IT)	6	2	4	6	0	30-40
Programs Class	-	-	-	-	-	-
Accounts	16	9	7	16	0	30-40
Audit	6	2	4	6	0	36-45
Executive	28	14	12	28	0	36-50
Secretarial	26	0	26	26	0	30-50
Stores	2	2	0	2	0	30-45
Records	20	8	12	20	0	30-50
Receptionist	2	0	2	2	0	26-36
Drivers	8	8	0	8	0	30-40
Labourers/Cleaners	16	5	11	16	0	30-45
REGISTRAR GENERAL DEPARTMENT KUMASI OFFICE						
Administrative Class	1	0	1	1	0	36-45
Company Inspector	6	0	6	6	0	36-40
Programmer (IT)	2	2	0	2	0	36-45
Accounts	3	2	1	3	0	30-45
Executive	3	1	2	3	0	30-40
Secretarial	7	0	7	7	0	30-40
Drivers	2	2	0	2	0	30-40
Security	1	1	0	1	0	36-45
Labourers/Cleaners	3	0	3	3		36-45
REGISTRAR GENERAL DEPARTMENT TAKORADI OFFICE						
Administrative Class	0			0	0	36-45
Company Inspector	4	2	2	4	0	36-40
Programmer (IT)	1	2	0	1	0	36-45
Accounts	2	1	1	2	0	30-45
Audit	1	1	0	1	0	30-40
Executive	2	1	1	2	0	30-40
Secretarial	2	0	2	2	0	30-40
Records	1	1	0	1	0	36-45
Drivers	2	2	0	2	0	36-50
Security	0	0	0	0	0	30-50
Labourers/Cleaners	4	2	2	4		30-45
REGISTRAR GENERAL DEPARTMENT TAMALE OFFICE						
Attorneys	1	1	0	1	0	40-50
Company Inspector	2	2	0	2	0	36-45
Programmer (IT)	2	2	0	2	0	36-45
Accounts	3	3	0	3	0	30-45
Audit	0	0	0	0	0	30-40
Executive	0	0	0	0	0	30-40
Secretarial	1	0	1	1	0	30-40
Records	2	1	1	2	0	30-40
Drivers	3	3	0	3	0	30-40

Security	1	1	0	1	0	30-40
Labourers/Cleaners	2	1	1	2	0	30-40
TOTAL	249	94	155	249	-	-

Copyright Office Staff Strength

GRADE	ESTABLISHMENT	NUMBER AT POST		TOTAL AT POST	VARIANCE	AGE DISTRIBUTION
		MALE	FEMALE			
Chief State Attorney	1	0	1	1	0	50-60
Senior State Attorney	1	0	1	1	0	30-40
State Attorney	2	0	0	0	2	-
Principal Accountant	1	1	0	1	0	-
Senior Accountant	1	1	0	1	0	-
Senior Accounts Technician	1	1	0	1	0	-
Assistant Accountant	1	0	1	1	0	-
Principal Supply Officer	1	1	0	1	0	-
Principal Research Officer	1	1	0	1	0	-
Research Officer	2	1	1	2	0	30-40
Assistant Research Officer	4	3	1	4	0	30-40
Chief Personnel Officer	1	0	0	0	0	30-40
Principal Executive Officer	2	2	0	2	0	-
Folklore Officer	1	0	0	0	1	30-50
Assistant Folklore Officer	1	0	0	0	1	-
Driver Grade II	2	2	0	2	0	-
Heavy Duty Driver	1	1	0	1	0	40-50
Stenographer Grade 1	1	0	1	1	0	40-50
Receptionist	1	0	1	1	0	20-30
Messenger	1	1	0	1	0	20-30
Watchman (Night)	2	2	0	2	0	40-50
Sanitary Labourer	1	0	1	1	0	40-50
TOTAL	29	17	8	25	4	

1.6.1.2 INFRASTRUCTURE AND FACILITIES

The current infrastructure and facilities of the Office of the Attorney-General and Ministry of Justice and its Departments and Agencies show in the table below which consist of the current equipment and other logistics to run the four-year plan of the sector.

Table 1.5: Equipment

OFFICE OF THE ATTORNEY-GENERAL AND MINISTRY OF JUSTICE							
Equipment	Type	Existing			Total No. Existing	Number Required	Variance
		Poor	Fair	Good			
Computers and accessories	Desktop	87	-	-	87	162	80
	Laptops	36	-	-	36	67	31
	Printers	15	-	-	15	64	49
	Scanners	3	-	-	3	32	29
	Photocopiers	-	1	-	1	25	24
	LCD Projector	-	2	-	2	1	1
	Fax machines	-	-	-	-	-	-
	Paper Shredders	-	-	-	-	-	-
	Telephones	-	-	-	-	-	-
	Video Conf. Equip.	-	-	-	-	1	1
	Delegate Mics.	-	-	-	-	2	2
	UPs	-	-	-	-	-	-
	Voltage Stabilizers (AVR)	-	-	-	-	-	-
	Generator	-	2	-	2	1	1
Electrical	Air-Conditioners						
	Refrigerators						
Vehicles	Saloon cars	10	-	-	10	15	5
	Cross country 4x4	1	3	1	4	10	1
	Pickup	6	-	-	6	20	14
	Motor Bike	2	-	-	2	20	18
	Bus	1	1	-	2	1	1

Law Reforms Commission Equipment

Equipment	Type	Existing			Total No. Existing	Number Required	Variance
		Poor	Fair	Good			
Computers and accessories	Desktop	10	-	-	10	10	-
	Laptops	4	-	-	4	10	6
	Printers	-	1	-	1	12	11
	Scanners	-	-	-	-	2	2
	Photocopiers	3	-	-	-	3	3
	LCD Projector	1	-	-	1	1	-
	Fax machines	-	-	-	0	2	2
	Paper Shredders	-	-	-	0	4	4
	Telephones	-	-	-	12	12	-
	Video Conf. Equip.	-	-	-	0	1	1
	Delegate Mics.	-	-	-	0	2	2
	UPs	-	-	-	0	10	10
	Voltage Stabilizers (AVR)	3	-	-	3	4	1
Electrical	Generator	-	-	-	0	1	1
	Air-Conditioners	12	-	-	12	12	0
	Refrigerators	-	8	-	8	8	0
Vehicles	Saloon cars	-	-	-	0	2	2
	Cross country 4x4	-	-	-	0	2	2
	Pickup	-	2	-	2	2	0
	Motor Bike	2	-	-	2	2	0

Council for Law Reporting Equipment

Equipment	Type	Existing			Total No. Existing	Number Required	Variance
		Poor	Fair	Good			
Computers and accessories	Desktop	-	25	-	25	30	5
	Laptops	-	3	-	3	5	2
	Printers	-	8	-	8	12	4
	Scanners	-	-	-	1	2	1
	Photocopiers	-	-	-	1	3	2
	LCD Projector	-	-	-	-	1	2
	Fax machines	-	-	-	-	3	2
	Paper Shredders	-	-	-	1	3	2

	Telephones	-	-		23	23	
	Video Conf. Equip.	-	-	-	-	-	-
	Delegate Mics.	-	-	-	-	-	-
	UPs	-	-	-	25	30	5
	Voltage Stabilizers (AVR)	-	-	-	-	-	-
	Generator	-	-	-	-	1	1
Electrical	Air-Conditioners	-	-	-	16	18	2
	Refrigerators	-	-	-	13	15	2
Vehicles	Saloon cars	-	-	-	-	-	-
	Cross country 4x4	-	-	-	1	-	-
	Pickup	-	-	-	1	2	1
	Motor Bike	-	-	-	1	2	1

Legal Aid Scheme Equipment

Equipment	Type	Existing			Total No. Existing	Number Required	Variance
		Poor	Fair	Good			
Computers and accessories	Desktop	5	5	40	50	100	50
	Laptops	2	-	10	12	50	38
	Printers	1	10	10	21	55	34
	Scanners	-	2	18	20	55	35
	Photocopiers	-	4	8	12	30	18
	LCD Projector	-	-	-	-	1	1
	Fax machines	-	-	-	-	0	-
	Paper Shredders	-	-	-	-	1	1
	Telephones	8	4	-	12	12	-
	Video Conf. Equip.	-	-	-	-	-	0
	Delegate Mics.	-	-	-	-	-	0
	UPs	20	10	10	40	50	10
	Voltage Stabilizers (AVR)	-	-	-	-	1	1
	Generator	-	-	-	-	1	1
Electrical	Air-Conditioners	-	-	-	-	120	120
	Refrigerators	-	-	-	-	120	120
Vehicles	Saloon cars	1	-	-	1	3	2
	Cross country 4x4	1	-	-	1	5	4
	Pickup	1	-	-	1	5	4

	Motor Bike	10	-	-	15	30	15
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Economic and Organised Crime Equipment

Equipment	Type	Existing			Total No. Existing	Number Required	Variance
		Poor	Fair	Good			
Computers and accessories	Desktop	21	-	85	106	306	200
	Laptops	6	-	37	43	83	40
	Printers	8	-	27	35	48	13
	Scanners	-	-	3	3	31	28
	Photocopiers	3	-	6	9	17	8
	LCD Projector	-	-	3	3	6	3
	Fax machines	-	-	-	-	14	14
	Paper Shredders	1	-	4	5	32	27
	Telephones	12	-	88	100	130	30
	Video Conf. Equip.	-	-	-	-	2	2
	Delegate Mics.	-	-	1	1	2	1
	UPS	12	-	22	34	306	272
	Voltage Stabilizers (AVR)	-	-	-	-	70	70
	Generator	-	-	1	1	2	1
Electrical	Air-Conditioners	50	7	67	124	235	111
	Refrigerators	-	8	-	8	70	62
Vehicles	Saloon cars	8	3	21	32	50	18
	Cross country 4x4	6	3	2	11	20	9
	Pickup	13	5	4	22	30	8
	Motor Bike	2	4	2	8	20	12

General Legal Council Equipment

Equipment	Type	Existing			Total No. Existing	Number Required	Variance
		Poor	Fair	Good			
Computers and accessories	Desktop	-	-	34	34	15	19
	Laptops	-	-	7	7	5	2
	Printers	-	-	20	20	5	15
	Scanners	-	-	4	4	3	1
	Photocopiers	-	-	2	2	2	-
	LCD Projector	-	-	2	2	2	-

	Fax machines	-	-	2	2	2	-
	Paper Shredders	-	-	2	2	2	-
	Telephones	-	-	18	18	5	13
	Video Conf. Equip.	-	-	-	-	-	-
	Delegate Mics.	-	-	4	4	4	-
	UPs	-	-	34	34	15	19
	Voltage Stabilizers (AVR)	-	-	-	-	10	10
	Generator	-	-	1	1	1	1
Electrical	Air-Conditioners	-	-	68	68	10	-
	Refrigerators	-	-	15	15	5	-
Vehicles	Saloon cars	6	1	4	11	5	-
	Cross country 4x4	1	-	1	2	3	1
	Pickup	1	-	1	2	2	-
	Motor Bike	1	-	1	2	2	-
	Bus	-	2	-	2	2	-

Registrar General Department Equipment

Equipment	Type	Existing			Total No. Existing	Number Required	Variance
		Poor	Fair	Good			
Computers and accessories	Desktop	5	5	40	50	100	50
	Laptops	2	-	10	12	50	38
	Printers	1	10	10	21	55	34
	Scanners	-	2	18	20	55	35
	Photocopiers	-	4	8	12	30	18
	LCD Projector	-	-	-	-	1	1
	Fax machines	-	-	-	-	0	-
	Paper Shredders	-	-	-	-	1	1
	Telephones	8	4	-	12	12	-
	Video Conf. Equip.	-	-	-	-	-	0
	Delegate Mics.	-	-	-	-	-	0
	UPs	20	10	10	40	50	10
	Voltage Stabilizers (AVR)	-	-	-	-	1	1
	Generator	-	-	-	-	1	1
Electrical	Air-Conditioners	50	7	67	124	235	111
	Refrigerators	-	8	-	8	70	62

Vehicles	Saloon cars	-	-	1	1	2	1
	Cross country 4x4	-	-	5	5	1	4
	Pickup	10	-	9	19	10	4
	Motor Bike	0	0	0	0	3	3
	Bus	-	3	-	3	2	1

Copyright Office Equipment

Equipment	Type	Existing			Total No. Existing	Number Required	Variance
		Poor	Fair	Good			
Computers and accessories	Desktop	7	4	9	20	25	5
	Laptops	2	0	2	4	4	0
	Printers	2	0	2	4	6	2
	Scanners	1	0	0	1	1	0
	Photocopiers	0	1	0	1	2	1
	LCD Projector	0	1	0	1	1	0
	Fax machines	0	1	0	1	1	0
	Paper Shredders	0	0	0	0	1	1
	Telephones	0	15	0	15	25	10
	Video Conf. Equip.	0	0	0	0	0	0
	Delegate Mics.	0	0	0	0	0	0
	UPs	1	7	0	8	25	17
	Voltage Stabilizers (AVR)	0	0	0	0	6	6
	Generator	0	0	0	0	0	0
Electrical	Air-Conditioners	2	3	9	14	18	4
	Refrigerators	0	6	0	6	13	7
Vehicles	Saloon cars	0	0	0	0	2	2
	Cross country 4x4	0	1	0	1	4	3
	Pickup	1	1	2	4	6	2
	Motor Bike	0	0	0	0	0	0

1.6.2 Biodiversity, Climate Change, Green Economy and Environment in General

Climatic change and environment are generally related to vulnerability to poverty because we live in agrarian society where majority of people rely on rainfall for the cultivation of food crops for both domestic and commercial purpose. In our part of the world where about sixty percent of our

economy is depended on the agricultural sector it is useful that in discussing vulnerability to poverty one cannot overlook the impact of climate change since that plays a major role in the decline of the agricultural sector. Climate change and activities of man on the environment are noted to slowly increase the stresses that communities face, especially with regard to economic production. Climate change and man's activities in the environment in general precipitates vulnerability to poverty and ought to be addressed because they constitute major ills to sustainable development especially in Ghana that largely depends on Agriculture as a livelihood source. Farming is the main occupation for majority of Ghanaians especially those in the rural areas which gives credence to the fact that climate change can and do affect agriculture and its effects cannot be ignored.

In addition, petroleum related activities pose risks to biodiversity. Oil and gas activities in Cape Three Points and the Voltarian Basin may disrupt land migratory paths of wildlife and risks of habitat fragmentation. Also, oil and gas activities draw lots of people into the basin areas in search of jobs and other perceived economic activities. In-migration influences culture and lifestyle of the communities and as a consequence may lead to various social vices such as crime, prostitution and teenage pregnancy. It is imperative that the Ministry support climate change activities to ameliorate the effects of climatic change on poverty and make recommendations for interest groups in social policy. The Ministry would have to train or update police prosecutors on changing trends in the legal regime and crimes involving expatriates in the basin areas. So that they can effectively prosecute.

1.6.3 Science, Technology and Innovation

The advancement of new digital technologies is impacting on all facets of society; the legal and justice sector is not an exception. E-justice is becoming the *de riguer* for enhancing transparency, effectiveness and access to timely justice. E-justice is the use of digital technologies, information, communication and knowledge management techniques to improve citizen's access to justice while enabling efficiency, effectiveness and time delivery of justice. E-justice, therefore, enables justice information, knowledge exchange, and the automation of civil and criminal proceedings in court. E-justice system is made up of processes, software and hardware which facilitate case management such as e-filing, judge/attorneys rosters, and case scheduling, courtroom recording systems, electronic notification system and information websites for the public. An e-justice

system links all relevant actors in the justice space, giving them the opportunity to run virtually, including ease of access to documents, provision of real-time information and more importantly ability to access the system anytime and anywhere in the world.

E-justice system is able to connect all the courts seamlessly and facilitate effective case management, including mechanisms to track the progress of cases from arrest through to the sentencing stage. This means the Attorney-General or the Chief Justice at the touch of a button can have a bird's eye view on what is going on across all courts in the country, providing them a powerful tool for management of Legal and Justice services. The benefits of a good case management system are enormous and can include improving quality of justice through timely management of cases; creating predictable system; ensuring early and continuous control; use time standards, real-time status of each case and produce valuable data for management.

Other benefits of e-justice projects can include significant financial and time saving cost efficiency which means reduction of the cost of justice, easier access to information, enhanced data security, high quality legal datasets, minimisation of the chances of corruption, speeding up proceedings and to have the capacity to handle more cases with fewer staff, creation of new sources of services and better revenues. An e-justice system also has the potential for the provision of a measurement tool to gauge results and productivity, real-time monitoring of proceedings, final judgements and gaining insights from statistics, which can be used for forward-looking planning. E-justice can also provide opportunity for greater public awareness and scrutiny thereby enhancing accountability of the whole Legal and Judicial system.

The Office of the Attorney-General (Legal Service) and its various agencies and departments are working together towards a common goal. However, institutions within the sector largely use manual processes which leads to delays in work processes and delays in the delivery of assignments and obtaining responses on time. This leads to poor public perceptions which results in incessant media criticism which affects staff morale and leads to high attrition among Attorneys. With growing demand for legal services and justice, it has become increasingly important that Ministry and its agencies/departments embrace e-justice holistically. Indeed, e-justice is not an option but an absolute necessity in the dawn of the phenomenon of “global village”. The Ministry will from 2018-2021 develop automated processes to enable tracking of cases, attendance in court

and attitude to work schedules. It is essential that a clear integrated system with established standards is developed. An Electronic Case Management Systems (CMS), one of the expected outputs of the Legal Service and Justice Sector Reform Programme will be rolled out during the period. This output will contribute to strengthening administrative efficiency by streamlining the administrative process of managing cases and moving them through the system to the courts. In addition, under the eTransform Ghana Project under the auspices of the Ministry of Communications, the Office of the Attorney-General and Ministry of Justice is expected to benefit a project dubbed, Development of an Integrated Information Management System for Ministry of Justice and Attorney-General's Department of Ghana.

In spite of the many advantages of e-justice, effectively rolling it out may come with challenges. The total cost of case management software, hardware, continuous training, other operating costs are generally higher than cost associated with manually administered systems. Electronic Case Management Systems can suffer from hardware, software and equipment failures, power outages and communications hitches, as well as the inability of the Ministry to retain highly skilled staff needed to keep high-level components of the system running. The Electronic Case Management System when deployed can improve the effectiveness of and access to justice while strengthening the rule of law. It will require the buy-in by the leadership of the Attorney-General's Office, commitment on the part of attorneys to make use of the system, a thought-through risk mitigation system and a regulated challenges resolution mechanism.

1.6.4 Migration (Emigration and Immigration)

Current migratory trends in Ghana show an increase in rural – urban and north – south migration. The biggest push factor is poverty and lack of alternative opportunities, especially for young people. This movement also include children who are used as head- potters, popularly referred to as 'Kayayee', in the cities. There are limited cases of urban-rural drifts mainly for illegal mining activities, also called 'Galamsey'. Also, many young people are risking their life through the desert, Mediterranean Sea or through stowaway to leave Ghana for perceived well-being and better conditions in Europe. As people move to the urban centres, there is increase in crime. Migration is also associated with trafficking. While some people or children migrate voluntarily to urban areas, others may be trafficked there or even beyond Ghana. Even those who move voluntarily to

the cities in the South of Ghana, they too later may fall into the trap of being trafficked due to hardships they encounter at their intended destination.

As Migration (emigration and immigration) may lead to crimes committed against the state, the Ministry does not have adequate State Attorneys to carry out its mandate. In addition, some youths have migrated into some rural communities to do illegal mining (i.e. *galamsey*) and this had heightened tensions and led to confrontations and murders. The Office of the Attorney-General is not present in the districts. This implies that citizens in the rural areas live outside of the reach of its services. The Ministry need to expand its services to all the districts in Ghana. One bottleneck is the government policy of freeze on “a net hiring in the public sector”.

1.6.5 Poverty, Inequality and Social Protection

Access to justice is inextricably linked to the special circumstances of vulnerable groups such as the poor, women, children, and persons with disabilities, person living with HIV and AIDS (PLHIV) and other socially disadvantaged persons. A number of challenges make justice inaccessible to citizens, particularly poor and vulnerable groups. These vulnerable groups are generally often hidden from society or experience disadvantages that keep them excluded. Such persons face economic, social, cultural, and attitudinal barriers in their quest to access justice. The effects of limited or no access to justice to these groups has the potential to undermine peace and stability of the nation.

This means that any intervention on access to justice must take adequate account of critical effects of poverty, inequalities and weak social protection systems and other conditions predisposing vulnerable groups into obscurity, thereby making justice inaccessible to them.

Legal aid is essential to guaranteeing equal access to justice for all, but the services are not available in every district and are not accessible by every person in need of such services. Even though the Scheme has recently increased its nationwide coverage, it is still not present in many districts. This is not only a question of financial resources, but also one of a lack of lawyers to provide representation in the more rural areas, and the absence of a formal requirement for lawyers to do pro bono work. Legal aid services need to be expanded and pro bono legal services could be made for compulsory for lawyers.

It is therefore necessary for the Ministry through the Legal Aid Scheme to continue to expand legal aid and enhance access to legal aid. The AG needs to speed up the process of replacing the Ghana Legal Aid Scheme with a Legal Aid Commission to make legal aid more accessible and workable for the benefit of the poor and vulnerable. This will give impetus to government's commitment to the promotion of justice and the preservation of the fundamental human rights of all citizens. There is the need to strengthen the capacity of the Scheme's Alternative Dispute Resolution (ADR) officers in the application of ADR mechanisms to ensure speedy administration of justice and improve access of the disadvantaged groups to justice. There should be continuous efforts to enhance public awareness of the existence of the scheme and how to access its services.

1.6.6 Gender equality

Gender, power-relational and other issues continue to determine resource allocation and continue to be barrier to equal participation. There are cultural, social and economic barriers that promote unequal distribution of social goods among men and women. Women are at a disadvantage because they do not have access to the same opportunities or resources as men owing to stereotype issues based on gender. There is a gender gap in access to resources such as justice, rights, land, energy, technology, credit, training, information and social protection. So, gender equality is a strategy for reducing poverty and social injustices among men and women.

The ministry in recognition of the importance of gender equality initiated the process of reviewing the Property Rights of Spouse Bill to ensure that all parties in a relationship are fairly treated. Furthermore, the ministry through its agency the Law Reform Commission, formulate and develop a human resource policy for the Commission. The ministry appreciates the significance of gender in its programmes and activities and would continue its gender mainstreaming activities for the plan period (2018-2021)

DEVELOPMENT ISSUES

- Poor response from MDA's and government
- Poor collaboration between the AG's Department and other stakeholders
- Difficulty in getting witnesses to attend court.
- Non-release of some funds (Approved budget)
- Delay in release of some funds (Approved budget)

- Implementation of unplanned programmes and projects
- Non-Availability of relevant data.
- Inadequate funds
- Delay in implementation of planned programmes and projects
- Lack of electronic database
- Inadequate records or data collection system

1.7 Summary of Issues Identified Under GSGDA II

The table below, outlines the key issues identified under the performance review and the situation analysis linked to its corresponding thematic areas.

Table 1.6: Summary of Identified Issues

Thematic Areas of GSGDA II	Identified Issues (from performance review and profile)
Ensuring and Sustaining Macroeconomic Stability	Leakages in revenue collection
	Inadequate public sector service delivery
Enhancing Competitiveness of Ghana's Private Sector	Lack of a policy framework
	Weak enforcement of copyright laws
	Weak coordination among the MDAs on issues related to the creative arts industry
Transparent, Responsive and Accountable Governance	Barriers in accessing justice (physical, economic, social)
	Inadequate legal representation for the vulnerable and excluded
	Poor coordination between Attorney-General's Department and other stakeholders
	Lack of confidence in the justice and administrative
	Inadequate facilities for legal education
	High perception of corruption in the public sector.
	Weak institutional capacity to fight corruption.
	Weak collaboration among institutions charged with the responsibility of fighting corruption
	Reluctance of citizens to report incidence of crime.
	Inadequate legal representation for the vulnerable and excluded
	Low public awareness of legal aid services to the citizens

CHAPTER TWO

DEVELOPMENT ISSUES FOR 2018-2021

2.0 INTRODUCTION

This chapter outlines the development issues which have been identified from the performance review and situational analysis with implication for the next medium-term plan and appropriately linked to the identified issues and development dimensions in the medium-term development policy framework; Agenda for Jobs – Creating prosperity for all. The chapter also indicates how the issues identified from the Agenda for Jobs, 2018-2021, have been prioritised using the criteria provided in the NDPC guidelines to ensure effective and efficient implementation.

2.1 Harmonisation of Identified Development Issues of GSGDA II with Agenda for Jobs, 2018-2021

This section seeks to harmonise the development issues identified from the performance and situational analysis with that in the new Medium-Term Development Policy Framework – Agenda for Jobs, 2018-2021 to ensure continuity in programming.

Table 2.1: Identified Development Issues under GSGDA II and Agenda for Jobs, 2018-2021

GSGDA II, 2014-2017		Agenda for Jobs, 2018-2021	
THEMATIC AREAS	ISSUES	DEVELOPMENT DIMENSION	ISSUES
Ensuring and Sustaining Macroeconomic Stability	Leakages in revenue collection	Economic Development	Revenue under performance due to leakages and loopholes, among other causes
Enhancing Competitiveness of Ghana's Private Sector	<ul style="list-style-type: none">• Inadequate public sector service delivery• Lack of a policy framework• Weak enforcement of copyright laws		<ul style="list-style-type: none">• Tax burden on business• Informality and lack of an effective legal, regulatory and institutional regime for the creative arts industry

GSGDA II, 2014-2017		Agenda for Jobs, 2018-2021	
THEMATIC AREAS	ISSUES	DEVELOPMENT DIMENSION	ISSUES
Transparent, Responsive and Accountable Governance	<ul style="list-style-type: none"> Barriers in accessing justice (physical, economic, social) Weak research capacity of MDAs and MMDAs Poor coordination between Attorney-General's Department and other stakeholders Lack of confidence in the justice and administrative Inadequate facilities for legal education High perception of corruption in the public sector. Weak institutional capacity to fight corruption. Poor record keeping High perception of corruption in the public sector. Inadequate legal representation for the vulnerable and excluded Inadequate facilities for legal education 	Governance, Corruption and Public Accountability	<ul style="list-style-type: none"> Ineffective monitoring and evaluation of implementation of development policies and plans Weak research capacity of MDAs and MMDAs High perception of corruption among public office holders and citizenry Misappropriation of funds by public office holders Increase in and diversification of economic crimes including Money laundering, tax evasion, cyber-crime Abuse of discretionary powers Poor documentation and record keeping Decline in public confidence in the Legal System High cost of justice and slow pace in getting judgment Protracted pre-trial detention Lack of technical training and know-how among many judges and state attorneys to handle specialty cases

Table 2.2 presents the output of the harmonisation of the identified development issues of GSGDA II with the issues in Agenda for Jobs, 2018–2021.

Table 2.2: Development Dimension and Adopted Issues of SMTDP

DEVELOPMENT DIMENSIONS 2018-2021	ADOPTED ISSUES
Economic Development	<ul style="list-style-type: none"> Revenue under performance due to leakages and loopholes, among other causes Informality and lack of an effective legal, regulatory and institutional regime for the creative arts industry

Governance, Corruption and Public Accountability	<ul style="list-style-type: none"> • Ineffective monitoring and evaluation of implementation of development policies and plans • Weak research capacity of MDAs and MMDAs • High perception of corruption among public office holders and citizenry • Misappropriation of funds by public office holders • Increase in and diversification of economic crimes including Money laundering, tax evasion, cyber-crime • Abuse of discretionary powers • Poor documentation and record keeping • Decline in public confidence in the Legal System • High cost of justice and slow pace in getting judgment • Protracted pre-trial detention • Lack of technical training and know-how among many judges and state attorneys to handle specialty cases
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2.2 Prioritisation of Development Issues

The Ministry having harmonised outstanding issues with the current issues, recognise that resources might not necessarily be available for addressing all the issues identified. Thus, it is essential that the issues identified for addressing in the medium-term are prioritised to ensure that those with the most impact are selected and focused on.

2.2.1 Application of potentials, opportunities, constraints and challenges (POCC) analysis

The section analysis the identified issues for addressing in the medium-term plan, 2018-2021 to ascertain its potential, opportunities, constraints and challenges.

Table 2.3: APPLICATION OF POCC

Issue to be addressed	Potentials (from Baseline situation etc.)	Opportunities	Constraints	Challenges
Revenue underperformance due to leakages and loopholes, among others	Company inspectors at the Registrar General's Department tasked to embark on annual return filing exercise	Existence of tax laws for tightening and strengthening leakages and loopholes	Weak commitment controls	Slowdown in economic growth
Conclusion: Revenue underperformance due to leakages and loopholes can be addressed by enforcing existing tax laws and ensuring that effective commitment controls are in place.				
Informality and lack of an effective legal, regulatory and institutional regime for creative industry	Existence of legal and regulatory institutions	Availability of officers to effectively make regulatory and institutional regimes work	Appropriate to the data constraints in the country	Stakeholders not keeping track of trends in the creative sector

Conclusion: Informality and lack of an effective legal, regulatory and institutional regime for creative industry may be addressed by strengthening the enforcement of the regulatory and institutional regimes governing the creative industry while ensuring that stakeholders capacity are built to keep track of changing trends in the creative sector.				
Ineffective monitoring and evaluation of implementation of development policies and plans	Existence of monitoring and evaluation unit and annual reports	Availability of monitoring and evaluation team to undertake monitoring and evaluation activities for the Ministry	Inadequate training for the monitoring team to discharge their duty effectively	Lack of funds to give the monitoring team the needed training for effective monitoring
Conclusion: Ineffective monitoring and evaluation of implementation of development policies and plans can be addressed by empowering monitoring and evaluation units through training and appropriate funding while enforcing existing legislations and utilizing results from monitoring and evaluation exercise to inform implementation				
Poor documentation and record keeping	Existence of registries and records offices	Availability of staff for records keeping	Lack of technical know-how of staff to keep records	Lack of funds to give staff the needed training on proper records keeping
Conclusion: Poor documentation and records keeping can be address by empowering staff working at the registries well as those the records. Officers through training and also recruit staff of technical know-how on the records keeping.				
Weak research capacity of MDAs and MMDAs	Existence of research unit in MDAs and MMDAs. Research reports of MDA available	Availability of research officers to undertake research	Lack of training for officers to undertake research	Lack of funds to train officers on research programmes
Conclusion: Weak research capacity of MDAs and MMDAs may be addressed by ensuring the effective capacity building of research staff while ensuring that the needed resources are provided for effective and efficient delivery of outputs.				
Decline in public confidence in the legal system	Legal systems are in placed to provide legal services	Awareness creation to restore the public confidence in the legal system	Inadequate evidence to carry out successful prosecutions	Negative impact of corruption scandal on the legal system
Conclusion: Decline in public confidence in the legal system may be addressed by creating the necessary awareness amongst the public on the role and workings of the legal system while ensuring the continuous reform of the legal system				
High perception of corruption among public office holders and citizenry	Corruption Perception Index (CPI) carried out by CSOs. Reports of CPI published	Availability of anti- corruption institutions to deal with corruption cases.	Anti-corruption institutions are often constrained by limited resources in their fight against corruption	Lack of commitment in fighting corruption
Conclusion: High perception of corruption among public office holders and citizenry can be addressed by ensuring the empowerment of anti-corruption institutions to effectively carry out their activities while reforming the public sector				
Protracted pre-trial detention	Arbitrary pre-trial detention as a form of human right abuse	Availability of prosecutors and court officer for pre-trial	Detainees can pose as threat to public safety and can do violence to others when granted bail	Protracted pre-trial detentions undermine the rule of law
Conclusion: Protracted pre-trial detention may be address by using the availability of prosecution and court officers for pre-trial by using bail.				
Misappropriation of funds by public office holders	Powers of the Auditor-General to surcharge public officers who	Prudent use of public funds with the guide of the Public Financial	Unavailability of copies of code of conduct and PFM Act for some responsible officers to read	Insufficient education for public officers on the PFM act

	misappropriate funds	Management Act (PFM)		
Conclusion: Misappropriation of funds by public office holders can be addressed through the effective implementation of the Public Financial Management Act (PFM) while ensuring that the necessary education is provided on the PFM Act to public officers				
Increase in and diversification of economic crimes including Money laundering, tax evasion, cyber-crime.	Existence of EOCO to fight economic crimes	Availability of technology to fight economic crime	Lack of modern technological equipment to fight economic crimes and also the needed training to fight modern economic crime	Lack of funds to procure modern technological equipment and also provide the needed training to fight economic crime
Conclusion: Increase in and diversification of economic crimes including Money laundering, tax evasion, and cyber-crime may be addressed through the use of modern technology and the effective training of staff while ensuring the availability of needed funds.				
Abuse of discretionary powers	<ul style="list-style-type: none"> Decisiveness of the judiciary Autonomy of the judiciary 	The principle of separation of powers applied	Judges have no expertise in the areas they review.	Lack of institutional expertise
Conclusion: Abuse of discretionary powers can be addressed through the effective training of judges and the development of institutional experts in the areas of governance particularly relating to the use of discretionary powers.				
High cost of justice and slow pace in getting judgment	Existence of legal aid scheme to provide legal service to the vulnerable	Introduction of the electronic case management system to dispose court cases in time. The use of ADR to resolve matters	Low awareness of the existence of legal aid	Inadequate funding to create public awareness
Conclusion: High cost of justice and slow pace in getting judgment can be addressed by ensuring the effective implementation of the electronic case management system and adequately resourcing the legal aid scheme to undertake advocacy				
Lack of technical training and know-how to handle specialty cases by most Judges and state attorney	Existing institutions for higher learning on special areas like the oil and gas, lands and natural resources are in place	Scholarship for Attorneys and judges to enrich their knowledge in the specialized areas to enable them handle special cases	Attorneys are not structured to handle cases on special areas rather they resort to handle cases in all areas	Lack of well-structured specialized divisions to handle specialized cases
Conclusion: Lack of technical training and know-how to handle specialty cases by most Judges and state attorney can be improved by providing more scholarships for attorneys and judges while equipping and expanding the existing institutions to accommodate more.				

2.2.2 Impact Analysis

The issues identified and prioritised through POCC analysis were further taken through impact analysis to ensure that it will have the necessary impact on the society as a whole. Assessing the issues identified, it was evident that addressing them would have a positive impact on the socio-economic development of the nation. For example, addressing the revenue leakages and loopholes, among others would ensure that the needed resources are available to government for use in the development of the nation. Similarly, addressing the issue high cost of justice and

improving the court proceeding would ensure that all Ghanaians are able to access justice and thus reduce the spate of indiscipline and unrest in the country.

2.2.3 Sustainability analysis of the issues (internal consistency/compatibility)

The adopted issues for implementation in the medium-term plan were analysed to ensure their internal consistency while identifying inconsistencies for mitigation. To achieve this, the issues were listed horizontally and vertically and their interactions assessed. The assessment revealed that all the issues were mutually supportive of each other in achieving the goals and objectives of the Ministry. For example, strengthening the technical skills of judges and state attorneys in specialty cases will immensely contribute to the tackling of economic crimes and misappropriation of public funds. Thus, implying that the issues identified for addressing are priorities and should be addressed collectively to contribute to national development effort. The internal consistency matrix of the ministry is presented at annex....

Table 2.4: Sustainable prioritised issues

DEVELOPMENT DIMENSION	FOCUS AREAS OF MTDP 2018-2021	ADOPTED SUSTAINABLE PRIORITISED ISSUES
Economic Development	Strong and Resilient Economy	<ul style="list-style-type: none"> Revenue under performance due to leakages and loopholes, among other causes
	Private Sector Development	<ul style="list-style-type: none"> Tax burden on business
	Tourism and Creative Arts Development	<ul style="list-style-type: none"> Informality and lack of an effective legal, regulatory and institutional regime for the creative arts industry
Governance, Corruption and Public Accountability	Law and Order	<ul style="list-style-type: none"> Lack of technical training and know-how among many judges and state attorneys to handle specialty cases Poor documentation and record keeping Decline in public confidence in the Legal System High cost of justice and slow pace in getting judgment Protracted pre-trial detention
	Public Management Policy	<ul style="list-style-type: none"> Ineffective monitoring and evaluation of implementation of development policies and plans Weak research capacity of MDAs and MMDAs
	Corruption and Economic Crimes	<ul style="list-style-type: none"> High perception of corruption among public office holders and citizenry Misappropriation of funds by public office holders Increase in and diversification of economic crimes including Money laundering, tax evasion, cyber-crime Abuse of discretionary powers

CHAPTER THREE

DEVELOPMENT PROJECTIONS, GOAL, ADOPTED OBJECTIVES AND STRATEGIES

3.0 INTRODUCTION

This chapter provides the development projections for the ministry and its departments and agencies during the medium-term (2018-2021) and also outlines the goals, adopted objectives and strategies to be used in achieving the needed development within the sector. The adopted objectives and strategies will form the basis for the programmes and projects to be pursued within the period (2018 – 2021).

3.1 Development Projections

The sector development projections for the OAMoj 2018-2021 SMTDP are directly linked to the national development goals and objectives of the National Medium Term Development Policy Framework (GSGDA II). The projections are derived from the **Main outputs and Targets** set in Programmes of Action. They are based on the following:

- *historical sector development trend analysis,*
- *increased sector policy targeting,*
- *efficient use of available development resources,*
- *commitment to achieve sector development goals and objectives of this Plan*
- *enhanced institutional capacity for improved service delivery, and*
- *high level of political commitment to sector/national development.*

The development projections for the 2018-2021 OAMoj Plan are classified under ***the Ministry, its Departments and Agencies*** and they are as follows:

Ministry of Justice

- Continue with the construction of the Law House to house 350 legal staff by 2020
- Renovation of office buildings in Cape coast and Wa by 2020

- Completion of office building in Kumasi BY 2019
- Train all records staff in records management in Accra by 2019
- Automate the records system of the Ministry in Accra by 2020
- Developing policy framework for the Office of the Attorney General and Ministry of Justice by 2020
- Assess outcomes of implementation of recommendations from Research conducted bi-annually
- Implement findings of the research conducted in the Justice sector annually
- Monitor and evaluate the implementation of the SMTDP by annually

Attorney General Department

- Represent the State at the court in Civil Litigation in legal year
- Represent the State at the court in Criminal Prosecution in legal year
- Represent the State at the International Litigation or arbitration in the legal year
- Enact substantive and subsidiary legislations by annually
- Build capacity of legal staff annually
- Establish an office of the special prosecutor by 2018

Registrar General's Department

- Outsourcing the Front Office to an external company to receive applications and submit for processing by 2018
- A fully operational service centre and 24/7 helpline by 2019
- Full implementation of electronic records management systems by 2019
- Amendment of the Companies Bill by 2019
- Reform of Acts and incentive online Registration by 2020
- Stakeholder sensitization on the online registration process annually
- Improving the online application process to ease the registration of businesses/Companies annually
- Construction of office in the Upper East Region by 2020
- Construction of office in the Upper West Region by 2021

Legal Aid Scheme

- Recruit and retain 10 lawyers, 20 mediators and 10 administrative staff annually
- Procure the services of 20 private legal practitioners to represent the vulnerable and excluded annually
- Complete regional offices building by 2020
- Establish district offices by 2023
- Represent client in court annually
- Foster and maintain effective working relationship with legal aid providers annually
- Educate public on existing activities of Legal Aid annually
- Establish legal Aid Head Office by 2019
- Transform Legal Aid into a Commission by 2019

Law Reform Commission

- Reformation of laws annually
- Build capacity of staff bi-annually

Council for Law Reporting

- Publication of Law Reports in a speedy and timely manner annually
- Build capacity of staff bi-annually

Economic and Organised Crime Office

- Develop/Review framework to fight economic and organized crime by the end of 2018
- Confiscate and recover the proceeds of crime annually
- Fight criminal activities connected to money laundering, insider-trading and market manipulation annually
- Undertake public education programs to sensitize the public from falling prey to financial and economic crimes annually
- Build capacity and expertise in emerging crimes annually
- Establish and operationalize research education units by 2019

- Undertake measures to strengthen mutual legal assistance between local/foreign law enforcement institutions and the EOCO by 2021
- Establish an appropriate forensic lab to aid investigations by 2019
- Procure specialized equipment, tools and vehicles by 2019
- Establish a well-equipped library to support investigations and referencing by 2020
- Develop and operationalize code of discipline and code of ethics for EOCO staff by 2019
- Develop and operationalize Intranet facility to enhance effective communications across the office by 2019

Copyright Office

- Establish Copyright Tribunal by 2020
- Establish National Folklore Board by 2021
- Conduct anti-piracy exercises in all regional and district capitals by 2021
- Review and recommend amendment to copyright legislations by 2020

General Legal Council (GHANA SCHOOL OF LAW)

- Enrol 2,000 law students by 2021
- Receive and investigate complaints filed against practicing lawyers annually
- Licensing 1,000 lawyers and law 600 firms by 2021

3.2 Adopted Development Issues, Thematic Goals, Objectives and Strategies, 2018-2021

This section outlines the adopted goals, policy objectives and strategies the Ministry is going to implement over the period 2018-2021. The National Medium Term Development Policy Framework (*Agenda for Jobs*) identifies four strategic goals that would guide development of the country. Based on the key development issues identified and in line with the mandate and function of the Ministry, two of the goals have been adopted, namely: Build a prosperous society; and maintain a stable, united and safe society. Table 9 below, outlines the goals, objectives, strategies and issues for 2018-2021.

Table 3.1: Adopted Development Issues, Thematic Goals, Objectives and Strategies, 2018-2021

THEMATIC AREA	FOCUS AREA	ISSUES	POLICY OBJECTIVES	STRATEGIES	IMPLEMENTING AND COLLABORATING AGENCIES	GLOBAL /REGIONAL LINKAGES
Goal: Build a Prosperous Society						
Economic Development	Strong and Resilient Economy	<ul style="list-style-type: none"> Revenue under performance due to leakages and loopholes, among others 	Ensure improved fiscal performance and sustainability	<ul style="list-style-type: none"> Eliminate revenue collection leakages (SDG Targets 16.5, 16.6, 17.1) Strengthen revenue institutions and administration (SDG Target 16.6) 	Ministry of Finance, Bank of Ghana, Ghana Revenue Authority, Audit Service, National Pension Regulatory Authority, Ministry of Justice and Attorney-General's Department	SDG 1,8,17 AU 1,4,9,20
	Tourism and Creative Arts Development	<ul style="list-style-type: none"> Informality and lack of an effective legal, regulatory and institutional regime for creative industry Weak coordination among the MDAs on issues related to the creative arts industry 	Develop a competitive creative arts industry	<ul style="list-style-type: none"> Develop a policy and enforce legal and regulatory frameworks for the development of the creative arts industry (SDG Target 16.b) Strengthen the Copyright Office and its related agencies (SDG Target 16.6) Create awareness of the importance of tourism and creative arts (SDGs Targets 8.9, 12.b) 	Ministry of Tourism, Culture and Creative Arts Ministry of Justice and Attorney-General's Department, Copyright Office, Creative Arts Council National Commission on Culture Ghana Tourism Authority	SDG 8,9 AU 4,16
Goal: Maintain a stable, united and safe society						
Governance, Corruption and Public Accountability	Public Policy Management	<ul style="list-style-type: none"> Ineffective monitoring and evaluation of implementation of development policies and plans Weak research capacity of MDAs and MMDAs 	Enhance capacity for policy formulation and coordination	<ul style="list-style-type: none"> Strengthen capacity of research and statistical information management systems of MDAs and MMDAs (SDG Targets 16.6, 17.19) 	PSC, OHCS, FWSC, Ministry of Foreign Affairs and regional integration, PRAAD, NIITA/AITI strengthen capacity of public institutions for undertaking	SDG 16,17 AU 11,12
	CORRUPTION AND ECONOMIC CRIMES	<ul style="list-style-type: none"> High perception of corruption among public office holders and citizenry Misappropriation of funds by public office holders Increase in and diversification of economic crimes including Money laundering, tax evasion, cyber-crime, etc. 	Promote the fight against corruption and economic crimes	<ul style="list-style-type: none"> Ensure continued implementation of the National Anticorruption Action Plan (NACAP) (SDG Targets 16.5, 16.b) Undertake comprehensive institutional and legislative reforms (SDG Targets 16.6, 16.a) Pursue an effective campaign for attitudinal change (SDG Targets 16.5, 16.7) 	EOCO, FIC, Audit Service, Procurement Authority Public Accounts Committee, NCCE, CHRAJ, Legal Aid Scheme, Judicial Service, Ministry of Justice and Attorney General's Department	SDG 12, 16 AU 11,12, 13

THEMATIC AREA	FOCUS AREA	ISSUES	POLICY OBJECTIVES	STRATEGIES	IMPLEMENTING AND COLLABORATING AGENCIES	GLOBAL /REGIONAL LINKAGES
		<ul style="list-style-type: none"> Abuse of discretionary powers 		<ul style="list-style-type: none"> Strengthen the Judiciary, Parliament, security services and other anti-corruption institutions to perform their functions effectively (SDG Targets 16.5, 16.a) Establish an Office of the Special Prosecutor (SDG Targets 16.5, 16.b) Review and implement comprehensive code of conduct for public officials (SDG Target 16.5) Undertake relevant legal amendments to make corruption a felony (SDG Targets 16.5, 16.b) Reform laws on appointments and confirmation of officers in acting capacity/positions (SDG Target 16.6) Ensure passage of the Right to Information Bill (SDG Targets 16.5, 16.10) Strengthen implementation of Whistle Blowers Act (SDG Targets 16.5, 16.b) Ensure passage of the Witness Protection Act (SDG Targets 16.5, 16.b) 		
	LAW AND ORDER	<ul style="list-style-type: none"> Decline in public confidence in the Legal System High cost of justice and slow pace in getting judgment Lack of technical training and know-how to handle specialty cases by most Judges and state attorney Protracted pre-trial detention Perceived corruption of the legal system Poor documentation and record keeping 	Promote access and efficiency in delivery of Justice	<ul style="list-style-type: none"> Transform Ghana Legal Aid scheme into Legal Aid Commission to make legal aid more accessible and workable, especially for the poor and vulnerable (SDG Targets 16.3, 16.10, 16.b) Strengthen operation of the Alternative Dispute Resolution (ADR) system to ensure speedy administration of justice (SDG Targets 16.3, 16.10, 16.b) Expand and strengthen training institutions for judicial personnel, Police CID and prosecutors (SDG Target 16.6) Improve inter-agency and cross-sectoral legal coordination (SDG Targets 16.3, 16.10, 16.b) 	NCCE, CHRAJ Legal Aid Scheme, Judicial Service, Ministry of Justice and Attorney General's Department, NCCE, CHRAJ,	SDG 16 AU 11,12, 13

CHAPTER FOUR

DEVELOPMENT PROGRAMMES AND SUB-PROGRAMMES OF THE MDA

4.0 INTRODUCTION

This chapter provides information on the development Programmes and sub-programmes for 2018-2021 of the Ministry and its link to the adopted objectives and strategies. Furthermore, it outlines the Programme of Action for 2018-2021 linked to the Programme Based Budgeting and Indicative Financial Plan for the plan period.

4.1 Programmes and Sub-Programmes

This section provides the programmes and sub-programmes for addressing the identified objectives and strategies from the Agenda for Jobs, 2018-2021.

Table 4.1: Programmes and Sub-Programmes of Ministry of Justice and Attorney General's Department

ADOPTED OBJECTIVES	ADOPTED STRATEGIES	PROGRAMMES	SUB-PROGRAMMES
Adopted Goal: Build a Prosperous Society			
Ensure improved fiscal performance and sustainability	<ul style="list-style-type: none"> • Eliminate revenue collection leakages (SDG Targets 16.5, 16.6, 17.1) • Strengthen revenue institutions and administration (SDG Target 16.6) 	LAW ADMINISTRATION	ENTITY AND COPYRIGHT ADMINISTRATION
Develop a competitive creative arts industry	<ul style="list-style-type: none"> • Develop a policy and enforce legal and regulatory frameworks for the development of the creative arts industry (SDG Target 16.b) • Strengthen the Copyright Office and its related agencies (SDG Target (SDG Target 16.6) • Create awareness of the importance of tourism and creative arts (SDGs Targets 8.9, 12.b) 	LAW ADMINISTRATION	ENTITY AND COPYRIGHT ADMINISTRATION
Adopted Goal: Maintain a stable, united and safe society			

ADOPTED OBJECTIVES	ADOPTED STRATEGIES	PROGRAMMES	SUB-PROGRAMMES
Enhance capacity for policy formulation and coordination	<ul style="list-style-type: none"> Strengthen capacity of research and statistical information management systems of MDAs and MMDAs (SDG Targets 16.6, 17.19) Strengthen capacity of research and statistical information management systems of MDAs and MMDAs (SDG Targets 16.6, 17.19) 	MANAGEMENT AND ADMINISTRATION	GENERAL ADMINISTRATION
Promote access and efficiency in delivery of Justice	<ul style="list-style-type: none"> Transform Ghana Legal Aid scheme into Legal Aid Commission to make legal aid more accessible and workable, especially for the poor and vulnerable (SDG Targets 16.3, 16.10, 16.b) Strengthen operation of the Alternative Dispute Resolution (ADR) system to ensure speedy administration of justice (SDG Targets 16.3, 16.10, 16.b) 	LAW ADMINISTRATION	LEGAL AID SCHEME
	<ul style="list-style-type: none"> Expand and strengthen training institutions for judicial personnel, Police CID and prosecutors (SDG Target 16.6) Improve inter-agency and cross-sectoral legal coordination (SDG Targets 16.3, 16.10, 16.b) 	LAW ADMINISTRATION AND GENERAL LEGAL COUNCIL	PROMOTION OF RULE OF LAW
Promote the fight against corruption and economic crimes	<ul style="list-style-type: none"> Ensure continued implementation of the National Anticorruption Action Plan (NACAP) (SDG Targets 16.5, 16.b) Undertake comprehensive institutional and legislative reforms (SDG Targets 16.6, 16.a) Pursue an effective campaign for attitudinal change (SDG Targets 16.5, 16.7) 	MANAGEMENT OF ECONOMIC AND ORGANIZED CRIMES	MANAGEMENT OF ECONOMIC AND ORGANIZED CRIMES
	<ul style="list-style-type: none"> Strengthen the Judiciary, Parliament, security services and other anti-corruption institutions to perform their functions effectively. (SDG Targets 16.5, 16.a) Establish an Office of the Special Prosecutor (SDG Targets 16.5, 16.b) Review and implement comprehensive code of conduct for public officials (SDG Target 16.5) Undertake relevant legal amendments to make corruption a felony (SDG Targets 16.5, 16.b) Reform laws on appointments and confirmation of officers in acting capacity/positions (SDG Target 16.6) Ensure passage of the Right to Information Bill (SDG Targets 16.5, 16.10) 	LAW ADMINISTRATION	PROMOTION OF RULE OF LAW

ADOPTED OBJECTIVES	ADOPTED STRATEGIES	PROGRAMMES	SUB-PROGRAMMES
	<ul style="list-style-type: none"> Strengthen implementation of Whistle Blowers Act (SDG Targets 16.5, 16.b) Ensure passage of the Witness Protection Act (SDG Targets 16.5, 16.b) 		

4.2 PROGRAMME OF ACTION

This section provides details on the impact of the programmes on the society. To ensure that the programmes that have been adopted for implementation would have the needed impacts, the programmes were subjected to a prioritisation matrix showing its environment, social, economic and spatial impact.

Table 4.2: Prioritisation Programme Matrix

Programme	Criteria				Total Score	Average Score	Rank
	Social impact (educational, health, etc.)	Economic Impact (e.g. employment generation, poverty reduction)	Environmental impact (e.g. climate change, green economy, etc.)	Spatial impact (e.g. nationwide / selected region)			
Management and Administration	1	0	0	2	3	1.5	4 th
Law Administration	2	2	2	2	8	2	1 st
Legal Education	2	2	1	2	7	1.75	3 rd
Management of Economic and Organized Crime	2	2	1	2	7	1.75	2 nd

Table 4.3: Programme of Action of Office of the Attorney-General and Ministry of Justice

Office of the Attorney-General and Ministry of Justice (Head Office)

Adopted Objectives	Adopted Strategies	Programmes	Sub Programme	Projects/ Activities	Outcome/ Impact Indicators	Time Frame				Indicative Budget			Implementing Agencies		
						2018	2019	2020	2021	GoG	IG F	Donor	Lead	Collaborating	
Thematic Area: Governance, Corruption and Public Accountability															
Goal : Maintain a stable, united and safe society															
Enhance capacity for policy formulation and coordination	Promote coordination, harmonization and ownership of the development process	Management and Administration	General Administration	Build capacity of both legal and admin staff	1. Percentage of records automated	2,745,800	3,349,000	3,364,560	3,421,016	12,880,376	-	-	OAGMOJ	MOF, AESL, PWD, OHCS	
				Construction and upgrade of office infrastructure	2. Timeliness of process	5,250,000	6,400,000	6,800,000	7,800,000	26,250,000	-	-	OAGMOJ	MOF,AESL,PWD	
				Improve records keeping system		1,000,000	800,000	500,000	500,000	2,800,000	-	-	OAGMOJ	MOF	
				Develop policy framework for the Office of the Attorney General and Ministry of Justice		500,000	550,000	300,000	300,000	1,650,000			OAGMOJ	MOF, LAAD	
	Strengthen capacity of research and statistical information management of MDAs and MMDAs			Monitor and evaluate the implementation of the SMTDP	3. Change in level of implementation of SMTDP	117,000	147,500	141,570	155,727	561,797	-	-	OAGMOJ	MOF,AESL,PWD	
				Conduct researches on policy and socio-economic issues in Justice Delivery annually	4. Percentage of research outcomes implemented	169,000	183,900	204,090	224,939	781,929	-	-	OAGMOJ	MOF, RGD, LRC, EOCO, LAS, CLR, CRO, GLS,	
				Evaluate the performance of the Agencies & Departments	5. Change in number of agencies and departments evaluated	80,000	88,000	96,800	106,480	371,280	-	-	OAGMOJ	MOF, RGD, LRC, EOCO, LAS, CLR, CRO, GLS,	
				Enhance the operations of the Gen. Administration	Value of goods and services procured	7,948,000	8,742,000	9,617,080	10,578,788	36,885,868					

Office Attorney-General

Thematic Area: Governance, Corruption and Public Accountability														
Goal 4: Maintain A Stable, United And Safe Society														
Adopted Objectives	Adopted Strategies	Programmes	Sub Programme	Projects/ Activities	Outcome/Impact Indicators	Time Frame				Indicative Budget			Implementing Agencies	
						2018	2019	2020	2021	GoG	IGF	Donor	Lead	Collaborating
Promote access and efficiency in delivery of justice	Improve inter-agency and cross-sectoral legal coordination	Law Administration	Promotion of rule of law	Representation of the State in Civil Litigation in court	Number of civil cases on litigation recorded by state	430,000	645,000	860,000	1,075,000	3,010,000	-	-	A-G. (Civil Division)	Protocol, MFARI, MDA's and MMDA's
				Representation of the State in Criminal Prosecution	Percent of corruption cases for which prosecutions has been initiated by:	430,000	695,000	860,000	1,275,000	3,260,000	-	-	A-G. (Public Prosecution Division)	Protocol, MFARI, MDA's and MMDA's
				Representation of the State in International Litigation or arbitration	Number of international litigation or arbitration represented	1,550,000	1,880,000	2,170,000	2,550,000	8,150,000	-	-	A-G. (Civil Division)	Protocol, MFARI, MDA's MMDA's JS, POLICE
				Enact substantive and subsidiary legislations	Number of substantive and subsidiary legislations passed into laws	450,000	550,000	700,000	900,000	2,600,000	-	-	A-G. (Drafting Division)	Protocol, MFARI, MDA's and MMDA's
				Create a platform for AG to engage the public and regional staff	No of regional tours and monitoring organised No of meet the press series organised	410,000	480,000	573,000	649,300	2,112,300	-	-	A-G. (Civil, Prosecution, Drafting Division)	OAGMOJ, MOF

					No of regional heads meetings organised									
	Expand and strengthen judicial services training institutions for Judicial personnel, police CID and prosecutors			Build capacity of legal staff	Level of improvement in working conditions of staff	8,290,227	8,295,000	9,321,500	10,460,650	36,367,377	-	-	A-G. (Civil, Prosecution, Drafting Division)	OAGMOJ, MOF
					No of legal staff trained locally and internationally									
					No of equipment and law books procured									
				No of vehicles procured										
				Educate staff on corrupt activities	No of staff educated	80,000	88,000	96,800	106,480	371,280	-	-	A-G. (Civil, Prosecution, Drafting Division)	OAGMOJ, MOF
				Enhance administration of AGs Office	Value of goods and services procured	9,570,000	10,527,000	11,579,900	12,737,670	44,414,570	-	-	A-G. (Civil, Prosecution, Drafting Division)	OAGMOJ, MOF

Promote the fight against corruption and economic crimes	Ensure an office of the Special Prosecutor			Enhance the operation of the Special prosecutor	Reduction of corruption among public officials No of corruption case recorded Percentage of corruption cases prosecuted Conviction rate of corruption cases prosecuted	-	-	-	-	-	-	-	SP	OAGMOJ, MOF
				Draft regulations to operationalise d office of the special prosecutor	Special prosecutor office operationalised	40,000	44,000	48,400	53,240	185,640	-	-	A-G. (Drafting Division)	OAGMOJ, MOF
	Ensure the passage of the Right to Information Bill			Passage of Right to Information Bill into law	Percentage of information assessed in the public institutions	40,000	44,000	48,400	53,240	185,640	-	-	A-G. (Drafting Division)	OAGMOJ, MOF
	Undertake relevant legal amendments to make corruption a felony			Amend/Review laws to make corruption a felony	Number of laws amended to make corruption a felony	60,000	66,000	72,600	79,860	278,460	-	-	A-G. (Drafting Division)	OAGMOJ, MOF
	Strengthen implementation of Whistle Blowers Act			Passage of Whistle Blowers Act	Sensitization of the public on Whistle Blowers Act	100,000	110,000	121,000	133,100	464,100	-	-	A-G. (Drafting Division)	OAGMOJ, MOF
	Ensure passage of the Witness Protection Act			Establish witness protection agency	Number of witnesses appeared in cases	60,000	66,000	72,600	79,860	278,460	-	-	A-G. (Drafting Division)	OAGMOJ, MOF

Registrar-General's Department

Thematic Area: Economic Development Adopted MDAS Goal(S): Build A Prosperous Society														
ADOPTED OBJECTIVES	ADOPTED STRATEGIES	PROGRAMMES	SUB-PROGRAMMES	PROJECTS/ACTIVITIES	OUTCOME /IMPACT INDICATORS	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
						2018	2019	2020	2021	GOG	IGF	DONOR	LEAD	COLLABORATING
Ensure improved fiscal performance and sustainability	Eliminate revenue collection leakages	LAW ADMINISTRATION	ENTITY & COPYRIGHT ADMINISTRATION	Enhance business operations	Reduction in the No of hours for registering businesses	GoG 193,000	GoG 224,000	GoG 280,000	GoG 335,000	1,032,000	5,287,000	-	RGD	GCNET, NITA
					No. of sensitization programmes organised	IGF 960,000	IGF 1,285,000	IGF 1,358,000	IGF 1,684,000				RGD	GCNET, NITA
					% increment in number of people registering their business								RGD	GCNET, NITA
					% increment in revenue generation								RGD	GCNET NITA
					Established regional offices								RGD	GCNET, NITA
Ensure improved fiscal performance and sustainability	Strengthen revenue institutions and administration			Build capacity of staff	No of legal and administrative staff trained	GoG 510,000	GoG 635,000	GoG 700,000	GoG 805,000	2,650,000	13,625,000	-	RGD	GCNET, NITA, MOF
					Equipment procured								RGD	OAGMOJ, PPA, MOF
					No of vehicles procured	IGF 3,050,000	IGF 3,465,000	IGF 3,590,000	IGF 3,520,000				RGD	OAGMOJ, PPA, MOF
					Level of Conditions of staff improved								RGD	OAGMOJ, MOF
													RGD	OAGMOJ, MOF

Legal Aid Scheme

Thematic Area: Governance, Corruption and Public Accountability														
Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society														
Adopted Objectives	Adopted Strategies	Programmes	Sub-Programmes	Projects/activities	Output /Outcome/ Impact indicators	Time Frame				Indicative Budget			Implementing Agencies	
						2018	2019	2020	2021	GOG	IGF	Donor	Lead	Collaborating
Promote access and efficiency in delivery of Justice	Strengthen operation of the Alternative Dispute Resolution (ADR) to ensure speedy administration of justice	Law administration	Legal Aid Scheme	Build capacity of staff	Performance rate of staff	5,010,000	6,266,000	7,250,600	4,015,600	22,542,000	-	-	LAS	OAGMOJ, MOF, PSC
					Level of improvement in working conditions of staff								LAS	OAGMOJ, MOF, PSC
					No of equipment procured								LAS	OAGMOJ, MOF,JS
					No of legal and administrative staff recruited								LAS	OAGMOJ, MOF,JS
					No of legal and administrative staff recruited								LAS	OAGMOJ, MOF,JS
				Improve on resolution of disputes	% of disputes resolved through ADR	860,000	1,010,000	878,000	1,200,000	3,948,000	-	-	LAS	OAGMOJ, MOF,JS
	Transform Ghana Legal Aid Scheme into Legal Aid Commission to make legal aid more accessible and workable, especially for the poor and vulnerable			Transform Legal Aid into a Commission	No of regional and district offices established	1,960,000	2,250,000	2,650,000	2,970,000	9,830,000	-	-	LAS	NCCE, OAGMOJ
				Build capacity of staff	Index of legal aid officers to number of cases	1,668,000	1,805,000	2,030,000	2,290,000	7,793,000	-	-	LAS	OAGMOJ, MOF

Law Reform Commission

Thematic Area: Governance, Corruption and Public Accountability														
Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society														
Adopted Objectives	Adopted Strategies	Programmes	Sub-Programmes	Projects/activities	Outcome/Impact indicators	Time Frame				Indicative Budget			Implementing Agencies	
						2018	2019	2020	2021	GOG	IGF	Donor	Lead	Collaborating
Promote access and efficiency in delivery of justice	Improve inter-agency and cross-sectorial legal coordination	Law Administration	Law Reforms	Reformation of laws	No of laws passed	X	X	X	X	2,145,000	-	-	LRC	OAGMOJ,MOF
				Build capacity of staff	Train legal and administrative staff	X	X	X	X	970,000	-	-	LRC	OAGMOJ,MOF
					Level of improvement in conditions of staff	X	X	X	X				LRC	OAGMOJ,MOF
					No of equipment procured	X	X	X	X	3,950,000	-	-	LRC	OAGMOJ,MOF
					No of lawyers and administrative staff recruited	X	X	X	X	1,600,000	-	-	LRC	OAGMOJ,MOF
				Improve on research into reform of laws	Number of research conducted	X	X	X	X	330,000	-	-	LRC	OAGMOJ,MOF
					No of research published	X	X	X	X	400,000	-	-	LRC	OAGMOJ,MOF

Council for Law Reporting

Thematic Area: Governance, Corruption and Public Accountability														
Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society														
Adopted Objectives	Adopted Strategies	Programmes	Sub-Programmes	Projects/Activities	Outcome/Impact indicators	Time Frame				Indicative Budget			Implementing Agencies	
						2018	2019	2020	2021	GOG	IGF	Donor	Lead	Collaborating
Promote access and efficiency in delivery of justice	Improve inter-agency and cross sectoral legal coordination	Law Administration	Law Reports & Review	Publication of Law Reports in a speedy and timely manner	No of law reports published in a year	1,910,000	2,101,000	2,311,100	2,542,210		8,864,310	-	CLR	OAGMOJ,MOF, JS
Promote access and efficiency in delivery of justice	Improve inter-agency and cross sectoral legal coordination	Law Administration	Law Reports & Review	Build capacity of staff	Performance rate of staff	55,000	60,000	66,550	73,205	254,755		-	CLR	OAGMOJ,MOF
					Level of improvement in conditions of staff							-	CLR	OAGMOJ,MOF
					No of staff trained									
					No of legal and administrative staff recruited	813,993.73	895,383.10	984,932.41	1,083,425.65	3,777,734.84		-	CLR	OAGMOJ,MOF
					No of equipment procured	253,000	278,300	306,130	336,734	1,174,164		-	CLR	OAGMOJ,MOF

					No of vehicles procured	550,000	605,000	665,000	732,000	2,552,000		-	CLR	OAGMOJ,MOF
					Office building renovated and furnished	650,000	715,000	786,500	865,150	3,016,650		-	CLR	OAGMOJ,MOF
				Improve on sales of publish law reports	Establish online sales portal	50,000	55,000	60,500	66,000		231,500	-	CLR	OAGMOJ,MOF

Economic and Organised Crime Office

Thematic Area: Governance, Corruption and Public Accountability

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society

Adopted Objectives	Adopted Strategies	Programmes	Sub programme	Projects/Activities	Outcome/Impact Indicators	Time Frame				Indicative Budget			Implementing Agencies			
						2018	2019	2020	2021	GoG	IGF	Donor	Lead	Collaborating		
Promote the fight against corruption and economic crimes	Pursue an effective campaign for attitudinal change	Management of Economic and Organised Crime.	Management of Economic and Organised Crime.	Enhance sensitization of public and second cycle institution	Number of sensitization programmes organised	X	X	X	X	489,802.00	-	23,205.00	EOCO	Ghana Revenue Authority (GRA) Financial Intelligence (FIC) Bank of Ghana (BoG)		
				Strengthen the fight against corruption	No of corruption cases recorded	X	X	X	X	2,536,914.00	-	-	EOCO	Attorney-General's Department		
					No of corruption cases prosecuted	X	X	X	X				EOCO	Attorney-General's Department		
	Pursue an effective campaign for attitudinal change			Management of Economic and Organised Crime.	Management of Economic and Organised Crime.		Corruption perception index	X	X				X	X	EOCO	Attorney-General's Department
							Number of convictions attained	X	X				X	X	EOCO	Attorney-General's Department
Promote effective and efficient anti-corruption systems				Build capacity of staff	No of legal and administrative, and security staff recruited	X	X	X	X	1,657,754.00	-	-	EOCO	Attorney-General's Department		

					Level of improvement in working conditions of staff	X	X	X	X	-	-	-	EOCO	Attorney-General's Department
					Performance rate of staff	X	X	X	X	-	-	-	EOCO	Attorney-General's Department
					No of equipment procured	X	X	X	X	56,68 1,251.00	-	-	EOCO	Attorney-General's Department
	Undertake comprehensive and legislation reforms			Amend Act 526	Security and Intelligence Agencies Act 1996 (Act 526) amended to include EOCC	X	X	X	X	46,41 0.00	-	-	EOCO	Attorney-General's Department

Copyright Office

Thematic Area: Economic Development Adopted MDA's Goal(S): Build A Prosperous Society														
Adopted Objectives	Adopted Strategies	Programmes	Sub - Programmes	Projects/ Activities	Outcome/ impact indicators	Time Frame				Indicative budget			Implementing Agencies	
						2018	2019	2020	2021	GoG (GH¢)	IGF (GH¢)	Donor	Lead	Collaborating
Develop a competitive creative arts industry	Strengthen the Copyright Office and its related agencies	Law administration	Copyright and entity administration	Strengthen the operations of the Copyright Office	% decrease in piracy works	GoG: 450,000	GoG: 350,000	GoG: 390,000	GoG: 417,000	1,607,000	4,315,000	-	Copyright Office	DONOR KEY STAKEHOLDERS
					Number of mediated disputes	IGF: 960,000	IGF: 1,010,000	IGF: 1,126,000	IGF: 1,219,000			-	Copyright Office	MEDIA HOUSES
					No of anti-piracy exercise conducted							-	Copyright Office	SECURITY AGENCIES
					No of copyright of office established							-	Copyright Office	MEDIA HOUSES
					No of anti-piracy cases prosecuted							-	Copyright Office	SECURITY AGENCIES, JS
				Build capacity of staff	Level of improvement in working conditions of staff	GoG: 30,000	GoG: 40,000	GoG: 40,000	GoG: 40,000	150,000	463,000	-	Copyright Office	PUBLISHERS / ILLUSTRATORS / PRINTERS
					Performance rate of staff	IGF: 100,000	IGF: 110,000	IGF: 120,000	IGF: 133,000			-	Copyright Office	OAGMOJ,
					No of equipment procured							-	Copyright Office	MOF, PPA
					Number of legal and administrative staff recruited							-	Copyright Office	MOF

	Develop a policy and enforce existing legal and regulatory frameworks for the development of the creative arts industry			Review and recommend amendment to copyright legislations.	Copyright law amended Number of stakeholders engagement done	GoG: 40,000 IGF: 50,000	GoG: 44,000 IGF: 55,000	GoG: 50,000 IGF: 60,000	GoG: 60,000 IGF: 66,000	194,000	231,000	-	Copyright Office	STAKEHOLDER GROUPS
	Create awareness of the importance of tourism and creative arts			Improve sensitization of copyright related issues in the second cycle institution and electronic/print media	No of sensitization exercise conducted in the second cycle institution and electronic/print media	GoG: 180,000 IGF: 390,000	GoG: 336,000 IGF: 475,000	GoG: 367,200 IGF: 509,000	GoG: 414,700 IGF: 578,500	1,297,900	1,952,500	-	Copyright Office	STAKEHOLDER GROUPS
					No of research conducted on copyright related issues							-	Copyright Office	STAKEHOLDER GROUPS
				Rehabilitate office building and keep the office running	Office building rehabilitated Official vehicles and equipment maintained Equipment, furniture					4,640,300	4,641,000	-	Copyright Office	STAKEHOLDER GROUPS

					and stationery procured									
					Running cost of official vehicles provided									
					Other administrati ve expenses made									

General Legal Council

Thematic Area: Governance, Corruption and Public Accountability

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society

Adopted Objectives	Adopted Strategies	Program mes	Sub- Programmes	Project Activities	Outcome/Impact Indicators	Time Frame				Indicative Budget			Implementing Agencies	
						2018	2019	2020	2021	GoG	IGF	Donor	Lead	Collaborating
Promote access and efficiency in delivery of justice	Strengthen operation of the Alternative Dispute Resolution (ADR) system to ensure speedy administration of justice	Legal Education	Professional and Career Development	Improve upon legal education	Number of Lawyers trained and called to the Bar	X	X	X	X	10,000,000	25,000,000	-	GLC	OAGMOJ,JS
	Complete Law Village			Law village completed	X	X	X	X	60,000,000	100,000,000	-	GLC	OAGMOJ, JS, MOF, AESL	
	Improve enrolment of students			Number of students enrolled	X	X	X	X	1,000,000	4,880,000	-	GLC	OAGMOJ, JS, IEC	
	Regulation of Professional Conduct of Lawyers		Receive and Investigate complaints filed against practicing lawyers	Number of Cases on misconduct of lawyers	X	X	X	X	100,000	300,000	-	GLC	OAGMOJ, JS	
			Licensing Lawyers and Law Firms	Number of Lawyers Licensed to Practice	X	X	X	X	-	2,000,000	-	GLC	OAGMOJ, JS	
				Number of Law Firms Licensed to Operate	X	X	X	X	-	2,000,000	-	GLC	OAGMOJ, JS	
			Build capacity	No of legal and administrative staff trained	X	X	X	X	-	6,000,000		GLC	OAGMOJ, JS	

					No of equipment and logistics procured	X	X	X	X	-	20,000,000		GLC	OAGMOJ, JS
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4.3 Indicative Financial Plan

PROGRAMME	TOTAL COST 2018-2021	EXPECTED REVENUE					Gap	SUMMARY OF RESOURCE MOBILIZATION STRATEGY	ALTERNATIVE COURSE OF ACTION
		GOG	IGF	Donor	Others	Total Revenue			
Management and Administration	82,181,250.00	82,181,250.00	-	-	-	82,181,250.00	-		
Law Administration									
LRC	9,395,000.00	9,395,000.00	-	-	-	9,395,000.00	-		
CO	19,491,700.00	7,889,200.00	11,602,500	-	-	19,491,700.00	-		
LAS	44,113,200.00	44,113,200.00	-	-	-	44,113,200.00	-		
RGD	22,594,000.00	3,682,000.00	18,912,000	-	-	22,594,000.00	-		
CLR	19,871,113.89	10,775,303.89	9,095,810.00	-	-	19,871,113.89	-		
OAG	101,492,187.00	101,492,187.00	-	-	-	101,492,187.00	-		
Legal Education	231,280,000	71,100,000	160,1- 80,000	-	-	231,280,000	-		
Management of Economic and Organized Crime	62,306,497.00	62,283,292.000	-	23,205.00	-	62,306,497.00	-		
TOTAL	592,724,947.89	392,911,432.89	199,790,310	23,205	-	592,724,947.89	-		

CHAPTER FIVE

ANNUAL ACTION PLAN OF THE OFFICE OF THE ATTORNEY-GENERAL AND MINISTRY OF JUSTICE

5.0 INTRODUCTION

This section outlines the **2018-2021 development Operations (Annual Action Plan)** to be executed by the Ministry. It establishes a direct linkage between Adopted NMTDPF Goal, the Programmes and Sub-programmes, planned activities, their location, timeframe for execution and plan implementation partners. It also provides some set of indicators that will help access progress during implementation.

5.1 The 2018 Annual Action Plan of the Office of the Attorney-General and Ministry of Justice

The table below depicts the 2018 Annual Action Plan of the Office of the Attorney-General and its Agencies and Department for the plan period

OFFICE OF THE ATTORNEY-GENERAL AND MINISTRY OF JUSTICE (HEAD OFFICE)

Table 11: 2018 Annual Action Plan

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IG F	Donor	Lead	Collaborating
Management and Administration / General Administration	Continue with the construction of the Law House	Accra	Structure in place	Law House Project completed	X	X	X	X	2,500,000	-	-	OAGMOJ	MOF, AESL, PWD
	Renovation and completion of office buildings	Wa, Tamale, Sunyani	Dilapidated office building in place	3 Regional Office buildings renovated and completed	X	X	X	X	1, 250,000	-	-	OAGMOJ	MOF, PWD
	Renovation of residential bungalows	Wa	Dilapidate bungalows in place	2 residential bungalows	X	X	X	X	1, 250,000	-	-	OAGMOJ	MOF, PWD
	Completion of office building	Kumasi	70% work done	Office building completed	X	X	X	X	250,000	-	-	OAGMOJ	MOF, PWD
	Train administrative staff in -Records management -Monitoring & Evaluation -ICT -Research Methods -Accounting -Auditing -Scheme of service -CPA/DPA -Chief executive courses -Budgeting and accounting	Accra	Some of administrative	Number of staff trained	X	X	X	X	136,000; 8,000 10,000 10,000 20,000 8,000 8,000 12,000 15,000 30,000 15,000	-	-	OAGMOJ	PPRAD, ISSER, GIMPA, CSTC
	Automate the records system of the Ministry	Accra	Manual Records System	Records system of the Ministry automated	X	X	X	X	1,000,000	-	-	OAGMOJ	MOF, PRAAD
	Developing policy framework for the Office of the Attorney General and Ministry of Justice.	Accra	Sections of Adopted National Policy framework	Sector policy framework completed	X	X	X	X	500,000	-	-	OAGMOJ	LADA

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Management and Administration / General Administration	Conduct one research on policy and socio-economic issues in Justice Delivery annually.	Accra	Research on bottlenecks in the justice delivery system	Research on policy conducted	X	X	X	X	40,000	-	-	OAGMOJ	JUSTICE SECTOR INSTITUTIONS
	Assess outcomes of implementation of recommendations from Research	Accra	No existing baseline data	Outcomes of implementation of recommendations from research assessed	X	X	X	X	15,000	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Implement findings of the research conducted in the Justice sector	Accra	Research findings available	Research outcome implemented	X	X	X	X	80,000	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Monitor and evaluate the implementation of the SMTDP	Nationwide	2 monitoring visits to Departments and Agencies in Accra	Monitoring of Implementation of depts. and agencies conducted	X	X	X	X	25,000	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Evaluation of performance of selected agencies in the legal year	Accra	N/A	No of evaluation conducted on selected agencies	X	X	X	X	80,000	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Organised mid-year workshop on the dissemination on monitoring and evaluation report	Accra	N/A	No of mid-year workshop of dissemination of monitoring and evaluation reports organised	X	X	X	X	92,000	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Undertake a nationwide auditing of the Ministry's office	Nationwide	N/A	No of auditing exercise conducted	X	X	X	X	68,000	-	-	OAGMOJ	MOF
	Running cost of Office premises	Nationwide	N/A	All office expenses paid	X	X	X	X	180,000	-	-	OAGMOJ	MOF
	Running cost of official vehicles	Accra	Official vehicles available	No of official vehicles	X	X	X	X	200,000	-	-	OAGMOJ	MOF
	Undertake general administration operation	Accra	Some of goods and services were procured	Value of goods and services procured	X	X	X	X	7, 500,000	-	-	OAGMOJ	MOF

	Publication of news letter	Accra	500 number of publication letters printed	Number of publication letters printed	X	X	X	X	170,000	-	-	OAGMOJ	MEDIA, MOC, MOF
	Production and printing of Ministry's service charter	Accra	-	No of service charter printed	X	X	X	X	100,000	-	-	OAGMOJ	MEDIA, MOC, MOF
	Preparation and publishing of articles on research findings	Accra	-	No of articles published	X	X	X	X	34,000	-	-	OAGMOJ	MEDIA, MOC, MOF
	Procure saloon cars	Nationwide	N/A	No of saloon cars procured	X	X	X	X	184,800			OAGMOJ	MOF, PAA
	Procure 4X4 pick-up vehicles	Nationwide	N/A	No of 4x4 pick-up vehicles procured	X	X	X	X	2,000,000	-	-	OAGMOJ	MOF, PAA
	Procure motorbikes	Nationwide	N/A	No of motorbikes procured	X	X	X	X	25,000	-	-	OAGMOJ	MOF, PAA
	Procure desktop computers and accessories and laptops	Nationwide	N/A	No of desktop computers and accessories and laptops procured	X	X	X	X	200,000	-	-	OAGMOJ	MOF, PAA
	Procure photocopiers and air conditioners	Nationwide	N/A	No of photocopiers and air conditioners procured	X	X	X	X	100,000	-	-	OAGMOJ	MOF, PAA
	Procure furniture and electrical gadget	Nationwide	N/A	No of furniture and electrical gadget procured	X	X	X	X	100,000	-	-	OAGMOJ	MOF, PAA

2019 Annual Action Plan of Ministry of Justice (Head Office)

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IG F	Donor	Lead	Collaborating
Management and Administration / General Administration	Continue with the construction of the Law House	Accra	Structure in place	Law House Project completed	X	X	X	X	3,500,000	-	-	OAGMOJ	MOF, AESL, PWD
	Renovation and completion of office buildings	Koforidua, Cape-Coast	Dilapidated office building in place	3 Regional Office buildings renovated and completed	X	X	X	X	1,400,000	-	-	OAGMOJ	MOF, PWD
	Renovation of residential bungalows	Koforidua, Cape-Coast, Tamale	Dilapidate bungalows in place	2 residential bungalows	X	X	X	X	1,200,000	-	-	OAGMOJ	MOF, PWD
	Completion of office building	Kumasi	70% work done	Office building completed	X	X	X	X	300,000	-	-	OAGMOJ	MOF, PWD
	Train administrative staff in -Records management -Monitoring & Evaluation -ICT -Research Methods -Accounting -Auditing -Scheme of service -CPA/DPA -Chief executive courses -Budgeting and accounting	Accra	Some of administrative	Number of staff trained	X	X	X	X	149,000; 8,800 11,000 11,000 22,000 8,800 8,800 13,200 16,500 33,000 16,500	-	-	OAGMOJ	PPRAD, ISSER, GIMPA, CSTC
	Automate the records system of the Ministry	Accra	Manual Records System	Records system of the Ministry automated	X	X	X	X	800,000	-	-	OAGMOJ	MOF, PRAAD
	Developing policy framework for the Office of the Attorney General and Ministry of Justice.	Accra	Sections of Adopted National Policy framework	Sector policy framework completed	X	X	X	X	550,000	-	-	OAGMOJ	LADA

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Management and Administration / General Administration	Conduct one research on policy and socio-economic issues in Justice Delivery annually.	Accra	Research on bottlenecks in the justice delivery system	Research on policy conducted	X	X	X	X	44,000	-	-	OAGMOJ	JUSTICE SECTOR INSTITUTIONS
	Assess outcomes of implementation of recommendations from Research	Accra	No existing baseline data	Outcomes of implementation of recommendations from research assessed	X	X	X	X	16,500	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Implement findings of the research conducted in the Justice sector	Accra	Research findings available	Research outcome implemented	X	X	X	X	88,000	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Monitor and evaluate the implementation of the SMTDP	Nationwide	2 monitoring visits to Departments and Agencies in Accra	Monitoring of Implementation of depts. and agencies conducted	X	X	X	X	27,500	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Evaluation of performance of selected agencies in the legal year	Accra	N/A	No of evaluation conducted on selected agencies	X	X	X	X	88,000	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Organised mid-year workshop on the dissemination on monitoring and evaluation report	Accra	N/A	No of mid-year workshop of dissemination of monitoring and evaluation reports organised	X	X	X	X	120,000	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Undertake a nationwide auditing of the Ministry's office	Nationwide	N/A	No of auditing exercise conducted	X	X	X	X	74,000	-	-	OAGMOJ	MOF
	Running cost of Office premises	Nationwide	N/A	All office expenses paid	X	X	X	X	198,000	-	-	OAGMOJ	MOF
	Running cost of official vehicles	Accra	Official vehicles available	No of official vehicles	X	X	X	X	220,000	-	-	OAGMOJ	MOF
	Undertake general administration operation	Accra	Some of goods and services were procured	Value of goods and services procured	X	X	X	X	8,250,000	-	-	OAGMOJ	MOF

	Publication of news letter	Accra	500 number of publication letters printed	Number of publication letters printed	X	X	X	X	187,000	-	-	OAGMOJ	MEDIA, MOC, MOF
	Production and printing of Ministry's service charter	Accra	-	No of service charter printed	X	X	X	X	110,000	-	-	OAGMOJ	MEDIA, MOC, MOF
	Preparation and publishing of articles on research findings	Accra	-	No of articles published	X	X	X	X	37,400	-	-	OAGMOJ	MEDIA, MOC, MOF
	Procure saloon cars	Nationwide	N/A	No of saloon cars procured	X	X	X	X	400,000			OAGMOJ	MOF, PAA
	Procure 4X4 pick-up vehicles	Nationwide	N/A	No of 4x4 pick-up vehicles procured	X	X	X	X	2,300,000	-	-	OAGMOJ	MOF, PAA
	Procure motorbikes	Nationwide	N/A	No of motorbikes procured	X	X	X	X	30,000	-	-	OAGMOJ	MOF, PAA
	Procure desktop computers and accessories and laptops	Nationwide	N/A	No of desktop computers and accessories and laptops procured	X	X	X	X	250,000	-	-	OAGMOJ	MOF, PAA
	Procure photocopiers and air conditioners	Nationwide	N/A	No of photocopiers and air conditioners procured	X	X	X	X	110,000	-	-	OAGMOJ	MOF, PAA
	Procure furniture and electrical gadget	Nationwide	N/A	No of furniture and electrical gadget procured	X	X	X	X	110,000	-	-	OAGMOJ	MOF, PAA

2020 Annual Action Plan of Ministry of Justice (Head Office)

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IG F	Donor	Lead	Collaborating
Management and Administration / General Administration	Continue with the construction of the Law House	Accra	Structure in place	Law House Project completed	X	X	X	X	5,000,000	-	-	OAGMOJ	MOF, AESL, PWD
	Renovation and completion of office buildings	Ho, Takoradi	Dilapidated office building in place	3 Regional Office buildings renovated and completed	X	X	X	X	1,000,000	-	-	OAGMOJ	MOF, PWD
	Renovation of residential bungalows	Ho, Takoradi, Kumasi	Dilapidate bungalows in place	2 residential bungalows	X	X	X	X	800,000	-	-	OAGMOJ	MOF, PWD
	Completion of office building	Kumasi	70% work done	Office building completed	X	X	X	X	0	-	-	OAGMOJ	MOF, PWD
	Train administrative staff in -Records management -Monitoring & Evaluation -ICT -Research Methods -Accounting -Auditing -Scheme of service -CPA/DPA -Chief executive courses -Budgeting and accounting	Accra	Some of administrative	Number of staff trained	X	X	X	X	164,560; 9,680 12,100 12,100 24,200 9,680 9,680 14,520 18,150 36,300 18,150	-	-	OAGMOJ	PPRAD, ISSER, GIMPA, CSTC
	Automate the records system of the Ministry	Accra	Manual Records System	Records system of the Ministry automated	X	X	X	X	500,000	-	-	OAGMOJ	MOF, PRAAD
	Developing policy framework for the Office of the Attorney General and Ministry of Justice.	Accra	Sections of Adopted National Policy framework	Sector policy framework completed	X	X	X	X	300,000	-	-	OAGMOJ	LADA

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Management and Administration / General Administration	Conduct one research on policy and socio-economic issues in Justice Delivery annually.	Accra	Research on bottlenecks in the justice delivery system	Research on policy conducted	X	X	X	X	48,000	-	-	OAGMOJ	JUSTICE SECTOR INSTITUTIONS
	Assess outcomes of implementation of recommendations from Research	Accra	No existing baseline data	Outcomes of implementation of recommendations from research assessed	X	X	X	X	18,150	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Implement findings of the research conducted in the Justice sector	Accra	Research findings available	Research outcome implemented	X	X	X	X	96,800	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Monitor and evaluate the implementation of the SMTDP	Nationwide	2 monitoring visits to Departments and Agencies in Accra	Monitoring of Implementation of depts. and agencies conducted	X	X	X	X	30,250	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Evaluation of performance of selected agencies in the legal year	Accra	N/A	No of evaluation conducted on selected agencies	X	X	X	X	96,800	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Organised mid-year workshop on the dissemination on monitoring and evaluation report	Accra	N/A	No of mid-year workshop of dissemination of monitoring and evaluation reports organised	X	X	X	X	111,320	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Undertake a nationwide auditing of the Ministry's office	Nationwide	N/A	No of auditing exercise conducted	X	X	X	X	82,280	-	-	OAGMOJ	MOF
	Running cost of Office premises	Nationwide	N/A	All office expenses paid	X	X	X	X	217,800	-	-	OAGMOJ	MOF
	Running cost of official vehicles	Accra	Official vehicles available	No of official vehicles	X	X	X	X	242,000	-	-	OAGMOJ	MOF
	Undertake general administration operation	Accra	Some of goods and services were procured	Value of goods and services procured	X	X	X	X	9,075,000	-	-	OAGMOJ	MOF

	Publication of news letter	Accra	500 number of publication letters printed	Number of publication letters printed	X	X	X	X	205,700	-	-	OAGMOJ	MEDIA, MOC, MOF
	Production and printing of Ministry's service charter	Accra	-	No of service charter printed	X	X	X	X	121,000	-	-	OAGMOJ	MEDIA, MOC, MOF
	Preparation and publishing of articles on research findings	Accra	-	No of articles published	X	X	X	X	41,140	-	-	OAGMOJ	MEDIA, MOC, MOF
	Procure saloon cars	Nationwide	N/A	No of saloon cars procured	X	X	X	X	222,640			OAGMOJ	MOF, PAA
	Procure 4X4 pick-up vehicles	Nationwide	N/A	No of 4x4 pick-up vehicles procured	X	X	X	X	2,222,000	-	-	OAGMOJ	MOF, PAA
	Procure motorbikes	Nationwide	N/A	No of motorbikes procured	X	X	X	X	30,250	-	-	OAGMOJ	MOF, PAA
	Procure desktop computers and accessories and laptops	Nationwide	N/A	No of desktop computers and accessories and laptops procured	X	X	X	X	242,000	-	-	OAGMOJ	MOF, PAA
	Procure photocopiers and air conditioners	Nationwide	N/A	No of photocopiers and air conditioners procured	X	X	X	X	121,000	-	-	OAGMOJ	MOF, PAA
	Procure furniture and electrical gadget	Nationwide	N/A	No of furniture and electrical gadget procured	X	X	X	X	121,000	-	-	OAGMOJ	MOF, PAA

2021 Annual Action Plan of Ministry of Justice (Head Office)

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IG F	Donor	Lead	Collaborating
Management and Administration / General Administration	Continue with the construction of the Law House	Accra	Structure in place	Law House Project completed	X	X	X	X	6,000,000	-	-	OAGMOJ	MOF, AESL, PWD
	Renovation of office buildings	Upper East/Upper West	Dilapidated office building in place	3 Regional Office buildings renovated and completed	X	X	X	X	1,000,000	-	-	OAGMOJ	MOF, PWD
	Renovation of residential bungalows	Upper East/Upper West/Sunyani	Dilapidate bungalows in place	2 residential bungalows	X	X	X	X	800,000	-	-	OAGMOJ	MOF, PWD
	Completion of office building	Kumasi	70% work done	Office building completed	X	X	X	X	-	-	-	OAGMOJ	MOF, PWD
	Train administrative staff in -Records management -Monitoring & Evaluation -ICT -Research Methods -Accounting -Auditing -Scheme of service -CPA/DPA -Chief executive courses -Budgeting and accounting	Accra	Some of administrative	Number of staff trained	X	X	X	X	181,016; 10,648 13,310 13,310 26,620 10,648 10,648 15,972 19,965 39,930 19,965	-	-	OAGMOJ	PPRAD, ISSER, GIMPA, CSTC
	Automate the records system of the Ministry	Accra	Manual Records System	Records system of the Ministry automated	X	X	X	X	500,000	-	-	OAGMOJ	MOF, PRAAD
	Developing policy framework for the Office of the Attorney General and Ministry of Justice.	Accra	Sections of Adopted National Policy framework	Sector policy framework completed	X	X	X	X	300,000	-	-	OAGMOJ	LADA

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Management and Administration / General Administration	Conduct one research on policy and socio-economic issues in Justice Delivery annually.	Accra	Research on bottlenecks in the justice delivery system	Research on policy conducted	X	X	X	X	53,240	-	-	OAGMOJ	JUSTICE SECTOR INSTITUTIONS
	Assess outcomes of implementation of recommendations from Research	Accra	No existing baseline data	Outcomes of implementation of recommendations from research assessed	X	X	X	X	19,965	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Implement findings of the research conducted in the Justice sector	Accra	Research findings available	Research outcome implemented	X	X	X	X	106,480	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Monitor and evaluate the implementation of the SMTDP	Nationwide	2 monitoring visits to Departments and Agencies in Accra	Monitoring of Implementation of depts. and agencies conducted	X	X	X	X	33,275	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Evaluation of performance of selected agencies in the legal year	Accra	N/A	No of evaluation conducted on selected agencies	X	X	X	X	106,480	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Organised mid-year workshop on the dissemination on monitoring and evaluation report	Accra	N/A	No of mid-year workshop of dissemination of monitoring and evaluation reports organised	X	X	X	X	122,452	-	-	OAGMOJ	NDPC, DA'S UNDER THE MINISTRY
	Undertake a nationwide auditing of the Ministry's office	Nationwide	N/A	No of auditing exercise conducted	X	X	X	X	90,508	-	-	OAGMOJ	MOF
	Running cost of Office premises	Nationwide	N/A	All office expenses paid	X	X	X	X	239,580	-	-	OAGMOJ	MOF
	Running cost of official vehicles	Accra	Official vehicles available	No of official vehicles	X	X	X	X	266,200	-	-	OAGMOJ	MOF

	Undertake general administration operation	Accra	Some of goods and services were procured	Value of goods and services procured	X	X	X	X	9,982,500	-	-	OAGMOJ	MOF
	Publication of news letter	Accra	500 number of publication letters printed	Number of publication letters printed	X	X	X	X	226,270	-	-	OAGMOJ	MEDIA, MOC, MOF
	Production and printing of Ministry's service charter	Accra	-	No of service charter printed	X	X	X	X	130,000	-	-	OAGMOJ	MEDIA, MOC, MOF
	Preparation and publishing of articles on research findings	Accra	-	No of articles published	X	X	X	X	45,254	-	-	OAGMOJ	MEDIA, MOC, MOF
	Procure saloon cars	Nationwide	N/A	No of saloon cars procured	X	X	X	X	400,000			OAGMOJ	MOF, PAA
	Procure 4X4 pick-up vehicles	Nationwide	N/A	No of 4x4 pick-up vehicles procured	X	X	X	X	2,300,000	-	-	OAGMOJ	MOF, PAA
	Procure motorbikes	Nationwide	N/A	No of motorbikes procured	X	X	X	X	30,000	-	-	OAGMOJ	MOF, PAA
	Procure desktop computers and accessories and laptops	Nationwide	N/A	No of desktop computers and accessories and laptops procured	X	X	X	X	250,000	-	-	OAGMOJ	MOF, PAA
	Procure photocopiers and air conditioners	Nationwide	N/A	No of photocopiers and air conditioners procured	X	X	X	X	130,000	-	-	OAGMOJ	MOF, PAA
	Procure furniture and electrical gadget	Nationwide	N/A	No of furniture and electrical gadget procured	X	X	X	X	130,000	-	-	OAGMOJ	MOF, PAA

2018 ANNUAL ACTION PLAN – OFFICE ATTORNEY-GENERAL

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Promotion of rule of Law	Representation of the State in Civil Litigation in court	Nationwide	Undertaken 2017	Number of civil ligation cases defended at the courts	X	X	X	X	400,000	-	-	AGD	MOJ,MOF,PP A
	Representation of the State in Criminal Prosecution	Nationwide	Undertaken 2017	Number of criminal cases prosecuted at the courts	X	X	X	X	400,000	-	-	AGD	MOJ,MOF,PP A
	Representation of the State in International Litigation or arbitration	Outside Ghana	Undertaken 2017	Number of International Litigation or arbitration settled	X	X	X	X	350,000	-	-	AGD	MOJ,MOF,PP A
	Review of contracts on behalf of the State and State institutions	Nationwide	Undertaken 2017	Number of contracts reviewed	X	X	X	X	30,000	-	-	AGD	MOJ,MOF,PP A
	Preparation of advice on criminal cases received from the Police	Nationwide	Undertaken 2017	Number of advices on criminal cases received from the police	X	X	X	X	30,000	-	-	AGD	MOJ,MOF,PP A
	Draft substantive and subsidiary legislations	Accra	Undertaken 2017	Number of substantive and subsidiary legislations	X	X	X	X	450,000	-	-	AGD	MOJ,MOF,PP A
	Organise meet the press series	Accra	1	No of meet the press series organised			X		30,000	-	-	AGD	MOJ,MOF,PP A
	Organise regional tour and monitoring	Nationwide	1	No of regional tour and monitoring organised			X	X	300,000	-	-	AGD	MOJ,MOF, MOI
	Organise meeting for Regional Heads of Office Attorney-General	Nationwide	1	No of regional heads meetings organised	X	X	X	X	80,000	-	-	AGD	MOJ,MOF
	Train attorneys on legal programs locally and international	Nationwide	Training done 2017	No of civil attorneys trained	X	X	X	X	2,100,000	-	-	AGD	MOJ,MOF,PP A
	Procure textbooks, law reports and other legal materials for the Library	Nationwide		Number of textbooks, law reports and other legal materials for the Library procured	X	X	X	X	50,000	-	-	AGD	MOJ,MOF,PP A
	Subscribe to Digital Attorney, Westlaw, Lexis Nexus etc.	Nationwide		Number of digital Attorney, Westlaw, Lexis Nexus subscribed	X	X	X	X	500,000	-	-	AGD	MOJ,MOF,PP A

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Promotion of rule of law	Procure Giant (3in1) Photocopy, Scanner and printer machines	Nationwide	2012	Number Giant (3in1) Photocopy, Scanner and printer machines procured	X	X	X	X	100,000	-	-	AGD	MOJ,MOF,PA
	Procure Teleconferencing equipment / facilities	Accra	Nil	Number Teleconferencing equipment / facilities procured	X	X	X	X	350,000	-	-	AGD	MOJ,MOF,PA
	Procure Computers and accessories and laptops	Nationwide	2015	Number of computers and accessories and laptops procured	X	X	X	X	200,000	-	-	AGD	MOJ,MOF,PA
	Procure 4x4 3.51 station wagon	Nationwide	2005	Number of official vehicles procured	X	X	X	X	1,330,227	-	-	AGD	MOJ,MOF,PA
	Maintenance of office premises	Nationwide	2016	Office premises maintained	X	X	X	X	40,000	-	-	AGD	MOJ,MOF,PA
	Maintenance of official vehicles	Nationwide	Undertaken 2017	Number of official vehicles maintained	X	X	X	X	30,000	-	-	AGD	MOJ,MOF,PA
	Procure air-conditioners	Nationwide	2014	No of air-conditioners procured	X		X	X	400,000	-	-	AGD	MOJ,MOF,PA
	Undertake general administration operations	Nationwide	Undertaken 2017	Value of goods & services procured	X	X	X	X	9,500,000			AGD	MOJ,MOF
	Rehabilitate 2 storey office building at Tamale	Tamale	Building in place	Office building rehabilitated	X	X	X	X	500,000	-	-	AGD	MOJ,MOF,PWD
	Maintain case management system equipment	Nationwide		% level of efficiency of the system	X	X	X	X	400,000	-	-	AGD	MOJ,MOF,PA
	Rehabilitate office building at Wa	Wa	Building in place	Office building rehabilitated	X	X	X	X	50,000	-	-	AGD	MOJ,MOF,PWD
	Rehabilitate 3 bedroom bungalow and outhouse at Wa	Wa	Building in place	Three bedroom bungalow and outhouse rehabilitated	X	X	X	X	80,000	-	-	AGD	MOJ,MOF,PWD
	Rehabilitate office building at Sunyani	Sunyani	Building in place	Office building rehabilitated	X	X	X	X	180,000	-	-	AGD	MOJ,MOF,PWD
	Complete office building at Kumasi	Kumasi	Structure in place	Office building completed	X	X	X	X	250,000	-	-	AGD	MOJ,MOF,PWD

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Promotion of rule of law	Pay subscriptions to international bodies to which Ghana has acceded to	Worldwide	2014	No of international bodies acceded to	X	X	X	X	800,000	-	-	AGD	MOJ,MOF, PPA
				Total amount of subscription pay to international bodies Ghana has acceded to.									
	Attend sessional meetings on international bodies that Ghana has acceded to.	Worldwide	2014	No of sessional meetings attended	X	X	X	X	400,000	-	-	AGD	MOJ,MOF, PPA
	Sensitization of staff on the activities in the NACAP implementation framework	Nationwide	Nil	No of sensitization exercise conducted	X	X	X	X	80,000	-	-	AGD	MOJ, MOF
	Engage stakeholders in a workshop on the legal amendment of making corruption an felony	Nationwide	Nil	Report generated from the workshop			X		60,000	-	-	AGD	MOJ, MOF
	Organise a meeting on the right to information bill with stakeholders	Nationwide	Nil	Minutes/report generated		X			40,000	-	-	AGD	MOJ, MOF
	Sensitize the public on the Whistle Blower's Act	Nationwide	Nil	No of people sensitized	X	X	X	X	100,000	-	-	AGD	MOJ, MOF
	Sensitize the public on the Witness Protection Act	Nationwide	Nil	No of people sensitized	X	X	X	X	60,000	-	-	AGD	MOJ, MOF
	Request for data on corruption cases from office of the special prosecutor	Nationwide	N/A	No of cases recorded	X	X	X	X	-	-	-	AGD	MOJ, MOF

2019 ANNUAL ACTION PLAN – OFFICE ATTORNEY-GENERAL

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Promotion of rule of Law	Representation of the State in Civil Litigation in court	Nationwide	Undertake n 2017	Number of civil ligation cases defended at the courts	X	X	X	X	600,000	-	-	AGD	MOJ,MOF,PPA
	Representation of the State in Criminal Prosecution	Nationwide	Undertake n 2017	Number of criminal cases prosecuted at the courts	X	X	X	X	650,000	-	-	AGD	MOJ,MOF,PPA
	Representation of the State in International Litigation or arbitration	Outside Ghana	Undertake n 2017	Number of International Litigation or arbitration settled	X	X	X	X	380,000	-	-	AGD	MOJ,MOF,PPA
	Review of contracts on behalf of the State and State institutions	Nationwide	Undertake n 2017	Number of contracts reviewed	X	X	X	X	45,000	-	-	AGD	MOJ,MOF,PPA
	Preparation of advice on criminal cases received from the Police	Nationwide	Undertake n 2017	Number of advices on criminal cases received from the police	X	X	X	X	45,000	-	-	AGD	MOJ,MOF,PPA
	Draft substantive and subsidiary legislations	Accra	Undertake n 2017	Number of substantive and subsidiary legislations	X	X	X	X	550,000	-	-	AGD	MOJ,MOF,PPA
	Organise meet the press series	Accra	1	No of meet the press series organised			X		50,000	-	-	AGD	MOJ,MOF,PPA
	Organise regional tour and monitoring	Nationwide	1	No of regional tour and monitoring organised			X	X	330,000	-	-	AGD	MOJ,MOF, MOI
	Organise meeting for Regional Heads of Office Attorney-General	Nationwide	1	No of regional heads meetings organised	X	X	X	X	100,000	-	-	AGD	MOJ,MOF
	Train attorneys on legal programs locally and international	Nationwide	Training done 2017	No of civil attorneys trained	X	X	X	X	2,100,000	-	-	AGD	MOJ,MOF,PPA
	Procure textbooks, law reports and other legal materials for the Library	Nationwide		Number of textbooks, law reports and other legal materials for the Library procured	X	X	X	X	80,000	-	-	AGD	MOJ,MOF,PPA
	Subscribe to Digital Attorney, Westlaw, Lexis Nexus etc.	Nationwide		Number of digital Attorney, Westlaw, Lexis Nexus subscribed	X	X	X	X	550,000	-	-	AGD	MOJ,MOF,PPA
Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													

MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Promotion of rule of law	Procure Giant (3in1) Photocopy, Scanner and printer machines	Nationwide	2012	Number Giant (3in1) Photocopy, Scanner and printer machines procured	X	X	X	X	110,000	-	-	AGD	MOJ,MOF,PPA
	Procure Teleconferencing equipment / facilities	Accra	Nil	Number Teleconferencing equipment / facilities procured	X	X	X	X	385,000	-	-	AGD	MOJ,MOF,PPA
	Procure Computers and accessories and laptops	Nationwide	2015	Number of computers and accessories and laptops procured	X	X	X	X	220,000	-	-	AGD	MOJ,MOF,PPA
	Procure 4x4 3.51 station wagon	Nationwide	2005	Number of official vehicles procured	X	X	X	X	2,000,000	-	-	AGD	MOJ,MOF,PPA
	Maintenance of office premises	Nationwide	2016	Office premises maintained	X	X	X	X	44,000	-	-	AGD	MOJ,MOF,PPA
	Maintenance of official vehicles	Nationwide	Undertaken 2017	Number of official vehicles maintained	X	X	X	X	33,000	-	-	AGD	MOJ,MOF,PPA
	Procure air-conditioners	Nationwide	2014	No of air-conditioners procured	X		X	X	600,000	-	-	AGD	MOJ,MOF,PPA
	Undertake general administration operations	Nationwide	Undertaken 2017	Value of goods & services procured	X	X	X	X	10,450,000			AGD	MOJ,MOF
	Rehabilitate 2 storey office building at Tamale	Tamale	Building in place	Office building rehabilitated	X	X	X	X	800,000	-	-	AGD	MOJ,MOF,PWD
	Maintain case management system equipment	Nationwide		% level of efficiency of the system	X	X	X	X	450,000	-	-	AGD	MOJ,MOF,PPA
	Rehabilitate office building at Wa	Wa	Building in place	Office building rehabilitated	X	X	X	X	100,000	-	-	AGD	MOJ,MOF,PWD
	Rehabilitate 3 bedroom bungalow and outhouse at Wa	Wa	Building in place	Three bedroom bungalow and outhouse rehabilitated	X	X	X	X	180,000	-	-	AGD	MOJ,MOF,PWD
	Rehabilitate office building at Sunyani	Sunyani	Building in place	Office building rehabilitated	X	X	X	X	200,000	-	-	AGD	MOJ,MOF,PWD
	Complete office building at Kumasi	Kumasi	Structure in place	Office building completed	X	X	X	X	300,000	-	-	AGD	MOJ,MOF,PWD

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Promotion of rule of law	Pay subscriptions to international bodies to which Ghana has acceded to	Worldwide	2014	No of international bodies acceded to	X	X	X	X	900,000	-	-	AGD	MOJ,MOF, PPA
				Total amount of subscription pay to international bodies Ghana has acceded to.									
	Attend sessional meetings on international bodies that Ghana has acceded to.	Worldwide	2014	No of sessional meetings attended	X	X	X	X	600,000	-	-	AGD	MOJ,MOF, PPA
	Sensitization of staff on the activities in the NACAP implementation framework	Nationwide	Nil	No of sensitization exercise conducted	X	X	X	X	88,000	-	-	AGD	MOJ, MOF
	Engage stakeholders in a workshop on the legal amendment of making corruption an felony	Nationwide	Nil	Report generated from the workshop			X		66,000	-	-	AGD	MOJ, MOF
	Organise a meeting on the right to information bill with stakeholders	Nationwide	Nil	Minutes/report generated		X			44,000	-	-	AGD	MOJ, MOF
	Sensitize the public on the Whistle Blower's Act	Nationwide	Nil	No of people sensitized	X	X	X	X	110,000	-	-	AGD	MOJ, MOF
	Sensitize the public on the Witness Protection Act	Nationwide	Nil	No of people sensitized	X	X	X	X	66,000	-	-	AGD	MOJ, MOF
	Request for data on corruption cases from office of the special prosecutor	Nationwide	N/A	No of cases recorded	X	X	X	X	-	-	-	AGD	MOJ, MOF

2020 ANNUAL ACTION PLAN – OFFICE ATTORNEY-GENERAL

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Promotion of rule of Law	Representation of the State in Civil Litigation in court	Nationwide	Undertaken 2017	Number of civil ligation cases defended at the courts	X	X	X	X	800,000	-	-	AGD	MOJ,MOF,PPA
	Representation of the State in Criminal Prosecution	Nationwide	Undertaken 2017	Number of criminal cases prosecuted at the courts	X	X	X	X	800,000	-	-	AGD	MOJ,MOF,PPA
	Representation of the State in International Litigation or arbitration	Outside Ghana	Undertaken 2017	Number of International Litigation or arbitration settled	X	X	X	X	420,000	-	-	AGD	MOJ,MOF,PPA
	Review of contracts on behalf of the State and State institutions	Nationwide	Undertaken 2017	Number of contracts reviewed	X	X	X	X	60,000	-	-	AGD	MOJ,MOF,PPA
	Preparation of advice on criminal cases received from the Police	Nationwide	Undertaken 2017	Number of advices on criminal cases received from the police	X	X	X	X	60,000	-	-	AGD	MOJ,MOF,PPA
	Draft substantive and subsidiary legislations	Accra	Undertaken 2017	Number of substantive and subsidiary legislations	X	X	X	X	700,000	-	-	AGD	MOJ,MOF,PPA
	Organise meet the press series	Accra	1	No of meet the press series organised			X		80,000	-	-	AGD	MOJ,MOF,PPA
	Organise regional tour and monitoring	Nationwide	1	No of regional tour and monitoring organised			X	X	363,000	-	-	AGD	MOJ,MOF,MOI
	Organise meeting for Regional Heads of Office Attorney-General	Nationwide	1	No of regional heads meetings organised	X	X	X	X	130,000	-	-	AGD	MOJ,MOF
	Train attorneys on legal programs locally and international	Nationwide	Training done 2017	No of civil attorneys trained	X	X	X	X	3,000,000	-	-	AGD	MOJ,MOF,PPA
	Procure textbooks, law reports and other legal materials for the Library	Nationwide		Number of textbooks, law reports and other legal materials for the Library procured	X	X	X	X	80,000	-	-	AGD	MOJ,MOF,PPA

	Subscribe to Digital Attorney, Westlaw, Lexis Nexus etc.	Nationwide		Number of digital Attorney, Westlaw, Lexis Nexus subscribed	X	X	X	X	605,000	-	-	AGD	MOJ,MOF,PPA
Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Promotion of rule of law	\	Nationwide	2012	Number Giant (3in1) Photocopy, Scanner and printer machines procured	X	X	X	X	121,000	-	-	AGD	MOJ,MOF,PPA
	Procure Teleconferencing equipment / facilities	Accra	Nil	Number Teleconferencing equipment / facilities procured	X	X	X	X	423,500	-	-	AGD	MOJ,MOF,PPA
	Procure Computers and accessories and laptops	Nationwide	2015	Number of computers and accessories and laptops procured	X	X	X	X	242,000	-	-	AGD	MOJ,MOF,PPA
	Procure 4x4 3.51 station wagon	Nationwide	2005	Number of official vehicles procured	X	X	X	X	2,000,000	-	-	AGD	MOJ,MOF,PPA
	Maintenance of office premises	Nationwide	2016	Office premises maintained	X	X	X	X	48,400	-	-	AGD	MOJ,MOF,PPA
	Maintenance of official vehicles	Nationwide	Undertaken 2017	Number of official vehicles maintained	X	X	X	X	36,300	-	-	AGD	MOJ,MOF,PPA
	Procure air-conditioners	Nationwide	2014	No of air-conditioners procured	X		X	X	600,000	-	-	AGD	MOJ,MOF,PPA
	Undertake general administration operations	Nationwide	Undertaken 2017	Value of goods & services procured	X	X	X	X	11,495,000			AGD	MOJ,MOF
	Rehabilitate 2 storey office building at Tamale	Tamale	Building in place	Office building rehabilitated	X	X	X	X	800,000	-	-	AGD	MOJ,MOF,PWD
	Maintain case management system equipment	Nationwide		% level of efficiency of the system	X	X	X	X	550,000	-	-	AGD	MOJ,MOF,PPA
	Rehabilitate office building at Wa	Wa	Building in place	Office building rehabilitated	X	X	X	X	150,000	-	-	AGD	MOJ,MOF,PWD
	Rehabilitate 3 bedroom bungalow and outhouse at Wa	Wa	Building in place	Three bedroom bungalow and outhouse rehabilitated	X	X	X	X	180,000	-	-	AGD	MOJ,MOF,PWD
	Rehabilitate office building at Sunyani	Sunyani	Building in place	Office building rehabilitated	X	X	X	X	220,000	-	-	AGD	MOJ,MOF,PWD
	Complete office building at Kumasi	Kumasi	Structure in place	Office building completed	X	X	X	X	350,000	-	-	AGD	MOJ,MOF,PWD

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Promotion of rule of law	Pay subscriptions to international bodies to which Ghana has acceded to	Worldwide	2014	No of international bodies acceded to	X	X	X	X	1,000,000	-	-	AGD	MOJ,MOF, PPA
				Total amount of subscription pay to international bodies Ghana has acceded to.									
	Attend sessional meetings on international bodies that Ghana has acceded to.	Worldwide	2014	No of sessional meetings attended	X	X	X	X	750,000	-	-	AGD	MOJ,MOF, PPA
	Sensitization of staff on the activities in the NACAP implementation framework	Nationwide	Nil	No of sensitization exercise conducted	X	X	X	X	96,800	-	-	AGD	MOJ, MOF
	Engage stakeholders in a workshop on the legal amendment of making corruption an felony	Nationwide	Nil	Report generated from the workshop			X		72,600				
	Organise a meeting on the right to information bill with stakeholders	Nationwide	Nil	Minutes/report generated		X			48,400				
	Sensitize the public on the Whistle Blower's Act	Nationwide	Nil	No of people sensitized	X	X	X	X	121,000				
	Sensitize the public on the Witness Protection Act	Nationwide	Nil	No of people sensitized	X	X	X	X	72,600				
	Request for data on corruption cases from office of the special prosecutor	Nationwide	N/A	No of cases recorded	X	X	X	X	-				

2021 ANNUAL ACTION PLAN – OFFICE ATTORNEY-GENERAL

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Promotion of rule of Law	Representation of the State in Civil Litigation in court	Nationwide	Undertaken 2017	Number of civil ligation cases defended at the courts	X	X	X	X	1,000,000	-	-	AGD	MOJ,MOF,PPA
	Representation of the State in Criminal Prosecution	Nationwide	Undertaken 2017	Number of criminal cases prosecuted at the courts	X	X	X	X	1,200,000	-	-	AGD	MOJ,MOF,PPA
	Representation of the State in International Litigation or arbitration	Outside Ghana	Undertaken 2017	Number of International Litigation or arbitration settled	X	X	X	X	450,000	-	-	AGD	MOJ,MOF,PPA
	Review of contracts on behalf of the State and State institutions	Nationwide	Undertaken 2017	Number of contracts reviewed	X	X	X	X	75,000	-	-	AGD	MOJ,MOF,PPA
	Preparation of advice on criminal cases received from the Police	Nationwide	Undertaken 2017	Number of advices on criminal cases received from the police	X	X	X	X	75,000	-	-	AGD	MOJ,MOF,PPA
	Draft substantive and subsidiary legislations	Accra	Undertaken 2017	Number of substantive and subsidiary legislations	X	X	X	X	900,000	-	-	AGD	MOJ,MOF,PPA
	Organise meet the press series	Accra	1	No of meet the press series organised			X		100,000	-	-	AGD	MOJ,MOF,PPA
	Organise regional tour and monitoring	Nationwide	1	No of regional tour and monitoring organised			X	X	399,000	-	-	AGD	MOJ,MOF, MOI
	Organise meeting for Regional Heads of Office Attorney-General	Nationwide	1	No of regional heads meetings organised	X	X	X	X	150,000	-	-	AGD	MOJ,MOF
	Train attorneys on legal programs locally and international	Nationwide	Training done 2017	No of civil attorneys trained	X	X	X	X	3,000,000	-	-	AGD	MOJ,MOF,PPA
	Procure textbooks, law reports and other legal materials for the Library	Nationwide		Number of textbooks, law reports and other legal materials for the Library procured	X	X	X	X	100,000	-	-	AGD	MOJ,MOF,PPA
	Subscribe to Digital Attorney, Westlaw, Lexis Nexus etc.	Nationwide		Number of digital Attorney, Westlaw, Lexis Nexus subscribed	X	X	X	X	665,500	-	-	AGD	MOJ,MOF,PPA

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Promotion of rule of law	Procure Giant (3in1) Photocopy, Scanner and printer machines	Nationwide	2012	Number Giant (3in1) Photocopy, Scanner and printer machines procured	X	X	X	X	133,100	-	-	AGD	MOJ,MOF,PPA
	Procure Teleconferencing equipment / facilities	Accra	Nil	Number Teleconferencing equipment / facilities procured	X	X	X	X	465,850	-	-	AGD	MOJ,MOF,PPA
	Procure Computers and accessories and laptops	Nationwide	2015	Number of computers and accessories and laptops procured	X	X	X	X	266,200	-	-	AGD	MOJ,MOF,PPA
	Procure 4x4 3.51 station wagon	Nationwide	2005	Number of official vehicles procured	X	X	X	X	2,500,000	-	-	AGD	MOJ,MOF,PPA
	Maintenance of office premises	Nationwide	2016	Office premises maintained	X	X	X	X	53,240	-	-	AGD	MOJ,MOF,PPA
	Maintenance of official vehicles	Nationwide	Undertaken 2017	Number of official vehicles maintained	X	X	X	X	39,930	-	-	AGD	MOJ,MOF,PPA
	Procure air-conditioners	Nationwide	2014	No of air-conditioners procured	X		X	X	800,000	-	-	AGD	MOJ,MOF,PPA
	Undertake general administration operations	Nationwide	Undertaken 2017	Value of goods & services procured	X	X	X	X	12,644,500			AGD	MOJ,MOF
	Rehabilitate 2 storey office building at Tamale	Tamale	Building in place	Office building rehabilitated	X	X	X	X	900,000	-	-	AGD	MOJ,MOF,PWD
	Maintain case management system equipment	Nationwide		% level of efficiency of the system	X	X	X	X	600,000	-	-	AGD	MOJ,MOF,PPA
	Rehabilitate office building at Wa	Wa	Building in place	Office building rehabilitated	X	X	X	X	180,00	-	-	AGD	MOJ,MOF,PWD
	Rehabilitate 3 bedroom bungalow and outhouse at Wa	Wa	Building in place	Three bedroom bungalow and outhouse rehabilitated	X	X	X	X	250,000	-	-	AGD	MOJ,MOF,PWD
	Rehabilitate office building at Sunyani	Sunyani	Building in place	Office building rehabilitated	X	X	X	X	250,000	-	-	AGD	MOJ,MOF,PWD
	Complete office building at Kumasi	Kumasi	Structure in place	Office building completed	X	X	X	X	350,000	-	-	AGD	MOJ,MOF,PWD

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Promotion of rule of law	Pay subscriptions to international bodies to which Ghana has acceded to	Worldwide	2014	No of international bodies acceded to	X	X	X	X	1,200,000	-	-	AGD	MOJ,MOF, PPA
				Total amount of subscription pay to international bodies Ghana has acceded to									
	Attend sessional meetings on international bodies that Ghana has acceded to.	Worldwide	2014	No of sessional meetings attended	X	X	X	X	900,000	-	-	AGD	MOJ,MOF, PPA
	Sensitization of staff on the activities in the NACAP implementation framework	Nationwide	Nil	No of sensitization exercise conducted	X	X	X	X	106,480	-	-	AGD	MOJ, MOF
	Engage stakeholders in a workshop on the legal amendment of making corruption an felony	Nationwide	Nil	Report generated from the workshop			X		79,860	-	-	AGD	MOJ, MOF
	Organise a meeting on the right to information bill with stakeholders	Nationwide	Nil	Minutes/report generated		X			53,240	-	-	AGD	MOJ, MOF
	Sensitize the public on the Whistle Blower's Act	Nationwide	Nil	No of people sensitized	X	X	X	X	133,100	-	-	AGD	MOJ, MOF
	Sensitize the public on the Witness Protection Act	Nationwide	Nil	No of people sensitized	X	X	X	X	79,860	-	-	AGD	MOJ, MOF
	Request for data on corruption cases from office of the special prosecutor	Nationwide	N/A	No of cases recorded	X	X	X	X	-	-	-	AGD	MOJ, MOF

2018 ANNUAL ACTION PLAN – REGISTRAR GENERAL DEPARTMENT

Adopted MDAs Goal(s): Build a Prosperous Country													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Copyright and Entity Administration	Improving the online application process to ease the registration of businesses/Companies	Accra Kumasi		System updated to allow e-payment	X	X	X	X	20,000	100,000.00	-	RGD	GRA,NITA
	A fully operational service centre and 24/7 helpline	Accra		Training and Capacity Building	X	X	X	X	50,000	100,00.00	-	RGD	CSTC GIMPA
	Full implementation of electronic records management systems	Accra		Scanning of files carried out	X	X	X	X		200,000.00	-	RGD	PRAAD, GCNET
	Furnishing of newly acquired Regional Offices in Kumasi	Kumasi		Work ongoing on the four unit storey building which is about 83% complete	X		X		200,000	1,500,000	-	RGD	OAGMOJ,MOF
	Furnish newly acquired Regional Offices in Sunyani	Sunyani		Office space has been rented from Ghana Post in Sunyani and land has been acquired from Lands Commission	X			X	50,000	500,000	-	RGD	GCNET
	Amendment of the Companies Bill Reform of Acts and incentivize online Registration	Accra		Bill presented to parliament pending approval Meeting with Parliamentary Select Committee on Parliamentary and Legal Affairs	X	X	X	X	10,000	200,000	-	RGD	OAGMOJ, PARLIAMENT
	Data provision to other government agencies and stakeholders Provision of a one stop shop where all key agencies will	Accra		Stakeholder meetings held to discuss the prospects of a	X	X	X	X	5,000	10,000	-	RGD	GRA, GCNET, GSS, GIPC, LANDS COMMISSION, AMA

	be present on one platform to facilitate the registration process and provide a secure and centralised business registry database to protect the information collected during business registration and portal for other agencies			centralized business Registry									
	Stakeholder sensitization on the online registration process	Accra		Stakeholder workshops held	X			X	25,000	-	100,00.00	RGD	GRA, GCNET, GSS, GIPC,
	Sensitization programme on the registration of businesses	Accra, Kumasi, Tamale & Takoradi		No of sensitization programmes held		X	X	X	53,000	-	200,000	RGD	OAGMOJ,MOF
	Procurement of - Furniture & fitting - Stationery - Value books ICT equipment	Accra, Kumasi, Tamale & Takoradi		No of office equipment & logistics procured	X	X	X	X	200,000	-	500,000	RGD	OAGMOJ,MOF
	Conduct inspection of companies	Accra, Kumasi, Tamale & Takoradi		No of companies inspected	X	X	X	X	10,000	-	50,000	RGD	OAGMOJ,MOF
	Introduce a mobile app for business registration	Nationwide		No of businesses registered through mobile up	X	X	X	X	20,000	-	50,000	RGD	OAGMOJ,MOF
	Establish a regional office	Sunyani		Office established	X	X	X	X	50,000	-	500,000	RGD	OAGMOJ,MOF
	Prepare a strategic plan	Accra		Draft document of strategic plan			X	X	10,000	-	100,000	RGD	OAGMOJ,MOF

2019 ANNUAL ACTION PLAN – REGISTRAR GENERAL DEPARTMENT

Adopted MDAs Goal(s): Build a Prosperous Country													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Copyright and Entity Administration	Improving the online application process to ease the registration of businesses/Companies	Accra Kumasi		System updated to allow e-payment	X	X	X	X	22,000	110,000.00	-	RGD	GRA,NITA
	A fully operational service centre and 24/7 helpline	Accra		Training and Capacity Building	X	X	X	X	55,000	110,00.00	-	RGD	CSTC GIMPA
	Full implementation of electronic records management systems	Accra		Scanning of files carried out	X	X	X	X	-	250,000.00	-	RGD	PRAAD, GCNET
	Furnishing of newly acquired Regional Offices in Kumasi	Kumasi		Work ongoing on the four unit storey building which is about 83% complete	X		X		250,000	1,700,000	-	RGD	OAGMOJ,MOF
	Furnish newly acquired Regional Offices in Sunyani	Sunyani		Office space has been rented from Ghana Post in Sunyani and land has been acquired from Lands Commission	X			X	65,000	550,000	-	RGD	GCNET
	Amendment of the Companies Bill	Accra		Bill presented to parliament pending approval	X	X	X	X	11,000	220,000	-	RGD	OAGMOJ, PARLIAMENT
	Reform of Acts and incentivize online Registration			Meeting with Parliamentary Select Committee on Parliamentary and Legal Affairs									
	Data provision to other government agencies and stakeholders Provision of a one stop shop where all key agencies will	Accra		Stakeholder meetings held to discuss the prospects of a	X	X	X	X	10,000	15,000	-	RGD	GRA, GCNET, GSS, GIPC, LANDS COMMISSION, AMA

	be present on one platform to facilitate the registration process and provide a secure and centralised business registry database to protect the information collected during business registration and portal for other agencies			centralized business Registry									
	Stakeholder sensitization on the online registration process	Accra		Stakeholder workshops held	X			X	30,000	130,00.00	-	RGD	GRA, GCNET, GSS, GIPC,
	Sensitization programme on the registration of businesses	Accra, Kumasi, Tamale & Takoradi		No of sensitization programmes held		X	X	X	60,000	230,000	-	RGD	OAGMOJ,MOF
	Procurement of - Furniture & fitting - Stationery - Value books ICT equipment	Accra, Kumasi, Tamale & Takoradi		No of office equipment & logistics procured	X	X	X	X	250,000	600,000	-	RGD	OAGMOJ,MOF
	Conduct inspection of companies	Accra, Kumasi, Tamale & Takoradi		No of companies inspected	X	X	X	X	15,000	65,000	-	RGD	OAGMOJ,MOF
	Introduce a mobile app for business registration	Nationwide		No of businesses registered through mobile up	X	X	X	X	24,000	70,000	-	RGD	OAGMOJ,MOF
	Establish a regional office	Sunyani		Office established	X	X	X	X	55,000	550,000	-	RGD	OAGMOJ,MOF
	Prepare a strategic plan	Accra		Draft document of strategic plan			X	X	12,000	150,000	-	RGD	OAGMOJ,MOF

2020 ANNUAL ACTION PLAN – REGISTRAR GENERAL DEPARTMENT

Adopted MDAs Goal(s): Build a Prosperous Country													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Copyright and Entity Administration	Improving the online application process to ease the registration of businesses/Companies	Accra Kumasi		System updated to allow e-payment	X	X	X	X	25,000	150,000.00	-	RGD	GRA,NITA
	A fully operational service centre and 24/7 helpline	Accra		Training and Capacity Building	X	X	X	X	60,000	150,00.00	-	RGD	CSTC GIMPA
	Full implementation of electronic records management systems	Accra		Scanning of files carried out	X	X	X	X	-	280,000.00	-	RGD	PRAAD, GCNET
	Furnishing of newly acquired Regional Offices in Kumasi	Kumasi		Work ongoing on the four unit storey building which is about 83% complete	X		X		280,000	1,700,000	-	RGD	OAGMOJ,MOF
	Furnish newly acquired Regional Offices in Sunyani	Sunyani		Office space has been rented from Ghana Post in Sunyani and land has been acquired from Lands Commission	X			X	70,000	570,000	-	RGD	GCNET
	Amendment of the Companies Bill Reform of Acts and incentivize online Registration	Accra		Bill presented to parliament pending approval Meeting with Parliamentary Select Committee on Parliamentary and Legal Affairs	X	X	X	X	14,000	250,000	-	RGD	OAGMOJ, PARLIAMENT
	Data provision to other government agencies and stakeholders Provision of a one stop shop where all key agencies will	Accra		Stakeholder meetings held to discuss the prospects of a	X	X	X	X	20,000	20,000	-	RGD	GRA, GCNET, GSS, GIPC, LANDS COMMISSION, AMA

	be present on one platform to facilitate the registration process and provide a secure and centralised business registry database to protect the information collected during business registration and portal for other agencies			centralized business Registry									
	Stakeholder sensitization on the online registration process	Accra		Stakeholder workshops held	X			X	40,000	-	150,00.00	RGD	GRA, GCNET, GSS, GIPC,
	Sensitization programme on the registration of businesses	Accra, Kumasi, Tamale & Takoradi		No of sensitization programmes held		X	X	X	80,000	-	250,000	RGD	OAGMOJ,MOF
	Procurement of - Furniture & fitting - Stationery - Value books ICT equipment	Accra, Kumasi, Tamale & Takoradi		No of office equipment & logistics procured	X	X	X	X	270,000	-	650,000	RGD	OAGMOJ,MOF
	Conduct inspection of companies	Accra, Kumasi, Tamale & Takoradi		No of companies inspected	X	X	X	X	20,000	-	70,000	RGD	OAGMOJ,MOF
	Introduce a mobile app for business registration	Nationwide		No of businesses registered through mobile up	X	X	X	X	26,000	-	90,000	RGD	OAGMOJ,MOF
	Establish a regional office	Sunyani		Office established	X	X	X	X	60,000	-	600,000	RGD	OAGMOJ,MOF
	Prepare a strategic plan	Accra		Draft document of strategic plan			X	X	15,000	-	180,000	RGD	OAGMOJ,MOF

2021 ANNUAL ACTION PLAN – REGISTRAR GENERAL DEPARTMENT

Adopted MDAs Goal(s): Build a Prosperous Country													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Copyright and Entity Administration	Improving the online application process to ease the registration of businesses/Companies	Accra Kumasi		System updated to allow e-payment	X	X	X	X	28,000	170,000.00	-	RGD	GRA,NITA
	A fully operational service centre and 24/7 helpline	Accra		Training and Capacity Building	X	X	X	X	70,000	170,00.00	-	RGD	CSTC GIMPA
	Full implementation of electronic records management systems	Accra		Scanning of files carried out	X	X	X	X	-	300,000.00	-	RGD	PRAAD, GCNET
	Furnishing of newly acquired Regional Offices in Kumasi	Kumasi		Work ongoing on the four unit storey building which is about 83% complete	X		X		300,000	1,500,000	-	RGD	OAGMOJ,MOF
	Furnish newly acquired Regional Offices in Sunyani	Sunyani		Office space has been rented from Ghana Post in Sunyani and land has been acquired from Lands Commission	X			X	100,000	600,000	-	RGD	GCNET
	Amendment of the Companies Bill Reform of Acts and incentivize online Registration	Accra		Bill presented to parliament pending approval Meeting with Parliamentary Select Committee on Parliamentary and Legal Affairs	X	X	X	X	16,000	280,000	-	RGD	OAGMOJ, PARLIAMENT
	Data provision to other government agencies and stakeholders Provision of a one stop shop where all key agencies will	Accra		Stakeholder meetings held to discuss the prospects of a	X	X	X	X	30,000	24,000	-	RGD	GRA, GCNET, GSS, GIPC, LANDS COMMISSION, AMA

	be present on one platform to facilitate the registration process and provide a secure and centralised business registry database to protect the information collected during business registration and portal for other agencies			centralized business Registry									
	Stakeholder sensitization on the online registration process	Accra		Stakeholder workshops held	X			X	45,000	-	170,00.00	RGD	GRA, GCNET, GSS, GIPC,
	Sensitization programme on the registration of businesses	Accra, Kumasi, Tamale & Takoradi		No of sensitization programmes held		X	X	X	100,000	-	270,000	RGD	OAGMOJ,MOF
	Procurement of - Furniture & fitting - Stationery - Value books ICT equipment	Accra, Kumasi, Tamale & Takoradi		No of office equipment & logistics procured	X	X	X	X	300,000	-	680,000	RGD	OAGMOJ,MOF
	Conduct inspection of companies	Accra, Kumasi, Tamale & Takoradi		No of companies inspected	X	X	X	X	25,000	-	90,000	RGD	OAGMOJ,MOF
	Introduce a mobile app for business registration	Nationwide		No of businesses registered through mobile up	X	X	X	X	28,000	-	100,000	RGD	OAGMOJ,MOF
	Establish a regional office	Sunyani		Office established	X	X	X	X	80,000	-	650,000	RGD	OAGMOJ,MOF
	Prepare a strategic plan	Accra		Draft document of strategic plan			X	X	18,000	-	200,000	RGD	OAGMOJ,MOF

2018 LEGAL AID SCHEME – ANNUAL ACTION PLAN

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programme s and Sub-Programme s	Activities (Operation)	Location	Baseline	Output Indicator	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Legal Aid delivery	Recruit and retain 10 lawyers, 20 mediators and 10 administrative staff	Regional and district offices		No. of Lawyers, mediators and administrators recruited		✓			1,86,000	-	-	LAS	MOF MOJ PSC/FWSC
	Procure 10 vehicles	Regional offices		No. of vehicles procured		✓			2,500,000	-	-	LAS	MOF/MOJ
	Procure the services of 20 private legal practitioners to represent the vulnerable and excluded	Regional offices		No. of private lawyers services procured	✓	✓	✓	✓	250,000	-	-	LAS	GBA
	Complete regional office building	Ho		No. of regional offices building completed			✓		400,000	-	-	LAS	MOF/MOJ
	Establish district offices	Districts		No. of district offices established			✓		420,000	-	-	LAS	MOF/MOJ
	Represent client in court	Regions and districts		No. of clients represented in the court	✓	✓	✓	✓	600,000	-	-	LAS	GBA/ Legal Aid providers
	Mediate cases	Regions and districts		No. of cases mediated	✓	✓	✓	✓	210,000	-	-	LAS	GBA

	Foster and maintain effective working relationship with legal aid providers	Regions and districts		Effective working relationship maintained	✓	✓	✓	✓	50,000	-	-	LAS	Legal Aid Providers/ DSW/NCCE
	Educate public on existing activities of Legal Aid	Regions and districts		No. of public educational activities held	✓	✓	✓	✓	310,000	-	-	LAS	NCCE
	Establish legal Aid Head Office	Accra		Legal Aid Head office established			✓		980,000	-	-	LAS	MOF/MOJ
	Transform Legal Aid into a Commission	Accra		Legal Aid transformed into a Commission			✓		250,000	-	-	LAS	Parliament/ MOJ
	Training of staff	Regions and districts		No. of staff trained			✓		840,000	-	-	LAS	UNDP, UNICEF
	Provision of logistics	Regions and districts		No. of logistics provided		✓			48,000	-	-	LAS	MOF/MOJ
	Procure 20 laptop	Accra		No of laptops procured		X			80,000	-	-	LAS	MOF/MOJ
	Procure 50 computers and accessories	Accra		No of computers and accessories			X		300,000	-	-	LAS	MOF/MOJ
	Procure office furniture.	Accra		No of office furniture procure		X			200,000	-	-	LAS	MOF/MOJ
	Procure 20 photocopier machines.	Accra		No of photocopier machines procured			X		80,000	-	-	LAS	MOF/MOJ
	Procure 20 air-conditioners	Accra		No of air-conditioners procured			X		120,000,000	-	-	LAS	MOF/MOJ

2019 LEGAL AID SCHEME – ANNUAL ACTION PLAN

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operation)	Location	Baseline	Output Indicator	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/Legal Aid delivery	Recruit and retain 10 lawyers, 20 mediators and 10 administrative staff	Regional and district offices		No. of Lawyers, mediators and administrators recruited		✓			2,046,000	-	-	LAS	MOF/MOJ PSC/FWSC
	Procure 10 vehicles	Regional offices		No. of vehicles procured		✓			3,400,000	-	-	LAS	MOF/MOJ
	Procure the services of 20 private legal practitioners to represent the vulnerable and excluded	Regional offices		No. of private lawyers services procured	✓	✓	✓		310,000	-	-	LAS	MOF/MOJ
	Complete regional office building	Ho		No. of regional offices building completed			✓		510,000	-	-	LAS	MOF/MOJ
	Establish district offices	Districts		No. of district offices established			✓		540,000	-	-	LAS	MOF/MOJ
	Represent client in court	Regions and districts		No. of clients represented in the court	✓	✓	✓		700,000	-	-	LAS	GBA/ Legal Aid Providers
	Mediate cases	Regions and districts		No. of cases mediated	✓	✓	✓		250,000	-	-	LAS	GBA/ Legal Aid providers
	Foster and maintain effective working relationship with legal aid providers	Regions and districts		Effective working relationship maintained	✓	✓	✓		60,000	-	-	LAS	Legal Aid Providers/DSW/ NCCE

	Educate public on existing activities of Legal Aid	Regions and districts		No. of public educational activities held	✓	✓	✓	390,000	-	-	LAS	NCCE
	Establish legal Aid Head Office	Accra		Legal Aid Head office established			✓	1,000,000	-	-	LAS	MOF/MOJ
	Transform Legal Aid into a Commission	Accra		Legal Aid transformed into a Commission			✓	320,000	-	-	LAS	Parliament MOJ
	Training of staff	Regions and districts		No. of staff trained			✓	880,000	-	-	LAS	MOF/MOJ/UNDP/UNICEF
	provision of logistics	Regions and districts		No. of logistics provided		✓		50,000	-	-	LAS	MOF/MOJ
	Procure 20 laptop	Accra		No of laptops procured		X		85,000	-	-	LAS	MOF/MOJ
	Procure 50 computers and accessories	Accra		No of computers and accessories			X	380,000	-	-	LAS	MOF/MOJ
	Procure office furniture.	Accra		No of office furniture procure		X		200,000	-	-	LAS	MOF/MOJ
	Procure 20 photocopier machines.	Accra		No of photocopier machines procured			X	90,000	-	-	LAS	MOF/MOJ
	Procure 20 air-conditioners	Accra		No of air-conditioners procured			X	120,000,000	-	-	LAS	MOF/MOJ

2020 LEGAL AID SCHEME – ANNUAL ACTION PLAN

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operation)	Location	Baseline	Output Indicator	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ Legal Aid delivery	Recruit and retain 10 lawyers, 20 mediators and 10 administrative staff	Regional and district offices		No. of Lawyers, mediators and administrators recruited		✓			2,250,600	-	-	LAS	MOF/ MOJ PSC/FWSC
	Procure 10 vehicles	Regional offices		No. of vehicles procured		✓			4,000,000	-	-	LAS	MOF/MOJ
	Procure the services of 20 private legal practitioners to represent the vulnerable and excluded	Regional offices		No. of private lawyers services procured	✓	✓	✓		400,000	-	-	LAS	GBA
	Complete regional office building	Ho		No. of regional offices building completed			✓		600,000	-	-	LAS	MOF/ MOJ/ VRCC
	Establish district offices	Districts		No. of district offices established			✓		610,000	-	-	LAS	MOF/MOJ
	Represent client in court	Regional and districts		No. of clients represented in the court	✓	✓	✓		780,000	-	-	LAS	GBA
	Mediate cases	Regions and districts		No. of cases mediated	✓	✓	✓		280,000	-	-	LAS	GBA/Legal Aid providers'

	Foster and maintain effective working relationship with legal aid providers	Regions and districts		Effective working relationship maintained	✓	✓	✓		70,000	-	-	LAS	Legal Aid Providers/DSW/ NCCE
	Educate public on existing activities of Legal Aid	Regions and districts		No. of public educational activities held	✓	✓	✓		450,000	-	-	LAS	NCCE
	Establish legal Aid Head Office	Accra		Legal Aid Head office established			✓		1,100,000	-	-	LAS	MOF MOJ
	Transform Legal Aid into a Commission	Accra		Legal Aid transformed into a Commission			✓		490,000	-	-	LAS	Parliament/MOJ
	Training of staff	Regions and districts		No. of staff trained			✓		910,000	-	-	LAS	UNDP, UNICEF
	provision of logistics	Regions and districts		No. of logistics provided		✓			60,000	-	-	LAS	MOF/MOJ
	Procure 20 laptop	Accra		No of laptops procured		X			100,000	-	-	LAS	MOF/MOJ
	Procure 50 computers and accessories	Accra		No of computers and accessories			X		440,000	-	-	LAS	MOF/MOJ
	Procure office furniture.	Accra		No of office furniture procure		X			250,000	-	-	LAS	MOF/MOJ
	Procure 20 photocopier machines.	Accra		No of photocopier machines procured			X		100,000	-	-	LAS	MOF/MOJ
	Procure 20 air-conditioners	Accra		No of air-conditioners procured			X		170,000	-	-	LAS	MOF/MOJ

2021 LEGAL AID SCHEME – ANNUAL ACTION PLAN

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operation)	Location	Baseline	Output Indicator	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/Legal Aid delivery	Recruit and retain 10 lawyers, 20 mediators and 10 administrative staff	Regional and district offices		No. of Lawyers, mediators and administrators recruited		✓			2,475,600	-	-	LAS	MOF/MOJ PSC/FWSC
	Procure 10 vehicles	Regional offices		No. of vehicles procured		✓			420,000	-	-	LAS	MOF/MOJ
	Procure the services of 20 private legal practitioners to represent the vulnerable and excluded	Regional offices		No. of private lawyers services procured	✓	✓	✓		420,000	-	-	LAS	GBA
	Complete regional office building	Ho		No. of regional offices building completed			✓		700,000	-	-	LAS	MOF
	Establish district offices	Districts		No. of district offices established			✓		720,000	-	-	LAS	MOF
	Represent client in court	Regions and districts		No. of clients represented in the court	✓	✓	✓		820,000	-	-	LAS	GBA
	Mediate cases	Regions and districts		No. of cases mediated	✓	✓	✓		300,000	-	-	LAS	GBA
	Foster and maintain effective working relationship with legal aid providers	Regions and districts		Effective working relationship maintained	✓	✓	✓		80,000	-	-	LAS	Legal Aid Providers/DSW/SCCE

	Educate public on existing activities of Legal Aid	Regions and districts		No. of public educational activities held	✓	✓	✓		510,000	-	-	LAS	NCCE
	Establish legal Aid Head Office	Accra		Legal Aid Head office established			✓		1,200,000	-	-	LAS	MOF/MOJ
	Transform Legal Aid into a commission	Accra		Legal Aid transformed into a commission			✓		540,000	-	-	LAS	Parliament/ MOJ
	Training of staff	Regions and districts		No. of staff trained			✓		980,000	-	-	LAS	MOF/MOJ/UND P/UNICEF
	provision of logistics	Regions and districts		No. of logistics provided		✓			90,000	-	-	LAS	MOF/MOJ
	Procure 20 laptop	Accra		No of laptops procured		X			110,000	-	-	LAS	MOF/MOJ
	Procure 50 computers and accessories	Accra		No of computers and accessories			X		520,000	-	-	LAS	MOF/MOJ
	Procure office furniture.	Accra		No of office furniture procure		X			290,000	-	-	LAS	MOF/MOJ
	Procure 20 photocopier machines.	Accra		No of photocopier machines procured			X		110,000	-	-	LAS	MOF/MOJ
	Procure 20 air-conditioners	Accra		No of air-conditioners procured			X		190,000	-	-	LAS	MOF/MOJ

2018 ANNUAL ACTION PLAN – LAW REFORM COMMISSION

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration	Law of Tort – (Occupiers Liability)	Nationwide	Issues Paper	Consultative Meeting with expert.	X				10,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Draft Report for consideration by the Commissioners		X			10,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Consultation Meeting with Stakeholders.			X		20,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Consultation Meeting with Stakeholders				X	20,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Draft Report on Consultation with Stakeholders or consideration by the Commissioners.		X			20,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Roundtable discussion with Expert & Stakeholders			X		30,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Draft Final Report for Consideration by the Commissioners		X			10,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Final Report for the enactment of a new law on Occupiers Liability			X		20,000	-	-	LRC	OAGMOJ, MOF

Law Administratio n	Legal Officers Training	Accra		Number of legal officers trained	X	X	X	X	5,000	-	-	LRC	OAGMOJ, MOF
	Research Officer Training	Accra		Number of reseach officers trained	X	X	X	X	10,00	-	-	LRC	OAGMOJ, MOF
	Cross Country Vehicles	Accra		Number of cross country vehicles procured	X	X	X	X	200,000	-	-	LRC	OAGMOJ, MOF
	Computers and accessories	Accra		Number of computers and accessories procured	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	Printers (Industrial)	Accra		Number of industrial printers procured	X	X	X	X	20,000	-	-	LRC	OAGMOJ, MOF
	Industrial Photocopier	Accra		Number of industrial photocopier procured	X	X	X	X	20,000	-	-	LRC	OAGMOJ, MOF
	Maintenance and updating of Website	Accra		Website maintained and updated	X	X	X	X	15,000	-	-	LRC	OAGMOJ, MOF
	E-Library	Accra		E-Library established	X	X	X	X	15,000	-	-	LRC	OAGMOJ, MOF
	Continuous Internet Connectivity	Accra		Internet connectivity installed	X	X	X	X	15,000	-	-	LRC	OAGMOJ, MOF

2019 ANNUAL ACTION PLAN – LAW REFORM COMMISSION

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United and Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration	Law of Defamation	Nationwide	Working Paper	Background Paper prepared	X				10,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Issues Paper prepared				X	10,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Roundtable discussion with Experts Nationwide organized		X	X		30,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Draft Report on Expert discussion for consideration with Commissioners held			X		10,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Consultative Meeting with Stakeholders held				X	10,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Final Report on the need for a Legislative on Law of Defamation submitted					10,000	-	-	LRC	OAGMOJ, MOF
	Legal Officers Training	Accra		Number of legal officers trained	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	Research Officer Training	Accra		Number of reseach officers trained	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF

Law Administratio n	Cross Country Vehicles	Accra		Number of cross country vehicles procured	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	Computers and accessories	Accra		Number of computers and accessories procured	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	Printers (Industrial)	Accra		Number of industrial printers procured	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	Industrial Photocopier	Accra		Number of industrial photocopier procured	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	Maintenance and updating of Website	Accra		Website maintained and updated	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	E-Library	Accra		E-Library established	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	Continuous Internet Connectivity	Accra		Internet connectivity installed	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF

2020 ANNUAL ACTION PLAN – LAW REFORM COMMISSION

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration	Law of Contract	Nationwide	Contract Act 1960 (Act 25)	Prepare Background Paper of contract Act 1960 (Act 25)	X				10,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Prepare Issues Paper for Discussion of contract Act 1960 (Act 25)	X				30,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Organize Workshop with Experts Nationwide of contract Act 1960 (Act 25)		X	X		30,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Prepare a Draft Report on Expert opinion of contract Act 1960 (Act 25)		X	X		30,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Organize Consultative discussion with Stakeholders of contract Act 1960 (Act 25)			X		50,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Draft Final Report of contract Act 1960 (Act 25)			X		20,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Final Report for the Need for Review of the Contract Act (Act 25)			X		20,000	-	-	LRC	OAGMOJ, MOF

Law Administratio n	Legal Officers Training	Accra		Number of legal officers trained	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	Research Officer Training	Accra		Number of reseach officers trained	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	Cross Country Vehicles	Accra		Number of cross country vehicles procured	X	X	X	X	50,000	-	-	LRC	OAGMOJ, MOF
	Computers and accessories	Accra		Number of computers and accessories procured	X	X	X	X	20,000	-	-	LRC	OAGMOJ, MOF
	Printers (Industrial)	Accra		Number of industrial printers procured	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	Industrial Photocopie r	Accra		Number of industrial photocopier procured	X	X	X	X	15,000	-	-	LRC	OAGMOJ, MOF
	Maintenan ce and updating of Website	Accra		Website maintained and updated	X	X	X	X	15,000	-	-	LRC	OAGMOJ, MOF
	E-Library	Accra		E-Library established	X	X	X	X	15,000	-	-	LRC	OAGMOJ, MOF
	Continuous Internet Connectivit y	Accra		Internet connectivity installed	X	X	X	X	15,000	-	-	LRC	OAGMOJ, MOF

2021 ANNUAL ACTION PLAN – LAW REFORM COMMISSION

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration	Criminal Offences (Amendment to certain portions)	Nationwide	Criminal and other offence Act (Act 29) 1960	Background Paper Based on Research	X				10,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Conference with Stakeholders		X		X	40,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Draft Report on Stakeholders Conference			X		30,000	-	-	LRC	OAGMOJ, MOF
		Nationwide		Final Report for consideration by Commissioners.				X	20,000	-	-	LRC	OAGMOJ, MOF
	Legal Officers Training	Accra		Number of legal officers trained	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	Research Officer Training	Accra		Number of research officers trained	X	X	X	X	10,000	-	-	LRC	OAGMOJ, MOF
	Cross Country Vehicles	Accra		Number of cross country vehicles procured	X	X	X	X	100,000	-	-	LRC	OAGMOJ, MOF
	Computers and accessories	Accra		Number of computers and accessories procured	X	X	X	X	30,000	-	-	LRC	OAGMOJ, MOF

Law Administrati on	Printers (Industrial)	Accra		Number of industrial printers procured	X	X	X	X	30,000	-	-	LRC	OAGMOJ, MOF
	Industrial Photocopier	Accra		Number of industrial photocopier procured	X	X	X	X	30,000	-	-	LRC	OAGMOJ, MOF
	Maintenanc e and updating of Website	Accra		Website maintained and updated	X	X	X	X	15,000	-	-	LRC	OAGMOJ, MOF
	E-Library	Accra		E-Library established	X	X	X	X	15,000	-	-	LRC	OAGMOJ, MOF
	Continuous Internet Connectivity	Accra		Internet connectivity installed	X	X	X	X	15,000	-	-	LRC	OAGMOJ, MOF

2018 ANNUAL ACTION PLAN – COUNCIL FOR LAW REPORTING

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Don or	Lead	Collaborating
Law Administration/ (Law Reports and Reviews)	Publication of 1,000 copies each of the [2006 -2007] <i>Ghana Law Reports</i>	Accra	Preparation of manuscripts	Publish 2,000 copies of the <i>GLR</i>			X	X		150,000.00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2016 – 2017] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		200,000.00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2018] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		240,000.00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2019] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		280,000.00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2020] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		320,000.00	-	CLR	OAGMOJ, MOF
	Publication of 500 copies of the [2016-2017] <i>Review of Ghana Law</i>	Accra		Publish 500 copies of the <i>RGL</i>			X	X		50,000.00	-	CLR	OAGMOJ, MOF
	Publication of 500 copies of the [2018] <i>Review of Ghana Law</i>	Accra		Publish 500 copies of the <i>RGL</i>			X	X		60,000.00	-	CLR	OAGMOJ, MOF

Law Administration/ (Law Reports and Reviews)	Publication of 500 copies of the [2019] Review of Ghana Law	Accra		Publish 500 copies of the RGL			X	X		70,000.00		CRL	OAGMOJ, MOF
	Publication of 500 copies of the [2019] Review of Ghana Law	Accra		Publish 500 copies of the RGL			X	X		80,000.00	-	CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		100,000.00	-	CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		100,000.00	-	CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		120,000.00	-	CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		140,000.00	-	CLR	OAGMOJ, MOF
	Recruit Store Officers	Accra		Recruit two (2) Store Officers		X			29,140.01	-	-	CLR	OAGMOJ, MOF
	Recruit Court Reporters	Accra		Recruit three (3) Court Reporters		X			49,184.42	-	-	CLR	OAGMOJ, MOF
	Recruit Senior IT Technician	Accra		Recruit two (2) Senior IT Technician			X		29,140.01	-	-	CLR	OAGMOJ, MOF

Law Administration/ (Law Reports and Reviews)	Recruit Senior IT Technician	Accra		Recruit two (2) Senior IT Technician			X		16,027.00		-	CLR	OAGMOJ, MOF
	Recruit Senior IT Technician	Accra		Recruit two (2) Senior IT Technician			X		17,629.70		-	CLR	OAGMOJ, MOF
	Recruit drivers	Accra		Recruit two (2) drivers			X		18,176.20		-		OAGMOJ, MOF
	Recruit Proof Readers	Accra		Recruit two (2) Proof Readers		X			36,896.32	-	-	CLR	OAGMOJ, MOF
	Recruit Lawyers	Accra		Recruit six (6) Lawyers			X		576,338.40	-	-	CLR	OAGMOJ, MOF
	Recruit Sales Officers	Accra		Recruit two (2) Sales Officers		X			23,014.24	-	-	CLR	OAGMOJ, MOF
	Recruit Marketing Officer	Accra		Recruit one (1) Marketing Officer Purchase			X		18,448.16	-	-	CLR	OAGMOJ, MOF
	Purchase of vehicles	Accra		Purchase one 4X4 Double –Cabin pick-up and two Saloon cars.				X	350,000	-	-	CLR	OAGMOJ, MOF
	Purchase of vehicles	Accra		Purchase one pick-up and two saloon cars			X	X	200,000				
	Seminar and Training	Accra		Organize four seminars/training sessions		X			30,000	-	-	CLR	OAGMOJ, MOF
	Purchase Air- Conditioners	Accra		Procure ten (10) Air-Conditioners		X			200,000	-	-	CLR	OAGMOJ, MOF

	Development of website for the electronic sale of the <i>Ghana Law Reports</i>	Accra		Acquisition of data-base			X		50,000	-	-	CLR	OAGMOJ, MOF
	Procure Computers & Accessories	Accra		Purchase 22 Computers, Accessories		X			10,000	-	-	CLR	OAGMOJ, MOF
	Purchase Industrial Photocopier	Accra		Procure one (1) Industrial Photocopier		X			13,000	-	-	CLR	OAGMOJ, MOF
Law Administration/ (Law Reports and Reviews)	Preparation of Strategic Plan	Accra		Procure one (1) Industrial Photocopier			X		30,000	-	-	CLR	OAGMOJ, MOF
	Preparation of Strategic Plan	Accra		Prepare Strategic Plan			X		25,000	-	-	CLR	OAGMOJ, MOF
	Construction of metal shelves for the Council's warehouse	Accra		Construction of four (4) row of metal shelves			X		30,000	-	-	CLR	OAGMOJ, MOF
	Painting of Office Building (Exterior)	Accra		Painting of exterior of Office Building				X	200,000	-	-	CLR	OAGMOJ, MOF
	Renovation of Office Building	Accra		Renovation of Office Building. Construction of drainage, drive way and canopies	X					250,000	-	CLR	OAGMOJ, MOF
	Rehabilitation of Car Parking Area	Accra		Renovation of Office Building. Construction of drainage, drive way and canopies		X				100,000	-	CLR	OAGMOJ, MOF
	Refurbishment of Offices-Curtains, Carpets	Accra		Procure and fix curtains and carpets	X				100,000	-	-	CLR	OAGMOJ, MOF

2019 ANNUAL ACTION PLAN – COUNCIL FOR LAW REPORTING

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ (Law Reports and Reviews)	Publication of 1,000 copies each of the [2006 -2007] <i>Ghana Law Reports</i>	Accra	Preparation of manuscripts	Publish 2,000 copies of the <i>GLR</i>			X	X		150,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2016 – 2017] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		200,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2018] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		240,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2019] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		280,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2020] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		320,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 500 copies of the [2016-2017] <i>Review of Ghana Law</i>	Accra		Publish 500 copies of the <i>RGL</i>			X	X		50,000.00	-	CLR	OAGMOJ, MOF
	Publication of 500 copies of the [2018] <i>Review of Ghana Law</i>	Accra		Publish 500 copies of the <i>RGL</i>			X	X		60,000.00	-	CLR	OAGMOJ, MOF
		Accra		Publish 500 copies of the <i>RGL</i>			X	X				CRL	OAGMOJ, MOF

Law Administration/ (Law Reports and Reviews)	Publication of 500 copies of the [2019] Review of Ghana Law									70,000.00			
	Publication of 500 copies of the [2019] Review of Ghana Law	Accra		Publish 500 copies of the RGL			X	X		80,000.00	-	CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		100,000.00	-	CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		100,000.00	-	CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		120,000.00	-	CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		140,000.00	-	CLR	OAGMOJ, MOF
	Recruit Store Officers	Accra		Recruit two (2) Store Officers		X			29,140.01	-	-	CLR	OAGMOJ, MOF
	Recruit Court Reporters	Accra		Recruit three (3) Court Reporters		X			49,184.42	-	-	CLR	OAGMOJ, MOF
	Recruit Senior IT Technician	Accra		Recruit two (2) Senior IT Technician			X		29,140.01	-	-	CLR	OAGMOJ, MOF

Law Administration/ (Law Reports and Reviews)	Recruit Proof Readers	Accra		Recruit two (2) Proof Readers			X		16,027.00		-	CLR	OAGMOJ, MOF
	Recruit Senior IT Technician	Accra		Recruit two (2) Senior IT Technician			X		17,629.70		-	CLR	OAGMOJ, MOF
	Recruit Senior IT Technician	Accra		Recruit two (2) Senior IT Technician			X		18,176.20		-		OAGMOJ, MOF
	Recruit drivers	Accra		Recruit two (2) drivers		X			36,896.32	-	-	CLR	OAGMOJ, MOF
	Recruit Lawyers	Accra		Recruit six (6) Lawyers			X		576,338.40	-	-	CLR	OAGMOJ, MOF
	Recruit Sales Officers	Accra		Recruit two (2) Sales Officers		X			23,014.24	-	-	CLR	OAGMOJ, MOF
	Recruit Marketing Officer	Accra		Recruit one (1) Marketing Officer Purchase			X		18,448.16	-	-	CLR	OAGMOJ, MOF
	Purchase of vehicles	Accra		Purchase one 4X4 Double –Cabin pick-up and two Saloon cars.				X	350,000	-	-	CLR	OAGMOJ, MOF
	Seminar and Training	Accra		Organize four seminars/training sessions			X	X	200,000				
	Purchase Air- Conditioners	Accra		Procure ten (10) Air-Conditioners		X			30,000	-	-	CLR	OAGMOJ, MOF
	Development of website for the electronic sale of the <i>Ghana Law Reports</i>	Accra		Acquisition of data-base		X			200,000	-	-	CLR	OAGMOJ, MOF
	Procure Computers & Accessories	Accra		Purchase 22 Computers, Accessories			X		50,000	-	-	CLR	OAGMOJ, MOF

	Purchase Industrial Photocopier	Accra		Procure one (1) Industrial Photocopier		X			10,000	-	-	CLR	OAGMOJ, MOF
Law Administration/ (Law Reports and Reviews)	Preparation of Strategic Plan	Accra		Procure one (1) Industrial Photocopier		X			13,000	-	-	CLR	OAGMOJ, MOF
	Preparation of Strategic Plan	Accra		Prepare Strategic Plan			X		30,000	-	-	CLR	OAGMOJ, MOF
	Construction of metal shelves for the Council's warehouse	Accra		Construction of four (4) row of metal shelves			X		25,000	-	-	CLR	OAGMOJ, MOF
	Painting of Office Building (Exterior)	Accra		Painting of exterior of Office Building			X		30,000	-	-	CLR	OAGMOJ, MOF
	Renovation of Office Building	Accra		Renovation of Office Building. Construction of drainage, drive way and canopies				X	200,000	-	-	CLR	OAGMOJ, MOF
	Rehabilitation of Car Parking Area	Accra		Renovation of Office Building. Construction of drainage, drive way and canopies	X					250,000	-	CLR	OAGMOJ, MOF
	Refurbishment of Offices-Curtains, Carpets	Accra		Procure and fix curtains and carpets		X				100,000	-	CLR	OAGMOJ, MOF

2020 ANNUAL ACTION PLAN – COUNCIL FOR LAW REPORTING

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ (Law Reports and Reviews)	Publication of 1,000 copies each of the [2006 -2007] <i>Ghana Law Reports</i>	Accra	Preparation of manuscripts	Publish 2,000 copies of the <i>GLR</i>			X	X		150,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2016 – 2017] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		200,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2018] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		240,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2019] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		280,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2020] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		320,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 500 copies of the [2016-2017] <i>Review of Ghana Law</i>	Accra		Publish 500 copies of the <i>RGL</i>			X	X		50,000.00	-	CLR	OAGMOJ, MOF
	Publication of 500 copies of the [2018] <i>Review of Ghana Law</i>	Accra		Publish 500 copies of the <i>RGL</i>			X	X		60,000.00	-	CLR	OAGMOJ, MOF

Law Administration/ (Law Reports and Reviews)	Publication of 500 copies of the [2019] Review of Ghana Law	Accra		Publish 500 copies of the RGL			X	X		70,000.00		CRL	OAGMOJ, MOF
	Publication of 500 copies of the [2019] Review of Ghana Law	Accra		Publish 500 copies of the RGL			X	X		80,000.00	-	CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		100,000.00	-	CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		100,000.00	-	CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		120,000.00	-	CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		140,000.00	-	CLR	OAGMOJ, MOF
	Recruit Store Officers	Accra		Recruit two (2) Store Officers		X			29,140.01	-	-	CLR	OAGMOJ, MOF
	Recruit Court Reporters	Accra		Recruit three (3) Court Reporters		X			49,184.42	-	-	CLR	OAGMOJ, MOF
	Recruit Senior IT Technician	Accra		Recruit two (2) Senior IT Technician			X		29,140.01	-	-	CLR	OAGMOJ, MOF

Law Administration/ (Law Reports and Reviews)	Recruit Proof Readers	Accra		Recruit two (2) Proof Readers			X		16,027.00		-	CLR	OAGMOJ, MOF
	Recruit Senior IT Technician	Accra		Recruit two (2) Senior IT Technician			X		17,629.70		-	CLR	OAGMOJ, MOF
	Recruit Senior IT Technician	Accra		Recruit two (2) Senior IT Technician			X		18,176.20		-		OAGMOJ, MOF
	Recruit drivers	Accra		Recruit two (2) drivers		X			36,896.32	-	-	CLR	OAGMOJ, MOF
	Recruit Lawyers	Accra		Recruit six (6) Lawyers			X		576,338.40	-	-	CLR	OAGMOJ, MOF
	Recruit Sales Officers	Accra		Recruit two (2) Sales Officers		X			23,014.24	-	-	CLR	OAGMOJ, MOF
	Recruit Marketing Officer	Accra		Recruit one (1) Marketing Officer Purchase			X		18,448.16	-	-	CLR	OAGMOJ, MOF
	Purchase of vehicles	Accra		Purchase one 4X4 Double –Cabin pick-up and two Saloon cars.				X	350,000	-	-	CLR	OAGMOJ, MOF
	Seminar and Training	Accra		Organize four seminars/training sessions			X	X	200,000				
Law Administration/ (Law Reports and Reviews)	Purchase Air- Conditioners	Accra		Procure ten (10) Air-Conditioners		X			30,000	-	-	CLR	OAGMOJ, MOF
	Development of website for the electronic sale of the <i>Ghana Law Reports</i>	Accra		Acquisition of data-base		X			200,000	-	-	CLR	OAGMOJ, MOF
	Procure Computers & Accessories	Accra		Purchase 22 Computers, Accessories			X		50,000	-	-	CLR	OAGMOJ, MOF

	Purchase Industrial Photocopier	Accra		Procure one (1) Industrial Photocopier		X			10,000	-	-	CLR	OAGMOJ, MOF
	Preparation of Strategic Plan	Accra		Procure one (1) Industrial Photocopier		X			13,000	-	-	CLR	OAGMOJ, MOF
	Preparation of Strategic Plan	Accra		Prepare Strategic Plan			X		30,000	-	-	CLR	OAGMOJ, MOF
	Construction of metal shelves for the Council's warehouse	Accra		Construction of four (4) row of metal shelves			X		25,000	-	-	CLR	OAGMOJ, MOF
	Painting of Office Building (Exterior)	Accra		Painting of exterior of Office Building			X		30,000	-	-	CLR	OAGMOJ, MOF
	Renovation of Office Building	Accra		Renovation of Office Building. Construction of drainage, drive way and canopies				X	200,000	-	-	CLR	OAGMOJ, MOF
	Rehabilitation of Car Parking Area	Accra		Renovation of Office Building. Construction of drainage, drive way and canopies	X					250,000	-	CLR	OAGMOJ, MOF
	Refurbishment of Offices-Curtains, Carpets	Accra		Procure and fix curtains and carpets		X				100,000	-	CLR	OAGMOJ, MOF

2021 ANNUAL ACTION PLAN – COUNCIL FOR LAW REPORTING

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (Operations)	Location	Baseline (2017)	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration/ (Law Reports and Reviews)	Publication of 1,000 copies each of the [2006 -2007] <i>Ghana Law Reports</i>	Accra	Preparation of manuscripts	Publish 2,000 copies of the <i>GLR</i>			X	X		150,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2016 – 2017] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		200,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2018] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		240,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2019] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		280,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 1,000 copies each of the [2020] <i>Ghana Law Reports</i>	Accra		Publish 2,000 copies of the <i>GLR</i>			X	X		320,000 .00	-	CLR	OAGMOJ, MOF
	Publication of 500 copies of the [2016-2017] <i>Review of Ghana Law</i>	Accra		Publish 500 copies of the <i>RGL</i>			X	X		50,000.00	-	CLR	OAGMOJ, MOF
	Publication of 500 copies of the [2018] <i>Review of Ghana Law</i>	Accra		Publish 500 copies of the <i>RGL</i>			X	X		60,000.00	-	CLR	OAGMOJ, MOF

	Publication of 500 copies of the [2019] Review of Ghana Law	Accra		Publish 500 copies of the RGL			X	X		70,000.00		CRL	OAGMOJ, MOF
	Publication of 500 copies of the [2019] Review of Ghana Law	Accra		Publish 500 copies of the RGL			X	X		80,000.00		CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		100,000.00		CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		100,000.00		CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		120,000.00		CLR	OAGMOJ, MOF
	Reprint of <i>Current Cases</i> and out-of-stock law reports	Accra		Reprint 2,000 copies			X	X		140,000.00		CLR	OAGMOJ, MOF
	Recruit Store Officers	Accra		Recruit two (2) Store Officers		X			29,140.01	-	-	CLR	OAGMOJ, MOF
	Recruit Court Reporters	Accra		Recruit three (3) Court Reporters		X			49,184.42	-	-	CLR	OAGMOJ, MOF
	Recruit Senior IT Technician	Accra		Recruit two (2) Senior IT Technician			X		29,140.01	-	-	CLR	OAGMOJ, MOF

	Recruit Proof Readers	Accra		Recruit two (2) Proof Readers			X		16,027.00		-	CLR	OAGMOJ, MOF
	Recruit Senior IT Technician	Accra		Recruit two (2) Senior IT Technician			X		17,629.70		-	CLR	OAGMOJ, MOF
	Recruit Senior IT Technician	Accra		Recruit two (2) Senior IT Technician			X		18,176.20		-		OAGMOJ, MOF
	Recruit drivers	Accra		Recruit two (2) drivers		X			36,896.32	-	-	CLR	OAGMOJ, MOF
	Recruit Lawyers	Accra		Recruit six (6) Lawyers			X		576,338.40	-	-	CLR	OAGMOJ, MOF
	Recruit Sales Officers	Accra		Recruit two (2) Sales Officers		X			23,014.24	-	-	CLR	OAGMOJ, MOF
	Recruit Marketing Officer	Accra		Recruit one (1) Marketing Officer Purchase			X		18,448.16	-	-	CLR	OAGMOJ, MOF
	Purchase of vehicles	Accra		Purchase one 4X4 Double –Cabin pick-up and two Saloon cars.				X	350,000	-	-	CLR	OAGMOJ, MOF
	Seminar and Training	Accra		Organize four seminars/training sessions			X	X	200,000				
	Purchase Air- Conditioners	Accra		Procure ten (10) Air-Conditioners		X			30,000	-	-	CLR	OAGMOJ, MOF
	Development of website for the electronic sale of the <i>Ghana Law Reports</i>	Accra		Acquisition of data-base		X			200,000	-	-	CLR	OAGMOJ, MOF
	Procure Computers & Accessories	Accra		Purchase 22 Computers, Accessories			X		50,000	-	-	CLR	OAGMOJ, MOF

	Purchase Industrial Photocopier	Accra		Procure one (1) Industrial Photocopier		X			10,000	-	-	CLR	OAGMOJ, MOF
	Preparation of Strategic Plan	Accra		Procure one (1) Industrial Photocopier		X			13,000	-	-	CLR	OAGMOJ, MOF
	Preparation of Strategic Plan	Accra		Prepare Strategic Plan			X		30,000	-	-	CLR	OAGMOJ, MOF
	Construction of metal shelves for the Council's warehouse	Accra		Construction of four (4) row of metal shelves			X		25,000	-	-	CLR	OAGMOJ, MOF
	Painting of Office Building (Exterior)	Accra		Painting of exterior of Office Building			X		30,000	-	-	CLR	OAGMOJ, MOF
	Renovation of Office Building	Accra		Renovation of Office Building. Construction of drainage, drive way and canopies				X	200,000	-	-	CLR	OAGMOJ, MOF
	Rehabilitation of Car Parking Area	Accra		Renovation of Office Building. Construction of drainage, drive way and canopies	X				-	250,000	-	CLR	OAGMOJ, MOF
	Refurbishment of Offices-Curtains, Carpets	Accra		Procure and fix curtains and carpets		X			-	100,000	-	CLR	OAGMOJ, MOF

2018 ANNUAL ACTION PLAN – ECONOMIC AND ORGANISED CRIME OFFICE

Adopted MDA's Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (operations)	Location	Baseline	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Management of Economic and Organized Crime.	Engaging the media on the mandate of the Office & their role in the fight against organized crime.	Southern and Northern sectors	TV interview and print media advertisement	Number of media interactions/ engagements	x	x	x	x	GH¢ 7,670 .00		GH¢ 5000.00	EOCO	Media Houses
	Circulating of flyers/brochures to the public on their role in crime combat	Southern and Northern sectors	Proposals submitted for approval	Number of brochures/ flyers circulated	x	x	x	x	GH¢ 4,120 .00			EOCO	
	Rolling second cycle schools programme on prohibited	Southern and Northern sectors	Deliberations with some second cycle schools to agree on timelines	Number of second cycle schools programmes organised	x	x	x	x	GH¢ 6,250 .00			EOCO	Heads of second cycles schools (GES)

	cyber activities.												
	Public education on issues relating to organised crime at selected lorry stations and market places	Southern and Northern sectors	Proposals drafted	Number of open interactions with selected public points	x	x	x	x	GH¢ 15,500.00			EOCO	GPRTU Local Assemblies
	Training & resourcing Officers of the Public Education Unit of the Office for effective and efficient awareness delivery	Accra	Staff strength increased	Number of Public Education Unit (PEU) Officers Trained Public Education Unit resourced		x		x	GH¢ 7,200.00			EOCO	Mof, Moj
	Training of Officers in ICT crime related activities	Across the ten regions	Some Officers trained	Number of Officers trained	x	x	x	x	GH¢ 139,000.00			EOCO	Mof, Moj
	Collaborating with other security agencies	Across the ten regions	Proposals made	Partnership established with collaborative agencies	x	x	x	x	GH¢ 12,000.00			EOCO	Other security agencies

	Provision of sophisticated software's to fight ICT crimes	Across the ten regions	Computers procured	Sophisticated software developed to fight ICT related crimes	x	x	x	x	GH¢ 90,000.00			EOCO	Mof, Moj
	Establishing forensic lab and operationalizing	Accra	Training on Digital Forensic lab building and procedures was organized for Officers of the Unit.	Forensic lab established and operationalized		x		x	GH¢ 120,000.00			EOCO	Mof, Moj
	Developing a Code of Conduct for the Office	Accra	Draft Code of Conduct developed for Management to study	Code of Conduct developed and operationalized	x	x	x	x	GH¢ 11,500.00			EOCO	Ministry of Justice and Parliament of Ghana
	Setting up the necessary structures. i.e. Central Disciplinary Committee, Regional or Departmental disciplinary sub-committees	Across the ten regions	Professional and Ethical Standards established and operationalized	Disciplinary Committees setup and operationalized	x	x	x	x	GH¢ 10,000.00			EOCO	Mof, Moj

	Amendment of the Security and Intelligence Agencies Act 1996 (Act 526) to include EOCO	Accra	Discussions on-going	Security and Intelligence Agencies Act 1996 (Act 526) amended to include EOCO	x	X	X	x	GH¢ 10,000.00			EOCO	Ministry of Justice & Attorney General's Depart. Ministry of National Security
	Training of Officers in security	Across the ten regions	Some Officers have been trained	Number of Officers trained in security	x	x	x	x	GH¢ 139,000.00			EOCO	MOF, MOJ
	Setting up structures to function as full fledged security agency	Across the ten regions	Discussions on-going	Necessary structures setup	x	x	x	x	GH¢ 150,000.00			EOCO	MINISTRY OF NATIONAL SECURITY
	Strengthening the Office website to enhance public education	Accra	Office website used for public education	Office Website operationalized	x	x	x	x	GH¢ 14,000.00			EOCO	MOF, MOJ
	Operationalizing the call-centre of the Office	Accra	call-centre established	call-centre operationalized	x	x	x	x	GH¢ 17,000.00			EOCO	MOF, MOJ

	Procurement of logistics	Accra	Some logistics procured	Logistics procured for the Unit	x	x	x	x	GH¢ 12,111,000.00			EOCO	MOF, MOJ, PPA
	Training of Officers in the Unit	Accra	Some Officers have been trained	Number of Officers trained	x	x	x	x	GH¢ 72,000.00			EOCO	MOF, MOJ, PPA
	Funding outreach programmes carried out by the Unit	Southern and Northern sectors	Outreach programmes drafted	Number of Outreach programmes organised	x	x	x	x	GH¢ 72,000.00			EOCO	MOF, MOJ, PPA
	Securing a toll free from all Telcos through NCA	Accra	Proposals made	Toll free secured	x	x	x	x	GH¢ 10,000.00			EOCO	MOF, MOJ, PPA
	Develop a whistle blower phone application	Accra	Proposals made	Whistle blower App developed	x	x	x	x	GH¢ 100,000.00			EOCO	MOF, MOJ, PPA
	Provision of computers	Accra	Proposals to buy computers submitted to Management	Computers supplied	x	x	x	x	GH¢ 100,000.00			EOCO	MOF, MOJ, PPA
	Designing reporting website	Accra	Proposals made	Reporting website developed and operationalised	x	x	x	x	GH¢ 80,000.00			EOCO	MOF, MOJ, PPA

2019 ANNUAL ACTION PLAN – ECONOMIC AND ORGANISED CRIME OFFICE

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Program mes and Sub-Program mes	Activities (operations)	Location	Baseline	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Management of Economic and Organised Crime.	Engaging the media on the mandate of the Office & their role in the fight against organised crime	Southern and Northern sectors	TV interview and print media advertisement	Number of media interactions/ engagements	x	x	x	x	GH¢ 8,437 .00		GH¢ 5,500. 00	EOCO	MEDIA HOUSES
	Circulating of flyers/brochures to the public on their role in crime combat	Southern and Northern sectors	Proposals submitted for approval	Number of brochures/ flyers circulated	x	x	x	x	GH¢ 4,532 .00			EOCO	MOF, MOJ,
	Rolling second cycle schools programme on prohibited cyber activities.	Southern and Northern sectors	Deliberations with some second cycle schools to agree on timelines	Number of second cycle schools programmes organised	x	x	x	x	GH¢ 6,875 .00			EOCO	Heads of second cycles schools (GES)

	Public education on issues relating to organised crime at selected lorry stations and market places	Southern and Northern sectors	Proposals drafted	Number of open interactions with selected public points	x	x	x	x	GH¢ 17,050.00			EOCO	GPRTU Local Assemblies
	Training & resourcing Officers of the Public Education Unit of the Office for effective and efficient awareness delivery	Accra	Staff strength increased	Number of Public Education Unit (PEU) Officers Trained Public Education Unit resourced		x		x	GH¢ 7,920.00			EOCO	MOF, MOJ,
	Training of Officers in ICT crime related activities	Across the ten regions	Some Officers trained	Number of Officers trained	x	x	x	x	GH¢ 152,900.00			EOCO	MOF, MOJ,
	Collaborating with other security agencies	Across the ten regions	Proposals made	Partnership established with collaborative agencies	x	x	x	x	GH¢ 13,000.00			EOCO	Other security agencies
	Provision of sophisticated software's to fight ICT crimes	Across the ten regions	Computers procured	Sophisticated software developed to fight ICT	x	x	x	x	GH¢ 99,000.00			EOCO	MOF, MOJ,

				related crimes									
	Establishing forensic lab and operationalizing	Accra	Training on Digital Forensic lab building and procedures was organized for Officers of the Unit.	Forensic lab established and operationalized		x		x	GH¢ 132,000.00			EOCO	MOF, MOJ,
	Developing a Code of Conduct for the Office	Accra	Draft Code of Conduct developed for Management to study	Code of Conduct developed and operationalized	x	x	x	x	GH¢ 12,650.00			EOCO	Ministry of Justice and Parliament of Ghana
	Setting up the necessary structures. i.e. Central Disciplinary Committee, Regional or Departmental disciplinary sub-committees	Across the ten regions	Professional and Ethical Standards established and operationalized	Disciplinary Committees setup and operationalized	x	x	x	x	GH¢ 11,000.00			EOCO	MOF, MOJ,
	Amendment of the Security and Intelligence Agencies Act 1996 (Act 526)	Accra	Discussions on-going	Security and Intelligence Agencies Act 1996 (Act 526) amended	x	x	x	x	GH¢ 11,000.00			EOCO	Ministry of Justice & Attorney General's Depart. Ministry of National Security

	to include EOCO			to include EOCO									
	Training of Officers in security	Across the ten regions	Some Officers have been trained	Number of Officers trained in security	x	x	x	x	GH¢ 152,9 00.00			EOCO	MOF, MOJ,
	Setting up structures to function as full fledged security agency	Across the ten regions	Discussions on-going	Necessary structures setup	x	x	x	x	GH¢ 165,0 00.00			EOCO	Ministry of National Security
	Strengthening the Office website to enhance public education	Accra	Office website used for public education	Office Website operationaliz ed	x	x	x	x	GH¢ 15,40 0.00			EOCO	MOF, MOJ, PPA
	Operationalizi ng the call- centre of the Office	Accra	call-centre established	call-centre operationaliz ed	x	x	x	x	GH¢ 187,0 00.00			EOCO	MOF, MOJ, PPA
	Procurement of logistics	Accra	Some logistics procured	Logistics procured for the Unit	x	x	x	x	GH¢ 13,32 2,100 .00			EOCO	MOF, MOJ, PPA

	Training of Officers in the Unit	Accra	Some Officers have been trained	Number of Officers trained	x	x	x	x	GH¢ 79,200.00			EOCO	MOF, MOJ, PPA
	Funding outreach programmes carried out by the Unit	Southern and Northern sectors	Outreach programmes drafted	Number of Outreach programmes organised	x	x	x	x	GH¢ 79,200.00			EOCO	MOF, MOJ, PPA
	Securing a toll free from all Telcos through NCA	Accra	Proposals made	Toll free secured	x	x	x	x	GH¢ 11,000.00			EOCO	MOF, MOJ, PPA
	Develop a whistle blower phone application	Accra	Proposals made	Whistle blower App developed	x	x	x	x	GH¢ 110,000.00			EOCO	MOF, MOJ, PPA
	Provision of computers	Accra	Proposals to buy computers submitted to Management	Computers supplied	x	x	x	x	GH¢ 110,000.00			EOCO	MOF, MOJ, PPA
	Designing reporting website	Accra	Proposals made	Reporting website developed and operationalised	x	x	x	x	GH¢ 88,000.00			EOCO	MOF, MOJ, PPA

2020 ANNUAL ACTION PLAN – ECONOMIC AND ORGANISED CRIME OFFICE

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (operations)	Location	Baseline	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Management of Economic and Organised Crime.	Engaging the media on the mandate of the Office & their role in the fight against organised crime.	Southern and Northern sectors	TV interview and print media advertisement	Number of media interactions/ engagements	x	x	x	x	GH¢ 9,280 .00		GH¢ 6,050. 00	EOCO	Media Houses
	Circulating of flyers/brochures to the public on their role in crime combat	Southern and Northern sectors	Proposals submitted for approval	Number of brochures/ flyers circulated	x	x	x	x	GH¢ 4,985 .00			EOCO	MOF, MOJ,

	Rolling second cycle schools programme on prohibited cyber activities.	Southern and Northern sectors	Deliberations with some second cycle schools to agree on timelines	Number of second cycle schools programmes organised	x	x	x	x	GH¢ 7,562 .00			EOCO	Heads of second cycles schools (GES)
	Public education on issues relating to organised crime at selected lorry stations and market places	Southern and Northern sectors	Proposals drafted	Number of open interactions with selected public points	x	x	x	x	GH¢ 18,755.00			EOCO	GPRTU Local Assemblies
	Training & resourcing Officers of the Public Education Unit of the Office for effective and efficient awareness delivery	Accra	Staff strength increased	Number of Public Education Unit (PEU) Officers Trained Public Education Unit resourced		x		x	GH¢ 8,712 .00			EOCO	MOF, MOJ,

	Training of Officers in ICT crime related activities	Across the ten regions	Some Officers trained	Number of Officers trained	x	x	x	x	GH¢ 168,190.00			EOCO	MOF, MOJ,
	Collaborating with other security agencies	Across the ten regions	Proposals made	Partnership established with collaborative agencies	x	x	x	x	GH¢ 14,300.00			EOCO	Other security agencies
	Provision of sophisticated software's to fight ICT crimes	Across the ten regions	Computers procured	Sophisticated software developed to fight ICT related crimes	x	x	x	x	GH¢ 108,900.00			EOCO	MOF, MOJ, PPA
	Establishing forensic lab and operationalizing	Accra	Training on Digital Forensic lab building and procedures was organized for Officers of the Unit.	Forensic lab established and operationalized		x		x	GH¢ 145,200.00			EOCO	MOF, MOJ, PPA
	Developing a Code of Conduct for the Office	Accra	Draft Code of Conduct developed for Management to study	Code of Conduct developed and operationalized	x	x	x	x	GH¢ 13,915.00			EOCO	Ministry of Justice and Parliament of Ghana

	Setting up the necessary structures. i.e. Central Disciplinary Committee, Regional or Departmental disciplinary sub-committees	Across the ten regions	Professional and Ethical Standards established and operationalized	Disciplinary Committees setup and operationalized	x	x	x	x	GH¢ 12,100.00			EOCO	MOF, MOJ, PPA
	Amendment of the Security and Intelligence Agencies Act 1996 (Act 526) to include EOCO	Accra	Discussions on-going	Security and Intelligence Agencies Act 1996 (Act 526) amended to include EOCO	x	x	x	x	GH¢ 12,100.00			EOCO	Ministry of Justice & Attorney General's Depart. Ministry of National Security
	Training of Officers in security	Across the ten regions	Some Officers have been trained	Number of Officers trained in security	x	x	x	x	GH¢ 168,190.00			EOCO	MOF, MOJ,

	Setting up structures to function as full fledged security agency	Across the ten regions	Discussions on-going	Necessary structures setup	x	x	x	x	GH¢ 181,500.00			EOCO	Ministry of National Security
	Strengthening the Office website to enhance public education	Accra	Office website used for public education	Office Website operationalized	x	x	x	x	GH¢ 16,940.00			EOCO	MOF, MOJ, PPA
	Operationalizing the call-centre of the Office	Accra	call-centre established	call-centre operationalized	x	x	x	x	GH¢ 205,700.00			EOCO	MOF, MOJ, PPA
	Procurement of logistics	Accra	Some logistics procured	Logistics procured for the Unit	x	x	x	x	GH¢ 14,654,310.00			EOCO	MOF, MOJ, PPA

	Training of Officers in the Unit	Accra	Some Officers have been trained	Number of Officers trained	x	x	x	x	GH¢ 87,120.00			EOCO	MOF, MOJ,
	Funding outreach programmes carried out by the Unit	Southern and Northern sectors	Outreach programmes drafted	Number of Outreach programmes organised	x	x	x	x	GH¢ 87,120.00			EOCO	MOF, MOJ,
	Securing a toll free from all Telcos through NCA	Accra	Proposals made	Toll free secured	x	x	x	x	GH¢ 12,100.00			EOCO	MOF, MOJ, TELCO'S
	Develop a whistle blower phone application	Accra	Proposals made	Whistle blower App developed	x	x	x	x	GH¢ 121,000.00			EOCO	MOF, MOJ, PPA
	Provision of computers	Accra	Proposals to buy computers submitted to Management	Computers supplied	x	x	x	x	GH¢ 121,000.00			EOCO	MOF, MOJ,
	Designing reporting website	Accra	Proposals made	Reporting website developed and operationalised	x	x	x	x	GH¢ 96,800.00			EOCO	MOF, MOJ,

2021 ANNUAL ACTION PLAN – ECONOMIC AND ORGANISED CRIME OFFICE

Adopted Mdas Goal(S): Goal 4: Maintain A Stable, United And Safe Society													
MDA Programmes and Sub-Programmes	Activities (operations)	Location	Baseline	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Management of Economic and Organised Crime.	Engaging the media on the mandate of the Office & their role in the fight against organised crime.	Southern and Northern sectors	TV interview and print media advertisement	Number of media interactions/ engagements	x	x	x	x	GH¢ 10,208.00		GH¢ 6,655.00	EOCO	Media Houses
	Circulating of flyers/brochures to the public on their role	Southern and Northern sectors	Proposals submitted for approval	Number of brochures/ flyers circulated	x	x	x	x	GH¢ 5,483.00			EOCO	MOF, MOJ,

	in crime combat												
	Rolling second cycle schools programme on prohibited cyber activities.	Southern and Northern sectors	Deliberations with some second cycle schools to agree on timelines	Number of second cycle schools programmes organised	x	x	x	x	GH¢ 8318.00			EOCO	Heads of second cycles schools (GES)
	Public education on issues relating to organised crime at selected lorry stations and market places	Southern and Northern sectors	Proposals drafted	Number of open interactions with selected public points	x	x	x	x	GH¢ 20,630.00			EOCO	GPRTU Local Assemblies
	Training & resourcing Officers of the Public Education	Accra	Staff strength increased	Number of Public Education Unit (PEU) Officers Trained		x		x	GH¢ 9,582.00			EOCO	MOF, MOJ,

	n Unit of the Office for effective and efficient awareness delivery			Public Education Unit resourced									
	Training of Officers in ICT crime related activities	Across the ten regions	Some Officers trained	Number of Officers trained	x	x	x	x	GH¢ 1850 09.00			EOCO	MOF, MOJ, PPA
	Collaborating with other security agencies	Across the ten regions	Proposals made	Partnership established with collaborative agencies	x	x	x	x	GH¢ 15,73 0.00			EOCO	Other security agencies
	Provision of sophisticated software's to fight ICT crimes	Across the ten regions	Computers procured	Sophisticated software developed to fight ICT related crimes	x	x	x	x	GH¢ 119,7 90.00			EOCO	MOF, MOJ, PPA

	Establishing forensic lab and operationalizing	Accra	Training on Digital Forensic lab building and procedures was organized for Officers of the Unit.	Forensic lab established and operationalized		x		x	GH¢ 159,720.00			EOCO	MOF, MOJ
	Developing a Code of Conduct for the Office	Accra	Draft Code of Conduct developed for Management to study	Code of Conduct developed and operationalized	x	x	x	x	GH¢ 15,306.00			EOCO	Ministry of Justice and Parliament of Ghana
	Setting up the necessary structures. i.e. Central Disciplinary Committee, Regional or Departmental disciplinary	Across the ten regions	Professional and Ethical Standards established and operationalized	Disciplinary Committees setup and operationalized	x	x	x	x	GH¢ 13,310.00			EOCO	MOF, MOJ,

	ry sub-committ ees												
	Amend ment of the Security and Intelligen ce Agencie s Act 1996 (Act 526) to include EOCO	Accra	Discussions on-going	Security and Intelligence Agencies Act 1996 (Act 526) amended to include EOCO	x	x	x	x	GH¢ 13,31 0.00			EOCO	Ministry of Justice & Attorney General's Depart. Ministry of National Security
	Training of Officers in security	Across the ten regions	Some Officers have been trained	Number of Officers trained in security	x	x	x	x	GH¢ 18,50 09.00			EOCO	MOF, MOJ,
	Setting up structure s to function as full fledged security agency	Across the ten regions	Discussions on-going	Necessary structures setup	x	x	x	x	GH¢ 199,6 50.00			EOCO	Ministry of National Security

	Strengthening the Office website to enhance public education	Accra	Office website used for public education	Office Website operationalized	x	x	x	x	GH¢ 1863 4.00			EOCO	MOF, MOJ, PPA
	Operationalizing the call-centre of the Office	Accra	call-centre established	call-centre operationalized	x	x	x	x	GH¢ 2262 70.00			EOCO	MOF, MOJ, PPA
	Procurement of logistics	Accra	Some logistics procured	Logistics procured for the Unit	x	x	x	x	GH¢ 16,11 9,741 .00			EOCO	MOF, MOJ, PPA
	Training of Officers in the Unit	Accra	Some Officers have been trained	Number of Officers trained	x	x	x	x	GH¢ 95,83 2.00			EOCO	MOF, MOJ,
	Funding outreach programmes carried	Southern and Northern sectors	Outreach programmes drafted	Number of Outreach programmes organised	x	x	x	x	GH¢ 95,83 2.00			EOCO	MOF, MOJ, PPA

	out by the Unit												
	Securing a toll free from all Telcos through NCA	Accra	Proposals made	Toll free secured	X	x	x	x	GH¢ 22,83 9.00			EOCO	MOF, MOJ, Telco's
	Develop a whistle blower phone applicati on	Accra	Proposals made	Whistle blower App developed	x	x	x	x	GH¢ 133,1 00.00			EOCO	MOF, MOJ, PPA
	Provision of compute rs	Accra	Proposals to buy computers submitted to Managemen t	Computers supplied	x	x	x	x	GH¢ 133,1 00.00			EOCO	MOF, MOJ, PPA
	Designin g reporting website	Accra	Proposals made	Reporting website developed and operationalis ed	x	x	x	x	GH¢ 1064 80.00			EOCO	MOF, MOJ,

2018 ANNUAL ACTION PLAN – COPYRIGHT OFFICE

Adopted MDAs Goal(s): Goal 1: Build A Prosperous Society													
Programmes & Sub - Programmes	Activities / operations	Location	Baseline	Output Indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration. (Copyright and entity administration)	Conduct study into the contribution of copyright-based industries to GDP	Accra		Study conducted	x	x	x	x	100,000	100,000		Copyright Office	Donor Stakeholders
	Organize public education programmes on copyright and related rights in the print and electronic media	Accra Kumasi		General public sensitized on copyright	x	x	x	x	20,000	50,000		Copyright Office	Media Houses
	Produce copyright educational materials (magazines, brochures, manuals, etc)	Accra Kumasi		General public sensitized on copyright		x	x		10,000	10,000		Copyright Office	Publishers / printers
	Organize sensitization programmes for targeted stakeholder groups.	Kumasi Koforidua Tamale		Programmes for stakeholders held		x		x	50,000	60,000		Copyright Office	Stakeholder Groups
	Review and recommend amendment to copyright legislations.	Accra		Copyright laws amended	x	x	x	x	40,000	50,000		Copyright Office	MOJAGD Cabinet Parliament MOFA&RI
	Facilitate the establishment of the Copyright Tribunal	Accra		Copyright Tribunal established			x	x	50,000	100,000		Copyright Office	MOJAGD
	Facilitate establishment of the National Folklore Board	Accra		National Folklore Board established		x	x		100,000	100,000		Copyright Office	MOJAGD MOF

	Organize staff development programmes for personnel of the Copyright Office (local and external)	Accra Kumasi		Staff trained in various fields	x		x		30,000	100,000		Copyright Office	Resource Persons
	Conduct Targeted antipiracy exercises nationwide	Countrywide		Number of anti -piracy activities done	x	x	x	x	20,000	500,000		Copyright Office	Police Service, Copyright Monitoring Team
	Open regional and zonal offices	Takoradi Ho Tamale		Regional / zonal offices opened		x			120,000	100,000		Copyright Office	MOJAGD
	Undertake copyright education programmes in second cycle institutions	All regions		Number of schools (SHS) educated on copyright issues	x	x	x	x	20,000	20,000		Copyright Office	Senior High Schools
	Organize workshops for police and customs officers on copyright and related rights.	Aflao Takoradi		Number of workshops for police and customs held.	x		x		30,000	200,000		Copyright Office	Police Service, Customs Division of GRA
	Organize training workshops for trainees at the Ghana Police College	Accra Koforidua Ho Winneba		Number of training workshops done.	Twice in the year. It depends on when new recruits are in training.				50,000	50,000		Copyright Office	Ghana Police Training Schools
	Digitization and automation of Copyright Office Registry (and eventually do registration online.)	Accra Kumasi		Digitization done			x	x	60,000	60,000		Copyright Office	MOJAGD Donor

2019 ANNUAL ACTION PLAN – COPYRIGHT OFFICE

Adopted MDAs Goal(s): Goal 1: Build A Prosperous Society													
Programmes & Sub - Programmes	Activities / operations	Location	Baseline	Output indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Law Administration. (Copyright and entity administration)	Conduct study into the contribution of copyright-based industries to GDP	Accra		Study conducted	Project ended	-	-	-	PROJECT ENDS	PROJECT ENDS		Copyright Office	Donor Stakeholders
	Organize public education programmes on copyright and related rights in the print and electronic media	Accra Kumasi		General public sensitized on copyright	x	x	x	x	50,000	55,000		Copyright Office	Media Houses
	Produce copyright educational materials (magazines, brochures, manuals, etc)	Accra Kumasi		General public sensitized on copyright		x			21,000	30,000		Copyright Office	Publishers / printers
	Organize sensitization programmes for targeted stakeholder groups.	Kumasi Koforidua Tamale		Programmes for stakeholders held	x		x		75,000	80,000		Copyright Office	Stakeholder Groups
	Review and recommend amendment to copyright legislations.	Accra		Copyright laws amended	-	-	-	-	44,000	55,000		Copyright Office	MOJAGD Cabinet Parliament MOFA&RI
	Facilitate the establishment of the Copyright Tribunal	Accra		Copyright Tribunal established	-	-	-	-	100,000	100,000		Copyright Office	MOJAGD
	Facilitate establishment of the National Folklore Board	Accra		National Folklore Board established	-	-	-	-				Copyright Office	MOJAGD MOF

	Organize staff development programmes for personnel of the Copyright Office (local and external)	Accra Kumasi		Staff trained in various fields	x				40,000	110,000		Copyright Office	Resource Persons
	Conduct Targeted antipiracy exercises nationwide	Countrywide		Number of anti –piracy activities done	x	x	x	x	50,000	550,000		Copyright Office	Police Service, Copyright Monitoring Team
	Open regional and zonal offices	Takoradi Ho Tamale		Regional / zonal offices opened	x				50,000	110,000		Copyright Office	MOJAGD
	Undertake copyright education programmes in second cycle institutions	All regions		Number of schools (SHS) educated on copyright issues	x	x	x	x	50,000	30,000		Copyright Office	Senior High Schools
	Organize workshops for police and customs officers on copyright and related rights.	Aflao Takoradi		Number of workshops for police and customs held.		x		x	40,000	220,000		Copyright Office	Police Service, Customs Division of GRA
	Organize training workshops for trainees at the Ghana Police College	Accra, Koforidua, Ho Winneba		Number of training workshops done.	Twice in the year. It depends on when new recruits are in training.				100,000	60,000		Copyright Office	Ghana Police Training Schools
	Digitization and automation of Copyright Office Registry (and eventually do registration online.)	Accra Kumasi		Digitization done	x	x	X	x	50,000	150,000		Copyright Office	MOJAGD Donor

2020 ANNUAL ACTION PLAN – COPYRIGHT OFFICE

Adopted MDAs Goal(s): Goal 1: Build A Prosperous Society													
Programmes & Sub - Programmes	Activities / operations	Location	Baseline	Output indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration. (Copyright and entity administration)	Conduct study into the contribution of copyright-based industries to GDP	Accra		Study conducted	Project ended	-	-	-	PROJECT ENDED	PROJECT ENDED		Copyright Office	Donor Stakeholders
	Organize public education programmes on copyright and related rights in the print and electronic media	Accra Kumasi		General public sensitized on copyright	x	x	x	x	50,000	64,000		Copyright Office	Media Houses
	Produce copyright educational materials (magazines, brochures, manuals, etc)	Accra Kumasi		General public sensitized on copyright	x			x	30,000	30,000		Copyright Office	Publishers / printers
	Organize sensitization programmes for targeted stakeholder groups.	Kumasi Koforidua Tamale		Programmes for stakeholders held	x	x			80,000	80,000		Copyright Office	Stakeholder Groups
	Review and recommend amendment to copyright legislations.	Accra		Copyright laws amended	-	-	-	-	50,000	60,000		Copyright Office	MOJAGD Cabinet Parliament MOFA&RI
	Facilitate the establishment of the Copyright Tribunal	Accra		Copyright Tribunal established	-	-	-	-	100,000	100,800		Copyright Office	MOJAGD
	Facilitate establishment of the	Accra		National Folklore	-	-	-	-	100,000	121,000		Copyright Office	MOJAGD MOF

	National Folklore Board			Board established									
	Organize staff development programmes for personnel of the Copyright Office (local and external)	Accra Kumasi		Staff trained in various fields		x			40,000	120,000		Copyright Office	Resource Persons
	Conduct Targeted antipiracy exercises nationwide	Countrywide		Number of anti -piracy activities done	x	x	x	x	40,000	600,000		Copyright Office	Police Service, Copyright Monitoring Team
	Open regional and zonal offices	Takoradi Ho Tamale		Regional / zonal offices opened			x		50,000	120,000		Copyright Office	MOJAGD
	Undertake copyright education programmes in second cycle institutions	All regions		Number of schools (SHS) educated on copyright issues	x	x	x	x	67,200	30,000		Copyright Office	Senior High Schools
	Organize workshops for police and customs officers on copyright and related rights.	Northern region, Eastern Region		Number of workshops for police and customs held.	x		x		40,000	240,000		Copyright Office	Police Service, Customs Division of GRA
	Organize training workshops for trainees at the Ghana Police College	Accra Koforidua Ho Winneba		Number of training workshops done.	Twice in the year. It depends on when new recruits are in training.				100,000	65,000		Copyright Office	Ghana Police Training Schools
	Digitization and automation of Copyright Office Registry (and eventually do registration online.)	Accra Kumasi		Digitization done	x	x	x	x	100,000	185,000		Copyright Office	Donor

2021 ANNUAL ACTION PLAN – COPYRIGHT OFFICE

Adopted MDAs Goal(s): Goal 1: Build A Prosperous Society													
Programmes & Sub - Programmes	Activities / operations	Location	Baseline	Output indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
					1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Law Administration. (Copyright and entity administration)	Conduct study into the contribution of copyright-based industries to GDP	Accra		Study conducted	Project ended	-	-	-	PROJECT ENDED	PROJECT ENDED		Copyright Office	Donor Stakeholders
	Organize public education programmes on copyright and related rights in the print and electronic media	Accra Kumasi		General public sensitized on copyright	x	x	x	x	60,000	70,000		Copyright Office	Media Houses
	Produce copyright educational materials (magazines, brochures, manuals, etc)	Accra Kumasi		General public sensitized on copyright			x		40,000	40,000		Copyright Office	Publishers / printers
	Organize sensitization programmes for targeted stakeholder groups.	Accra Kumasi Koforidua		Programmes for stakeholders held		x	x		85,000	90,000		Copyright Office	Stakeholder Groups
	Review and recommend amendment to copyright legislations.	Accra		Copyright laws amended	-	-	-	-	60,000	66,000		Copyright Office	MOJAGD Cabinet Parliament MOFA&RI
	Facilitate the establishment of the Copyright Tribunal	Accra		Copyright Tribunal established	-	-	-	-	110,000	110,000		Copyright Office	MOJAGD
	Facilitate establishment of	Accra		National Folklore	-	-	-	-	110,000	133,000		Copyright Office	MOJAGD MOF

	the National Folklore Board			Board established									
	Organize staff development programmes for personnel of the Copyright Office (local and external)	Accra Kumasi		Staff trained in various fields			x	x	40,000	133,000		Copyright Office	Resource Persons
	Conduct Targeted antipiracy exercises nationwide	Countrywide		Number of anti –piracy activities done	x	x	x	x	57,000	660,000		Copyright Office	Police Service, Copyright Monitoring Team
	Open regional and zonal offices	Takoradi Ho Tamale		Regional / zonal offices opened	x				60,000	150,000		Copyright Office	MOJAGD
	Undertake copyright education programmes in second cycle institutions	All regions		Number of schools (SHS) educated on copyright issues	x	x	x	x	70,700	32,500		Copyright Office	Senior High Schools
	Organize workshops for police and customs officers on copyright and related rights.	Aflao, Takoradi, Upper East Upper West		Number of workshops for police and customs held.		x		x	45,000	266,000		Copyright Office	Police Service, Customs Division of GRA
	Organize training workshops for trainees at the Ghana Police College	Accra Koforidua Ho Winneba		Number of training workshops done.	Twice in the year. It depends on when new recruits are in training.				114,000	80,000		Copyright Office	Ghana Police Training Schools
	Digitization and automation of Copyright Office Registry (and eventually do registration online.)	Accra Kumasi		Digitization done	x	x	x	x	80,700	166,000		Copyright Office	Donor

2018 ANNUAL ACTION PLAN – GENERAL LEGAL COUNCIL

Adopted MDAs Goal(s): Goal 4 Goal 4: Maintain A Stable, United And Safe Society													
Programmes & Sub - Programmes	Activities / operations	Location	Baseline	Output indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
			2017		1st	2nd	3rd	4th	GoG	IGF	Donor	Lead	Collaborating
Professional and Career Development	Conduct entrance examination	Accra	1420	Number of applicants undertaking law entrance examination			X		-	720,000	-	GLC	IEC, JS
	Train and call to the Bar newly qualified Lawyers	Accra-Main Accra-GIMPA Kumasi-KNUST	500	Number of students enrolled in academic year				X	250,000	500,000	-	GLC	OAGMOJ, JS
			255	Number of law students trained and called to the bar		X		X	2,500,000	6,250,000	-	GLC	OAGMOJ, JS
	Construct and complete law village	Accra	Land procured	Level of completion of the law village	X	X	X	X	500,000	2,000,000	-	GLC	OAGMOJ, AESL, MOF, PPA
	Train legal and administrative staff	Accra-Main Accra-GIMPA Kumasi-KNUST	6- Legal Staff 56- Administrative Staff	Number of legal and administrative staff trained	X	X	X	X	-	1,500,000	-	GLC	GIMPA, GBA
	Procure official vehicles	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of official procured		X		X	-	2,500,000	-	GLC	OAGMOJ, PPA, MOF
	Procure computers and accessories and laptops	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of computers and accessories procured		X	X		-	1,000,000	-	GLC	OAGMOJ, PPA, MOF
	Procure of office equipment and furniture	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of office equipment and furniture procured	X			X	-	1,000,000		GLC	OAGMOJ, PPA, MOF
	Procure of stationary and other office supplies	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of office items supplied	X	X	X	X	-	500,000		GLC	OAGMOJ, PPA, MOF

Regulation of Professional Conduct of Lawyers	Receive, investigate and resolved complaints filed against practicing Lawyers	Accra	161	Number of complain cases filed against Lawyers received	X	X	X	X	100,000	20,000		GLC	GBA
			161	Number of complain cases filed against Lawyers investigated	X	X	X	X	-	10,000			GBA
			24	Number of complain cases filed against Lawyers resolved	X	X	X	X	-	45,000		GLC	GBA
	Licensing lawyers and law firms	Accra	2500	Number of licensing lawyers	X	X	X	X	-	300,000		GLC	GBA
			240	Number of law firms	X	X	X	X	-	200,000		GLC	GBA
Commonwealth Legislative Drafting Course	Train Draftsmen and women in Commonwealth African Member States	Accra	Nil	Graduation of Legislative Drafters	X	X	X	X	-	-		GLC	OAGMOJ

2019 ANNUAL ACTION PLAN – GENERAL LEGAL COUNCIL

Adopted MDAs Goal(s): Goal 4 Goal 4: Maintain A Stable, United And Safe Society													
Programmes & Sub - Programmes	Activities / operations	Location	Baseline	Output indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
			2017		1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Professional and Career Development	Conduct entrance examination	Accra	1420	Number of applicants undertaking law entrance examination			X		-	720,000	-	GLC	IEC, JS
	Train and call to the Bar newly qualified Lawyers	Accra-Main Accra-GIMPA Kumasi-KNUST	500	Number of students enrolled in academic year				X	250,000	500,000	-	GLC	OAGMOJ, JS
			255	Number of law students trained and call to the bar		X		X	2,500,000	6,250,000	-	GLC	OAGMOJ, JS
	Construct and complete law village	Accra	Land procured	Level of completion of the law village	X	X	X	X	15,000,000	25,000,000	-	GLC	OAGMOJ, AESL, MOF, PPA
	Train legal and administrative staff	Accra-Main Accra-GIMPA Kumasi-KNUST	6- Legal Staff 56- Administrative Staff	Number of legal and administrative staff trained	X	X	X	X	-	1,500,000	-	GLC	GIMPA, GBA
	Procure official vehicles	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of official procured		X		X	-	2,500,000	-	GLC	OAGMOJ, PPA, MOF
	Procure computers and accessories and laptops	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of computers and accessories procured		X	X		-	1,000,000	-	GLC	OAGMOJ, PPA, MOF
	Procure of office equipment and furniture	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of office equipment and furniture procured	X			X	-	1,000,000		GLC	OAGMOJ, PPA, MOF
	Procure of stationary and other office supplies	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of office items supplied	X	X	X	X	-	500,000		GLC	OAGMOJ, PPA, MOF

Regulation of Professional Conduct of Lawyers	Receive, investigate and resolved complaints filed against practicing Lawyers	Accra	161	Number of complain cases filed against Lawyers received	X	X	X	X	100,000	20,000		GLC	GBA
			161	Number of complain cases filed against Lawyers investigated	X	X	X	X	-	10,000			GBA
			24	Number of complain cases filed against Lawyers resolved	X	X	X	X	-	45,000		GLC	GBA
	Licensing lawyers and law firms	Accra	2500	Number of licensing lawyers	X	X	X	X	-	300,000		GLC	GBA
			240	Number of law firms	X	X	X	X	-	200,000		GLC	GBA
Commonwealth Legislative Drafting Course	Train Draftsmen and women in Commonwealth African Member States	Accra	Nil	Graduation of Legislative Drafters					-	-		GLC	OAGMOJ

2020 ANNUAL ACTION PLAN – GENERAL LEGAL COUNCIL

Adopted MDAs Goal(s): Goal 4 Goal 4: Maintain A Stable, United And Safe Society													
Programmes & Sub - Programmes	Activities / operations	Location	Baseline	Output indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
			2017		1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Professional and Career Development	Conduct entrance examination	Accra	1420	Number of applicants undertaking law entrance examination			X		-	720,000	-	GLC	IEC, JS
	Train and call to the Bar newly qualified Lawyers	Accra-Main Accra-GIMPA Kumasi-KNUST	500	Number of students enrolled in academic year				X	250,000	500,000	-	GLC	OAGMOJ, JS
			255	Number of law students trained and call to the bar		X		X	2,500,000	6,250,000	-	GLC	OAGMOJ, JS
	Construct and complete law village	Accra	Land procured	Level of completion of the law village	X	X	X	X	15,000,000	25,000,000	-	GLC	OAGMOJ, AESL, MOF, PPA
	Train legal and administrative staff	Accra-Main Accra-GIMPA Kumasi-KNUST	6- Legal Staff 56- Administrative Staff	Number of legal and administrative staff trained	X	X	X	X	-	1,500,000	-	GLC	GIMPA, GBA
	Procure official vehicles	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of official procured		X		X	-	2,500,000	-	GLC	OAGMOJ, PPA, MOF
	Procure computers and accessories and laptops	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of computers and accessories procured		X	X		-	1,000,000	-	GLC	OAGMOJ, PPA, MOF
	Procure of office equipment and furniture	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of office equipment and furniture procured	X			X	-	1,000,000		GLC	OAGMOJ, PPA, MOF
	Procure of stationary and other office supplies	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of office items supplied	X	X	X	X	-	500,000		GLC	OAGMOJ, PPA, MOF

Regulation of Professional Conduct of Lawyers	Receive, investigate and resolved complaints filed against practicing Lawyers	Accra	161	Number of complain cases filed against Lawyers received	X	X	X	X	100,000	20,000		GLC	GBA
			161	Number of complain cases filed against Lawyers investigated	X	X	X	X	-	10,000			GBA
			24	Number of complain cases filed against Lawyers resolved	X	X	X	X	-	45,000		GLC	GBA
	Licensing lawyers and law firms	Accra	2500	Number of licensing lawyers	X	X	X	X	-	300,000		GLC	GBA
			240	Number of law firms	X	X	X	X	-	200,000		GLC	GBA
Commonwealth Legislative Drafting Course	Train Draftsmen and women in Commonwealth African Member States	Accra	Nil	Graduation of Legislative Drafters					-	-		GLC	OAGMOJ

2021 ANNUAL ACTION PLAN – GENERAL LEGAL COUNCIL

Adopted MDAs Goal(s): Goal 4 Goal 4: Maintain A Stable, United And Safe Society													
Programmes & Sub - Programmes	Activities / operations	Location	Baseline	Output indicators	Quarterly Time Schedule				Indicative Budget			Implementing Agencies	
			2017		1 st	2 nd	3 rd	4 th	GoG	IGF	Donor	Lead	Collaborating
Professional and Career Development	Conduct entrance examination	Accra	1420	Number of applicants undertaking law entrance examination			X		-	720,000	-	GLC	IEC, JS
	Train and call to the Bar newly qualified Lawyers	Accra-Main Accra-GIMPA Kumasi-KNUST	500	Number of students enrolled in academic year				X	250,000	500,000	-	GLC	OAGMOJ, JS
			255	Number of law students trained and call to the bar		X		X	2,500,000	6,250,000	-	GLC	OAGMOJ, JS
	Construct and complete law village	Accra	Land procured	Level of completion of the law village	X	X	X	X	29,500,000	48,000,000	-	GLC	OAGMOJ, AESL, MOF, PPA
	Train legal and administrative staff	Accra-Main Accra-GIMPA Kumasi-KNUST	6- Legal Staff 56- Administrative Staff	Number of legal and administrative staff trained	X	X	X	X	-	1,500,000	-	GLC	GIMPA, GBA
	Procure official vehicles	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of official procured		X		X	-	2,500,000	-	GLC	OAGMOJ, PPA, MOF
	Procure computers and accessories and laptops	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of computers and accessories procured		X	X		-	1,000,000	-	GLC	OAGMOJ, PPA, MOF
	Procure of office equipment and furniture	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of office equipment and furniture procured	X			X	-	1,000,000		GLC	OAGMOJ, PPA, MOF
	Procure of stationary and other office supplies	Accra-Main Accra-GIMPA Kumasi-KNUST	Nil	Number of office items supplied	X	X	X	X	-	500,000		GLC	OAGMOJ, PPA, MOF

Regulation of Professional Conduct of Lawyers	Receive, investigate and resolved complaints filed against practicing Lawyers	Accra	161	Number of complain cases filed against Lawyers received	X	X	X	X	100,000	20,000		GLC	GBA
			161	Number of complain cases filed against Lawyers investigated	X	X	X	X	-	10,000			GBA
			24	Number of complain cases filed against Lawyers resolved	X	X	X	X	-	45,000		GLC	GBA
	Licensing lawyers and law firms	Accra	2500	Number of licensing lawyers	X	X	X	X	-	300,000		GLC	GBA
			240	Number of law firms	X	X	X	X	-	200,000		GLC	GBA
Commonwealth Legislative Drafting Course	Train Draftsmen and women in Commonwealth African Member States	Accra	Nil	Graduation of Legislative Drafters					-	-		GLC	OAGMOJ

CHAPTER SIX

IMPLEMENTATION, MONITORING AND EVALUATION

6.0 INTRODUCTION

This chapter outlines the monitoring and evaluation processes to be utilised in the implementation of the Ministry's Medium Term Development Plan (MTDP 2018-2021). It provides the indicators for monitoring, the process of data collection and analysis, reporting arrangements and communication strategies. The chapter also provides the evaluations and participatory monitoring and evaluation arrangements for the plan period.

6.1 Monitoring Matrix

The Ministry as part of efforts to ensure the effective monitoring of all outcomes expected from the implementation of the Medium-Term Development Plan, has developed a list of indicators. These indicators have been outlined in a matrix format and provides amongst others a definition of the indicators, the baselines and targets and the frequency of data collecting for reporting. Table 6.1 provides the monitoring matrix for the period 2018-2021.

Table 6.1: Monitoring Matrix, 2018-2021
Ministry of Justice

LTNDP GOAL: Goal 4: Maintain A Stable, United And Safe Society										
2018-2021 NMTDF Objective: Promote coordination, harmonization and ownership of the development process										
Indicators	Indicator Definition	Indicator Type	Baseline 2017	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2018	2019	2020	2021			
Change in level of implementation of SMTDP	The level of implementation of the SMTDP in a given year	Outcome	Drafted SMTDP in place	20%	30%	50%	80%	National	Annually	AG/CD/PPME
Change in number of agencies and departments evaluated	The number of agencies and departments evaluated expressed as a total of agencies and departments in the Ministry	Outcome	Nil	10%	40%	60%	75%	National	Annually	AG/CD/PPME
Percentage of records automated	Total number of records material automated	Outcome	Nil	5%	25%	55%	80%	National	Annually	AG/CD/PPME
Timeliness of process		Outcome	Nil						Annually	AG/CD/PPME
Law House Project completed	Total work done on the law house	Output	The structure is in place	Glazing of Law House	Furnishing and fittings of law house	Law house functional	-	Head Office	Mid-year/Annually	AG/CD/PPME
Number of Regional residential bungalows and office buildings renovated - Residential Bungalow - Office Building	Total number of regional residential bungalows and office buildings renovated	Output	4 -	2 2	2 2	2 2	3 2	Regional	Mid-year/Annually	AG/CD/PPME
Number of office premises maintained	Total number of office premises maintained	Output	-	2	2	3	3	Head office	Annually	CD/Chief Accountant
Number of staff trained: - Records - ICT - Research - Administrative staff - M&E - Audit - Budgeting and Accounting - Executive Programmes	Total number of staff trained	Output	- 2 - 28 - - -	3 - 3 13 3 3 8 7	4 2 4 20 2 2 5 4	3 - 4 23 3 2 5 6	- 2 - 34 - 1 4 3	Females/Males	Annually	CD/HR

Automation of Records system	Electronic system of records keeping	Output	Manual records keeping in existence	Source a consultant	Procure software	Install software	-	Head Office	Annually	CD/Chief Accountant
Percentage of Sector policy framework completed	The existence of a Sector policy framework document	Output	-	100%	-	-	-	National	Mid-year/Annually	AG/CD
Number of Official vehicles and motorbikes procured/maintained - Saloons - 4x4 pick-up - Motorbike - Maintained	Total number of official vehicles maintained/procured	Output	- - - 7	2 3 2 7	2 3 - 7	2 3 4 7	2 3 - 7	Regional	Mid-year/Annually	F&A
Number of office equipment procured -Air-conditioners -Photocopiers -Laptops -Desktop computers -UPs -Printers -Furniture -Electrical gadget	Total number of office equipment procured to enhance the office operation.	Output	- - - - - - - -	30 10 30 50 50 50 100 100	30 10 30 50 50 50 100 100	30 10 30 50 50 50 100 100	30 10 20 50 50 50 100 100	Regional	Annually	F&A
Number of ICT staff posted to the Ministry	Total number of ICT staff posted to the Ministry	Output	-	2	-	2	-	Female/Male	Annually	HR
Number of monitoring and evaluation conducted	Total number of monitoring and evaluation exercises conducted on all departments and agencies	Output	2	2	2	2	2	Sector/Office	Mid-year/Annually	PPME
Number of evaluation conducted	Total number of evaluation exercises conducted on some selected departments and agencies	Output	1	1	1	1	1	Sector/Office	By-annual	PPME
2018-2021 NMTDF Objective: Strengthen capacity of research and statistical information management of MDAs and MMDAs										
Number of Research on policy and socio-economic issues in justice delivery conducted	Total number of research conducted policy and socio-	Output	1	-	1	-	1	National, Regional	Annually	RSIM

	economic issue in justice delivery									
Percentage of research outcomes implemented	The level of implementation of justice sector research findings in a given year	Outcome	Research findings available	40% implementation of research findings	-	60% implementation research findings	85% implementation	Regional	Mid-year/Annually	AG/CD/PPME
Number of publication printed -Service charter -Newsletter -Articles	Total number of service charter, newsletter and articles published and printed	Output	500 - -	600 1000 2	700 1500 4	800 2000 6	1000 3000 10	National	Annually	AG/CD/PRO
Number of auditing exercise conducted	Total number of auditing exercise conducted	Output	-	2	2	2	2	Regional	Annually	CD/AUDITOR/

Office of the Attorney-General

LTNDP GOAL: Goal 4: Maintain A Stable, United And Safe Society										
2018-2021 NMTDF Objective: Promote the fight against corruption and economic crimes										
Indicators	Indicator Definition	Indicator Type	Baseline 2017	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2018	2019	2020	2021			
Percentage of corruption cases for which prosecutions has been initiated	Corruption cases for which prosecutions has been initiated as a percentage of total number of corruption cases received	Outcome	Nil	35%	50%	55%	60%	Sector/Office	Annually	SP
Number of corruption cases prosecuted by the Attorney-General Department	The number of corruption related cases prosecuted by the Attorney-General Department	Outcome	Nil	40	55	65	75	Sector/Office	Annually	DPP
Number of corruption cases prosecuted by the Special Prosecutor	The number of corruption related cases prosecuted by the special prosecutor	Outcome	Nil	40	60	65	90	Sector/Office	Annually	SP
Percentage of corruption cases investigated	Corruption cases for which investigations has been carried out expressed as a percentage of total number of corruption cases received.	Outcome	Nil	40%	50%	65%	80%	Sector/Office	Annually	SP
Conviction rate	The number of convictions against the number of criminal cases brought	Outcome	30%	45%	55%	60%	80%	Sector/Office	Annually	DPP
Number of sensitization programs on NACAP activities conducted	Total number of sensitization program on NACAP activities conducted	Output	Nil	2	3	4	8	Regional	Annually	DPP
2018-2021 NMTDF Objective: Improve inter-agency and cross-sectoral legal coordination										
Attrition rate	The number of lawyers leaving the department as against those employed	Outcome	Nil	5%	3%	2%	1%	Sector/Office	Annually	HR
Number of state contracts reviewed	Total number of contracts reviewed by the department	Output	Nil	15	20	20	25	Sector/Office	Annually	SG

Number of advice prepared	Total number of advices given to MDA's and other government institution	Output	Nil	25	30	35	35	Sector/Office	Annually	DPP
Number of advice on criminal cases receive from the police	Total number of advice on criminal cases receive from the police for prosecution	Output	Nil	100	200	250	350	Sector/Office	Annually	DPP
Number of regional head meetings organized	Total number regional heads meetings organized	Output	Nil	2	2	2	2	Sector/Office	Annually	SG
Number of knowledge products implemented	Total number of knowledge products Implemented under the Justice Sector Reform Programme	Output	Nil	2	2	2	2	-	Annually	SG
2018-2021 NMTDF Objective: Expand and strengthen judicial services training institutions for Judicial personnel, police CID and prosecutors										
Number of logistics and office equipment procured - Photocopiers - Teleconferencing facilities - Computers - UP's - Laptops - Printers - Office furniture - Textbooks, law reports and other legal materials - Air-conditions	Total number of logistics and office equipment procured to enhance the operations of the office	Output	Nil Nil Nil Nil Nil Nil Nil Nil Nil	4 2 30 30 10 10 30 4sets 10	- - 15 15 5 5 30 6sets 5	3 1 5 2 5 5 25 8sets 5	1 - 5 2 5 5 20 15sets 5	Regional	Annually	SG/CD
Number of vehicles and motorbikes procured -4x4 pick-ups -4x4 cross country -Saloon cars -Motorbikes	Total number of vehicles and procured to enhance the operations of the office	Output	Nil Nil Nil Nil	4 2 4 2	4 1 3 -	2 - 2 -	1 1 1 1	Regional	Annually	SG/CD
Number of regional offices renovated -Wa -Sunyani -Tamale Kumasi -Takoradi -Bolegatanga	Total number of regional office buildings reno	Output	Nil Nil Nil Nil Nil Nil	1 1 1 - - -	- - - - - -	- - - 1 -	1 - - - - 1	Regional	Annually	SG/CD

-Koforidua -Ho -Cape Coast -Accra			Nil Nil Nil Nil	- - - 1	1 - 1 -	- 1 - -	- - - -			
Number of residential bungalows renovated -Wa -Sunyani -Tamale -Kumasi -Takoradi -Bolegatanga -Koforidua -Ho -Cape Coast -Accra	Total number of residential bungalows and office buildings	Output	Nil Nil Nil Nil Nil Nil Nil Nil Nil Nil	1 - - - - - - - - - -	- - 1 - - - 1 - 1 -	- - - 1 1 - - 1 - -	1 1 - - 1 1 - - - -	Regional	Annually	SG/CD
Level of completion of office building	Total percentage of office building completed	Output	30% completed	60	90%	10%		Regional	Annually	SG/CD
Number of legal staff trained	Total no of Attorneys trained in civil procedures, prosecution and legislative drafting both international and locally	Output	40	55	60	70	90	Female/Male	Annually	SG/CD
Case management system installed and maintained	Installation of case management to track cases across the country	Output	Procurement of target for installation	Complete installation and operationalized the case management system	Case management functional	-	-	Regional	-	CD/SG
Number of Digital Attorney, Westlaw, lexis nexus subscribed	Total subscription for Digital Attorney, Westlaw, Lexis Nexus etc.	Output	Nil	2	2	2	2	By Type	Annually	SG/CD
Number of international bodies subscribed to by Ghana	Total subscriptions to international bodies to which Ghana has acceded to.	Output	Nil	2	2	2	2	By Institution	Annually	SG/CD

Number of international sessional meetings attended	Total no of international sessional meetings attended	Output	Nil	2	2	2	2	-	Annually	SG/CD
2018-2021 NMTDF Objective: Ensure the passage of the Right to Information Bill										
Percentage of information assessed in the public institutions	Total percentage of information assessed in the public institutions	Outcome	Bill at parliament	-	20%	30%	50%	Regional	Annually	SG/CD
2018-2021 NMTDF Objective: Undertake relevant legal amendments to make corruption a felony										
Number of laws amended to make corruption a felony	Total number of laws amended to make corruption a felony in Ghana.	Output	Nil	-	2	2	2	Regional	Annually	SG/CD
2018-2021 NMTDF Objective: Strengthen implementation of Whistle Blowers Act										
Number of sensitization programs on Whistle Blowers Act organised	Total number of public sensitization programs on whistle blowers Act organised	Output	Nil	-	5	5	5	National	Annually	SG/CD
2018-2021 NMTDF Objective: Ensure passage of the Witness Protection Act										
Number of witnesses appeared in cases	Total number of witnesses appeared in court cases	Output	Nil	-	20	25	30	Regional	Annually	SG/CD

General Legal Council (Law School)

LTNDP GOAL: Goal 4: Maintain A Stable, United and Safe Society										
2018-2021 NMTDF Objective: Strengthen operation of the Alternative Dispute Resolution (ADR) system to ensure speedy administration of justice										
Indicators	Indicator Definition	Indicator Type	Baseline 2017	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2018	2019	2020	2021			
Number of lawyers called to the Bar	Total number of lawyers trained and called to bar	Output	255	500	600	700	900	165 males 100 females	Biannual	Director of Law School
Ratio of complaints	Total number of complaints filed against the number of complaints disposed	Outcome	15%	25%	30%	40%	45%	Regional	Annual	Director of Law School
Number of licenses issued to -lawyers -law firms	Total number of lawyers and law firms licensed throughout the year	Output	2500 240	2,800 300	2,850 320	3,000 380	3,200 400	National Female/Male	Annual	Director of Law School
Number of applicants undertaking law entrance examination	Total number of applicants who wrote the examination	Outcome	1446	1600	1700	1800	2000	National	Annual	Director of Law School
2018-2021 NMTDF Objective: Expand and strengthen judicial services training institutions for judicial personnel, police CID and prosecutions										
Law village constructed	Construction of an ultra-modern law village to house the law school	Output	Land procured and site cleared.	20%	50%	75%	100%	By Type	Annual	Director of Law School
Number of logistics and office equipment procured - Computers - Ups - Laptops - Printers - Photocopiers - Scanners - Furniture (Various) - Air-conditioners	Total number of logistics and office equipment procured for administrative duties	Output	Nil Nil Nil Nil Nil Nil Nil Nil	15 15 - - 2 - 61 8	20 20 3 5 3 3 - 4	25 25 3 3 3 3 85 6	- - 2 2 3 1 50 10	By Type	Annual	Director of Law School
Number of official vehicles procure -4x4 Pick-up -Saloon -4x4 Cross country -Motorbike -Buss	Total number of official vehicles procured	Output	Nil Nil Nil Nil Nil	- - - - -	2 2 1 1 -	2 2 1 - -	- 3 1 - 1	By Type	Annual	Director of Law School
Number of staff trained - Administrative staff - Legal staff	Total number of administrative staff trained for the period	Output	6 56	7 60	8 65	8 70	9 75	Female/Male	Annual	Director of Law School

Legal Aid Scheme

LTNDP GOAL: Goal 4: Maintain A Stable, United And Safe Society										
2018-2021 NMTDF Objective: Strengthen operation of the Alternative Dispute Resolution (ADR) to ensure speedy administration of justice										
Indicators	Indicator Definition	Indicator Type	Baseline 2017	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2018	2019	2020	2021			
Number of ADR cases received	ADR cases reported to the legal aid scheme	Output	Recorded 8,570	Recorded 9,427	Recorded 10,841	Recorded 13,009	Recorded 16,261	National , Regional and Districts	Annual	Director
Number of ADR cases resolved	Cases resolved by the legal aid scheme using ADR	Output	Resolved 5,712	Resolved 6,569	Resolved 7,883	Resolved 9,854	Resolved 12,810	National , Regional and Districts	Annual	Director
Percentage of ADR cases resolved	ADR cases resolved out of ADR cases received expressed as a percentage.	Outcome	66.65%	70%	73%	76%	79%	National , Regional and Districts	Annual	Director
Number of litigation representations in court recorded	Litigation cases in which litigants appearances in court is recorded .	Output	Recorded 2,115	Recorded 2,327	Recorded 2,676	Recorded 3,211	Recorded 4,014	National , Regional and Districts	Annual	Director
Number of litigation cases resolved	Litigation cases in which litigants have their cases resolved	Output	Resolved 1,051	Resolved 1,209	Resolved 1,451	Resolved 1,814	Resolved 2,358	National , Regional and Districts	Annual	Director
Percentage of litigation cases resolved	Litigation cases resolved out of litigation cases recorded expressed as a percentage.	Outcome	50%	52%	54%	56%	59%	National , Regional and Districts	Annual	Director
Number of persons recruited and retained - Lawyers - Mediators - Administrative staff	Total number of lawyers, mediators and administrative staff recruited and retained	Output	22 39 19	3 5 2	3 5 2	2 5 3	2 5 3	Female/Male	Annual	Director
Number of private legal practitioners procured to represent the vulnerable and excluded	Private legal practitioners sourced to represent vulnerable and excluded	Output	32	5	5	8	8	Female/Male	Annual	Director
2018-2021 NMTDF Objective: Transform Ghana Legal Aid Scheme into Legal Aid Commission to make legal aid more accessible and workable, especially for the poor and vulnerable										

Number of district offices established	District legal aid offices established.	Output	None	5	5	5	5	National	Annual	Director
Establish legal Aid Head Office	Setting up of legal aid head office	Output	Structure of the Law House in place	65%	70%	80%	100%	Head Office	Annual	Director
Transform Legal Aid into a Commission	The transformation of legal aid scheme into a Commission seeks to put in place national and international legal practices	Output	Cabinet memo has been sent from the ministry to cabinet for approval	Bill passed by parliament and assented to by the president	Legal aid commission set up	-	-	National	Annual	Director
Number of staff trained - Legal -Administrative staff	Total number of staff trained in legal and administrative issues	Output	25 ADR staff trained	5 ADR staff 2 lawyers 2 administrative staff	5 ADR staff 2 lawyers 2 administrative staff	5 ADR staff 3 lawyers 3 administrative staff	5 ADR staff 3 lawyers 3 administrative staff	25 males 15 females	Annual	Director
Number of logistics procured - Laptop - Computer - Air conditioner - Photocopier and furniture - Vehicles	Total number of logistics procured.	Output	Some exist	10 15 10 - 3	- - 10 5 2	10 15 - 10 3	- 30 - - 2	National	Annual	Director
Strategic plan (2014 – 2019) reviewed	The level of review of the current strategic plan	Output	Implementation plan in process	Review of strategic plan	End of implementation plan	Draft new strategic plan for the 5 year completed	-	National	Annual	Director
Number of regional office buildings completed	The total number of legal aid offices established	Output	Ho office under construction	1 Koforidua regional office	1 Cape Coast regional office	1 Bolgatanga regional office	1 Wa regional office	Regional	Annual	Director
Number of public education campaigns	Undertake public education campaign of legal aid	Output	Nil	2	3	4	5	National, Regional and Districts	Annual	Director
Number of referral cases to legal aid providers in the regions and the districts	Clients in the regions and the districts who need legal aid are provided	Output	Nil	120 cases	150 cases	200 cases	300 cases	National, Regional and Districts	Annual	Director

Economic and Organised Crime Office

LTNDP GOAL: Goal 4: Maintain A Stable, United And Safe Society										
2018-2021 NMTDF Objective: Promote the fight against corruption and economic crimes										
Indicators	Indicator Definition	Indicator Type	Baseline 2017	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2018	2019	2020	2021			
Corruption perception Index Composite index of corruption-related data which focuses on corruption in the public sector including the abuse of public office for private gain (i.e. bribe taken by public officials in public procurement).	Percentage of population reporting the extent to which corruption is believed to exist indicated by bribe taken by public officials in public procurement.(survey by EOCO and OAGMOJ)	Outcome	Nil	30%	-	50%	-	National/Regional	Annual	Executive Director
Number of sensitization programmes organized - Media - Second cycle schools -Public points	Total number of interactions organized to sensitize people on EOCO operations and cyber crime	Output	10 20 10	10 20 12	10 20 12	10 20 12	10 20 12	National/Regional	Annual	Executive Director
Number of staff trained - Legal - Administrative staff - Public Education Unit staff - Investigators	Total number of officer trained	Output	308	30 40 28 60	35 45 28 65	45 50 28 75	55 55 28 85	National/Regional	Annual	Executive Director
Sophisticated software developed to fight ICT related crimes	Developing sophisticated software to fight ICT related crimes	Output	-	Case Tracking System	Procure ICT /Intel gathering infrastructure	Advanced Case Tracking System	Artificial Intelligence Systems	National/Regional Software systems	Annual	Executive Director
Public Education Unit resourced	Resources provided for public education unit.	Output	-	2 Desktop Computers 2 laptops 7 swivel chairs 32 inches' flat screen TV Shredder Audio Recorder	2 Desktop Computers 2 laptops 7 swivel chairs 32 inches' flat screen TV Shredder Audio Recorder	Regional Offices Public Education Representatives resourced	Regional Offices Public Education Representatives resourced.	National/Regional Type	Annual	Executive Director

LTNDP GOAL: Goal 4: Maintain A Stable, United And Safe Society										
2018-2021 NMTDF Objective: Promote the fight against corruption and economic crimes										
Indicators	Indicator Definition	Indicator Type	Baseline 2017	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2018	2019	2020	2021			
Establishment of Partnership	Establish partnership with collaborative agencies	Output	-	Mutual support and collaboration with law enforcement agencies both domestic and foreign	Close working relationship with Inter-Governmental Action Group against Money Laundering in West Africa (GIABA), FIC, Bank of Ghana (BoG) and Financial institutions in Ghana.	Improve working relationship with National Identification Authority (NIA), National Communication Authority (NCA) and National Information Technology Agency (NITA)	Collaboration with relevant agencies for intelligence gathering. Develop and sign MOU's with collaborating agencies	National/Regional MOU's	Annual	Executive Director
Forensic lab established and operationalized	The existence of a forensic lab that is functioning	Output	-	Digital forensic lab	Finger printing logistics	Advanced Finger Print	Intelligence Forensic Lab	National Regional Forensic lab Forensic lab resourced	Annual	Executive Director
Code of Conduct developed and operationalized	Existence of a code of conduct that is utilized by the organization	Output	-	Code of Conduct developed and published	Swift application of disciplinary code	Create feedback system for reporting deviations and unethical behavior	Promote and foster the values of integrity and ethics in the lives of EOCO officers	National Regional	Annual	Executive Director
Number of outreach programmes organized	Total number of outreach programmes organized	Output	Nil	10	10	10	10	National Regional	Annual	Executive Director

LTNDP GOAL: Goal 4: Maintain A Stable, United And Safe Society										
2018-2021 NMTDF Objective: Promote the fight against corruption and economic crimes										
Indicators	Indicator Definition	Indicator Type	Baseline 2017	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2018	2019	2020	2021			
Establish intelligence collaboration to fight economic crime	Necessary structure put in place for intelligence collaboration to improve on activities of money laundering and economic crimes	Output	Nil	Identify key security agencies for intelligence collaboration	Proper framework for inter-agency joint operations	Improving the ICT capacity of the Office	Setting up of specialized units	National Regional ICT Specialized Units	Annual	Executive Director
Security and Intelligence Agencies Act 1996 (Act 526) amended	The existence of a security and intelligence agencies Act 1996 (Act 526) that includes EOCO	Output	Nil	Discussions and proposals for the amendment of Act 526	Act 526 amended to include EOCO	Adopting security operational manuals and procedures	full-fledged security agency	National Regional	Annual	Executive Director
Establishment of Disciplinary Committees	The existence of functional regional disciplinary committees	Output	Nil	Regional disciplinary committees established.	Training of disciplinary committee members.	Strict compliance to Standard operating procedures	Monitoring reports of level of compliance and evaluation of disciplinary committee work performance.	National/Regional	Annual	Executive Director
Number of logistics procured - Equipment & software - Computers	The number of items procured for the unit	Output	Nil	TD 3 Equipment/servers 75	Acquisition of software 100	Upgrade of antivirus/firewall 150	Advanced software 200	National/Regional	Annual	Executive Director
Whistle blower Application developed	The existence of a whistle blower application to be used on phones and tablets.	Output	Nil	Interactive whistle blower application	Voice whistle blower application	Advanced whistle blower application	Artificial intelligence application	National/Regional	Annual	Executive Director
Reporting website developed	Website developed for reporting cases.	Output	Nil	Interactive website developed	Voice interact website	Advanced website	Artificial intelligence	National Regional Reporting website	Annual	Executive Director

LTNDP GOAL: Goal 4: Maintain A Stable, United And Safe Society										
2018-2021 NMTDF Objective: Promote the fight against corruption and economic crimes										
Indicators	Indicator Definition	Indicator Type	Baseline 2017	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2018	2019	2020	2021			
Number of toll free established	The number of toll free lines operated by the telcos	Output	Nil	2 Telcos establish toll free lines	-	2 Telcos establish toll free lines	-	National	Annual	Executive Director

Law Reforms Commission

LTNDP GOAL: Goal 4: Maintain A Stable, United And Safe Society										
2018-2021 NMTDF Objective: Improve inter-agency and cross-sectorial legal coordination										
Indicators	Indicator Definition	Indicator Type	Baseline 2017	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2018	2019	2020	2021			
Consultation meeting with Stakeholders organized	To organize a consultative meeting with stakeholders on Law of Tort Occupiers Liability	Output	Issue Paper prepared	Consultative meeting with stakeholders Law of Tort Occupiers Liability	-	-	-	National	Onetime	Executive Director
Number of staff trained - Legal - Research	Total number of legal and research officers trained	Output	3 1	3 2	3 2	3 2	3 2	Female/Male	Annual	Executive Director
Number of logistics procured - Vehicles (Cross-country) - Computers & accessories - Printers (Industrial)	Total number of items purchased for the organisation	Output	- - -	1 10 2	- - -	1 5 -	- - 2	By Type	Annual	Executive Director
Research on review on the Contract Act (ACT 25) prepared.		Output	Background paper prepared on the review on the Contract Act (ACT 25) for the conference with stakeholders	Organize a conference with Stakeholders on the Contract Act (Act 25)	Prepare a draft report on Stakeholders conference on the Contract Act (Act 25)	Finalise report for consideration by Commissioners on the Contract Act (Act 25)	-	National	Annual	Executive Director
Website maintained	Users ensure proper data usage	Output	Out of date website	Revive the website	Website functional	-	-	National	Annual	Executive Director
Internet connectivity updated	Upgrade the system to meet users need such as speed	Output						National	Annual	Executive Director
Existence of Law of Tort report	The Law of Tort report developed for consideration by the commissioner.	Output	None	Draft report prepared	Report finalized	-	-	National	Annual	Executive Director

E-library established	E-library set up to enhance access to information		Procure internet services and networked all the office	Train staff to use it				National	Annual	Executive Director
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Copyright Office

LTNDP GOAL: Build A Prosperous Society										
2018-2021 NMTDF Objective: Develop a policy and enforce existing legal and regulatory frameworks for the development of the creative arts industry										
Indicators	Indicator Definition	Indicator Type	Baseline 2017	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2018	2019	2020	2021			
Copyright Tribunal established	Ensure that Copyright Tribunal is in existence	Output	Nil	Constitute the panel of the tribunal	Tribunal functional	-	-	National	Annually	Administrator
Copyright legislations amended	Amendment of copyright legislations done to include certain provision and international treaties	Output	Two (2) meetings held on the Marrakesh Treaty done to finalized the cabinet memo before submission	Ratification of the Marrakesh treaty to facilitate access to published works by visually impaired.	Complete copyright amendment legislation .	-	-	National	Annually	Administrator
Number of copyright mediation resolved	Copyright dispute resolved by the copyright office	Output	10	20	25	30	35	National	Annually	Administrator
National Folklore Board established	Facilitate the establishment of the National Folklore Board to enhance the use of folklore works	Output		Recruit a qualified folklore personnel	Set up the folklore board	-	-	National	Annually	Administrator
Percentage change in copyright cases prosecuted	Percentage change in copyright cases investigated and prosecuted.	Outcome	Nil	20%	30%	50%	80%	National	Annually	Administrator
Number of studies on copyright-based industries contribution to GDP conducted	Total number of studies conducted on copyright-based industries to GDP	Output	Partnership with Swiss – Ghana IP Project to sponsor the study	1	1	1	1	National	Annually	Administrator
2018-2021 NMTDF Objective: Strengthen the Copyright Office and its related agencies										
Number of public education programmes organized on copyright and related rights	Total number of public education programmes conducted on copyright and related rights in the print and electronic media	Output	4 (Radio and TV)	10	10	10	10	National	Annually	Administrator

Number of sensitization programmes organized for targeted stakeholder groups	Total number of sensitization programmes conducted for targeted stakeholder groups	Output	3	10	15	20	25	Regional	Annually	Administrator
Number of copyright education programmes undertaken in second cycle institutions	Total number of copyright education programmes organized in second cycle institutions	Output	Nil	8	10	20	25	National, Regional	Annually	Administrator
Number of copyright educational materials published (magazines, brochures, manuals, etc.)	Total number of educational materials on copyright published	Output	Nil	500	500	500	500	National	Annually	Administrator
Number of staff development programmes organized	Total number of staff development programmes organized for personnel of the Copyright Office(local and external) to be conducted	Output	Refresher course done for staff of the Kumasi Copyright Office. 4 junior staff in the Accra office has been interviewed for promotion	5	8	10	15	National/Regional	Annually	Administrator
Number of targeted antipiracy exercises conducted nationwide	Total number of targeted antipiracy exercises undertaken nationwide	Output	Surveillance in various areas done. Raids yet to be done due to lack of resources.	5	8	10	20	National/Regional	Annually	Administrator
Number of regional and zonal offices established	Total number of region and zonal offices operational	Output	Nil	2	2	4	6	National/Regional	Annually	Administrator
Number of training workshops organized on copyright and related rights - Police and customs officers	Total number of workshops organized on copyright and related rights	Output	Nil	3 4	2 4	3 4	2 4	National, Regional	Annually	Administrator

- Trainees at Police College										
Set up registration of creative arts online	Setting up Copyright Office registry to operate digitized and automate all works of the creative arts.	Output	The office is in the process of creating a new website as a starting point	Procure software for the installation	Online registration functional	-	-	National, Regional	Annually	Administrator

Council for Law Reporting

LTNDP GOAL: Goal 4: Maintain A Stable, United And Safe Society										
2018-2021 NMTDF Objective: Improve inter-agency and cross-sectorial legal coordination										
Indicators	Indicator Definition	Indicator Type	Baseline 2017	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2018	2019	2020	2021			
Number of reports published - Ghana law report - Review of Ghana law	Total number of Ghana Law reports/reviews published to enhance legal education and legal research	Output	-	2,000 500	1,000 500	1,000 500	1,000 500	National	Onetime	Editor
Number of out-of-stock and current cases reprinted	Total number of current cases and out of stock law reports reprinted to aid in legal education	Output	-	500	500	500	500	National	Onetime	Editor
Number of staff recruited - Store Officers - Court Reporters - Senior IT Technician - Drivers - Proof Readers - Lawyers - Sales Officers - Marketing Officer	Total number of staff recruited	Output	-	2 3 2 2 2 6 2 1	- - 1 - - 6 - -	- - - - 2 6 2 -	- 3 1 - - 4 - 1	Female/Male	Annually	Editor
Number of items procured - Vehicles - Air conditioner - Computers & accessories - Photocopier (Industrial)	Total number of logistics procured	Output	-	1 2 10 2	1 2 - -	2 3 - -	- 3 15 2	National Regional	Annually	Editor
Number of Seminar and Training for staff	Total number of Seminar and Training that staff participated in	Output	None	-	2	-	3	Female/Male	Onetime	Editor
Establishment of website	Development of a website for the electronic sale of the Ghana Law Reports	Output	Website domain procured	Award of contract	Website completed for electronic sale.	-	-	National	Annually	Editor
Strategic Plan developed	To prepare Strategic Plan to guide the council in its operation	Output	-	Developm ent of Proposal	Stakeholders consultation workshop	Draft and finalizatio n of the plan	-	National	Annually	Editor

Metal shelves constructed	Construction of metal shelves for the Council's warehouse	Output	-	Award of contract	Construction of metal shelves	-	-	Head office	Annually	Editor
Office Building renovated, refurbished and painted (Exterior)	Office Building to be renovated, refurbished and painted to enhance the working environment	Output	Nil	Awarding of the contract	Complete renovating, refurbished and painting office building	-	-	Head office	Annually	Editor
Car Parking Area rehabilitated	Car parking area to be rehabilitated to pave way for proper parking	Output	Nil	Awarding of the contract	Complete rehabilitatin g car park	-	-	Head office	Annually	Editor

Registrar General Department

LTNDP GOAL: Build A Prosperous Society										
2018-2021 NMTDF Objective: Eliminate revenue collection leakages										
Indicators	Indicator Definition	Indicator Type	Baseline 2017	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2018	2019	2020	2021			
Change in time for registration - Sole proprietorship - Limited liability	The time it takes for a person/business/entity to complete registration	Outcome	- 1 day 4 days	- 1 day 3days	- 6hrs 2days	- 6hrs 48hrs	- 6hrs 24hrs	National	Annually	Registrar
Percentage of revenue generated through electronic payment system	Percentage of total revenue generated through electronic payment system for online registration	Outcome	Nil	40%	60%	75%	95%	National	Annually	Registrar
Number of regional office buildings constructed	Total number of regional office buildings constructed to enhance productivity	Output	Kumasi office building at 90% completion	Koforidua office building	Sunyani office building	Tamale office building	Ho office building	Regional	Annually	Registrar
Mobile app for business registration introduced	Mobile app introduction for easy access of business registration	Output	Nil	Source a consultant to design the mobile app	Launch the mobile app	Mobile app functional	-	National	Annually	Registrar
Number of sensitization exercises conducted	Total number of sensitization exercise programme done in the electronic and print media.	Output	14 sensitization conducted	25	35	45	60	National	Annually	Registrar
The number of Companies inspected	Total number of companies inspected to enhance of filing of business returns by business owners	Output	100 companies inspected	300	500	800	1,200	Regional/National	Annually	Registrar
2018-2021 NMTDF Objective: Strengthen revenue institutions and administration										
Number of items procured - Furniture & fitting - Stationery - Value books ICT equipment	Total number of office equipment procure to enhance the effective and efficiency of work	Output	-	50 100 200 80	- 200 300 30	100 300 400 20	- 300 500 40	Regional/National	Annually	Registrar
Number of staff trained - ICT	Total number of staff train to enhance their	Output	-	10	8	5	12	Regional/National	Annually	Registrar

<ul style="list-style-type: none"> - Company inspectors - Administrative and Accounts staff - Legal staff - Records staff - Data entry 	skills and knowledge for effective and efficiency work.			15 5 20 5 5	15 10 25 5 5	10 10 30 5 5	10 10 40 5 5			
Number of businesses registered - Trademarks, - Patents - Marriages - Business	Total number of business registered	Output	-	2300 100 2500 70000	2500 120 2800 75000	2800 150 3000 78000	3000 200 3500 82000	Regional/National	Annually	Registrar
Number of marriages registered	Total number of marriages registered	Output		3500	3800	4200	4600			
Number of Acts reviewed (Insolvency Act/Company's Act)	Total number of insolvency act/company's act to improve business registration	Output	Nil	1	-	1	1		Annually	Registrar

6.2 Data Collection, Collation and Analysis

Gathering data is an essential part of accessing information on the implementation of programmes and projects outlined in the MTDP as well as provide information for monitoring and evaluation process. Data gathered provides a platform for analysis to arrive at a result that will help inform decision making. Given the crucial nature of data collection, the Ministry will design data gathering templates for its agencies and departments as well as regional and district offices for data collection on interventions of the Ministry. Table 6.2 provides the data collection matrix that outlines the data collection period and method, level of disaggregated and the anticipated results.

Table 6.2: Data collection matrix

Ministry of Justice

INDICATOR	DATA COLLECTION PERIOD	DATA COLLECTION METHOD	DATA DISAGGREGATION	RESULTS
Change in level of implementation of SMTDP	2018-2021	Outcome of monitoring report	Regional	Fully completed
Change in number of agencies and departments evaluated	2018-2021	Outcome of evaluation report	Regional	Fully completed
Percentage of records automated	2018-2021	Report	Regional	Fully completed
Timeliness of process	2018-2021		Regional	Fully completed
Law House Project completed	2018-2021	Site inspection report	Department/Agency	Fully completed
Number of Regional residential bungalows and office buildings renovated - Residential Bungalow -Office Building	2018-2019	Site inspection report	Regional	Fully completed
Number of office premises maintained	2018-2021		Regional	Fully completed
Number of staff trained: - Records - ICT - Research - Administrative staff - M&E - Audit - Budgeting and Accounting Executive Programmes	2018-2021	Training report	Regional	Fully completed

Automation of Records system	2018-2021	Procurement report, Questionnaire	Regional	Fully completed
Percentage of Sector policy framework completed	2018	Policy report	Regional	Fully completed
Number of Official vehicles and motorbikes procured/ maintained - Saloons - 4x4 pick-up - Motorbike -Maintained	2018- 2021	Procurement report, Questionnaire	By type	Fully completed
Number of office equipment procured -Air-conditioners -Photocopiers -Laptops -Desktop computers -UPs -Printers -Furniture -Electrical gadget	2018-2021	Procurement report, Questionnaire	By type	Fully completed
Number of ICT staff posted to the Ministry	2018-2021	Posting letters	Head office	Fully completed
Number of monitoring and evaluation conducted	2018-2021	Monitoring report	Regional	Fully completed
Number of evaluation conducted	2018-2021	Evaluation report	Regional	Fully completed
Number of Research on policy and socio-economic issues in justice delivery conducted	2018-2021	Research report	Regional	Fully completed
Percentage of research outcomes implemented	2018-2021	Research report	Regional	Fully completed
Number of publication printed -Service charter -Newsletter -Articles	2018-2021	Samples of publication	National, regional	Fully completed
Number of auditing exercise conducted	2018-2021	Audit report	National, Regional	Fully completed

Office of the Attorney-General

INDICATOR	DATA COLLECTION PERIOD	DATA COLLECTION METHOD	DATA DISAGGREGATION	RESULTS
Percentage of corruption cases for which prosecutions has been initiated	2018-2021	Questionnaire	Regional	Fully completed
Number of corruption cases prosecuted by the Attorney-General Department	2018-2021	Questionnaire	Regional	Fully completed
Number of corruption cases prosecuted by the Special Prosecutor	2018-2021	Questionnaire	Regional	Fully completed
Percentage of corruption cases investigated	2018-2021	Questionnaire	National	Fully completed
Conviction rate	2018-2021	Questionnaire	Regional	Fully completed
Number of sensitization programs on NACAP activities conducted	2018-2021	Programme report	Regional	Fully completed
Number of logistics and office equipment procured - Photocopiers - Teleconferencing facilities - Computers - UP's - Laptops - Printers - Office furniture - Textbooks, law reports and other legal materials Air-conditions	2018-2021	Procurement report	Regional	Fully completed
Number of vehicles and motorbikes procured -4x4 pick-ups -4x4 cross country -Saloon cars -Motorbikes	2018-2021	Procurement report	2 saloons, 6 pickups and 4x4	Fully completed
Number of regional offices renovated -Wa -Sunyani	2018-2021	Site inspection report	Regional	Fully completed

-Tamale Kumasi -Takoradi -Bolegatanga -Koforidua -Ho -Cape Coast -Accra				
Number of residential bungalows renovated -Wa -Sunyani -Tamale -Kumasi -Takoradi -Bolegatanga -Koforidua -Ho -Cape Coast -Accra	2018-2021	Site inspection report	Regional	Fully completed
Number of legal staff trained	2018-2021	Training	National, Regional	Fully implement completed
Case management system installed and maintained	2018-2021	Reports on reviewed contracts	National	Fully completed
Number of Digital Attorney, Westlaw, lexis nexus subscribed	2018-2021	Reports on advice prepared	National, Regional	Fully completed
Number of international bodies subscribed to by Ghana	2018-2021	Questionnaire	National, Regional	Fully completed
Number of international sessional meetings attended	2018-2021	Sessional meeting report	National, Regional	Fully completed
Percentage of information assessed in the public institutions	2018-2021	Questionnaire	National, Regional	Fully completed
Number of laws amended to make corruption a felony	2018-2021	Program report	National, Regional	Fully completed
Number of sensitization programs on Whistle Blowers Act organised	2018-2021	Program report	National, Regional	Fully completed
Number of witnesses appeared in cases	2018-2021	Court report	National, Regional	Fully completed

Number of state contracts reviewed	2018-2021	Questionnaire	National, Regional	Fully completed
Number of advice prepared	2018-2021	Questionnaire	National, Regional	Fully completed
Number of advice on criminal cases receive from the police	2018-2021	Questionnaire	National, Regional	Fully completed
Number of regional head meetings organized	2018-2021	Questionnaire	National, Regional	Fully completed

General Legal Council (Ghana Law School)

INDICATOR	DATA COLLECTION PERIOD	DATA COLLECTION METHOD	DATA DISAGGREGATION	RESULTS
Number of lawyers called to the Bar	2018-2021	Training report	National	Fully completed
Ratio of complaints	2018-2021	Investigation report	National	Fully completed
Number of licenses issued to -lawyers -law firms	2018-2021	Report on issuance of license	National	Fully completed
Number of applicants undertaking law entrance examination	2018-2021	Evaluation report	Regional	Fully completed
Law village constructed	2018-2021	Procurement report, Questionnaire	Regional	Fully completed
Number of logistics and office equipment procured - Computers - Ups - Laptops - Printers - Photocopiers - Scanners - Furniture (Various) Air-conditioners	2018-2019	Procurement report, Questionnaire	Computers, Ups, Laptops Printers, Photocopiers, Scanners, Furniture (Various) , Air-conditioners	Fully completed
Number of official vehicles procure -4x4 Pick-up -Saloon -4x4 Cross country	2018-2021	Procurement report, Questionnaire	4x4 Pick-up, Saloon, 4x4 Cross country, Motorbike, Buss	Fully completed

-Motorbike -Buss				
Number of staff trained - Administrative staff - Legal staff	2018-2021	Training report	Female and male	Fully completed

Legal Aid Scheme

INDICATOR	DATA COLLECTION PERIOD	DATA COLLECTION METHOD	DATA DISAGGREGATION	RESULTS
Number of ADR cases received	2018-2021	General report on cases	Regional	Fully completed
Number of ADR cases resolved	2018-2021	General report on cases	Regional	Fully completed
Percentage of ADR cases resolved	2018-2021	General report on cases	Regional	Fully completed
Number of litigation representations in court recorded	2018-2021	General report on cases	Regional	Fully completed
Number of litigation cases resolved	2018-2021	Report on number of ligation cases	National	Fully completed
Percentage of litigation cases resolved	2018-2021	Report on number of ligation cases	Regional	Fully completed
Number of persons recruited and retained - Lawyers - Mediators -Administrative staff	2018-2021	Recruitment and interview report	Regional	Fully completed
Number of private legal practitioners procured to represent the vulnerable and excluded	2018-2021	Agreement report	Regional	Fully completed
Number of district offices established	2018-2021	Site inspection, physical inspection	Districts, regional and national	Fully completed

Establish legal Aid Head Office	2018-2019	Site inspection, physical inspection	National	Fully completed
Transform Legal Aid into a Commission	2018-2021	Reports on transformational process	National	Fully completed
Number of staff trained - Legal -Administrative staff	2018-2021	Training report	National	Fully completed
Number of logistics procured - Laptop - Computer - Air conditioner - Photocopier and furniture -Vehicles	2018-2021	Procurement reports	Regional	Fully completed
Strategic plan (2014 – 2019) reviewed	2018-2021	Strategic plan reviewed report	Regional	Fully completed
Number of regional office buildings completed	2018-2021	Site inspection, physical inspection	Regional	Fully completed
Number of public education campaigns	2018-2021		Regional	Fully completed
Number of referral cases to legal aid providers in the regions and the districts	2018-2021		Regional	Fully completed

Economic and Organised Crime Office

INDICATOR	DATA COLLECTION PERIOD	DATA COLLECTION METHOD	DATA DISAGGREGATION	RESULTS
Corruption perception Index Composite index of corruption-related data which focuses on corruption in the public sector including the abuse of public office for private gain (i.e. bribe taken by public officials in public procurement).	2018-2021	General Activity Reports	National, Regional, No. of Print media, No. of Radio interactions & No. of Television engagements	Provide material and information for the education of the public on the threat of economic and organized crime to our society and economy

Number of sensitization programmes organized - Media - Second cycle schools -Public points	2018-2021	General Activity Reports (GAR)	National, Regional, No of programmes held in Public schools No of programmes held in private schools	Sensitize the public in the fight against economic and organised crime
Number of staff trained - Legal - Administrative staff - Public Education Unit staff - Investigators	2018-2021	General Activity Reports (GAR)	National Regional Lorry Stations Markets Churches	-
Sophisticated software developed to fight ICT related crimes	2018-2021	General Activity Reports (GAR)	National Regional Number of training sessions Number of Officers trained at the Head Office. Number of Officers trained at the Regional Offices.	Equip Officers at the PEU with the requisite knowledge to enhance the mandate of the Unit
Public Education Unit resourced	2018-2021	General Activity Reports (GAR)	National Regional	Equip PEU with the needed resources and logistics in their line of work
Establishment of Partnership	2018-2021	General Activity Reports (GAR)	Male Female	Training and staff development
Forensic lab established and operationalized	2018-2021	General Activity Reports (GAR)	National Regional MOU'S	Mutual support and collaboration Actively collaborate in the fight against crime and the establishment of law and order in the country Improved retrieval and transmission of information to support intelligence based approach to investigations

Code of Conduct developed and operationalized	2018-2021	General Activity Reports (GAR)	National Regional Software systems	Efficiently and effectively combat current trends in economic and organized crime
Number of outreach programmes organized	2018-2021	General Activity Reports (GAR)	National Regional Forensic lab Forensic lab resourced	Establishment of an appropriate forensic laboratory to aid investigations
Establish intelligence collaboration to fight economic crime	2018-2021	General Activity Reports (GAR)	National Regional	Ensure that there is a drive towards professionalism and integrity based on established disciplinary code
Security and Intelligence Agencies Act 1996 (Act 526) amended	2018-2021	General Activity Reports (GAR)	National Regional	Full-fledged security agency
Establishment of Disciplinary Committees	2018-2021	General Activity Reports (GAR)	Disciplinary Committees at each Regional Office Disciplinary Committee members.	Promote and foster the values of integrity and ethics in the lives of EOCO officers at all levels
Number of logistics procured - Equipment & software -Computers and accessories	2018-2021	General Activity Reports (GAR)	National Regional Number of Officers trained Number of security training sessions	Enhance security operations of the Office
Whistle blower Application developed	2018-2021	General Activity Reports (GAR)	National Regional ICT Specialized Units	Full-fledged security agency
Reporting website developed	2018-2021	General Activity Reports (GAR)	National Regional Office website computers	Establish interactive website to enhance information management systems.
Number of toll free established	2018-2021	General Activity Reports (GAR)	National Regional Call centre	Efficient and effective reporting/information dissemination systems

Law Reforms Commission

INDICATOR	DATA COLLECTION PERIOD	DATA COLLECTION METHOD	DATA DISAGGREGATION	RESULTS
Consultation meeting with Stakeholders organized	2018-2021	Minutes of the meeting	National	Fully completed
Number of staff trained - Legal -Research	2018-2021	Copy of draft report	National	Fully completed
Number of logistics procured - Vehicles (Cross-country) - Computers & accessories -Printers (Industrial)	2018-2021	Procurement reports	National	Fully completed
Research on review on the Contract Act (ACT 25) prepared.	2018-2021	Review report	2 male 2 female	Fully completed
Website maintained	2018-2021		1 male 2 female	Fully completed
Internet connectivity updated	2018-2021	Procurement reports	3 male 2 female	Fully completed
Existence of Law of Tort report	2018-2019	A copy of the report	Head office	Fully completed
E-library established	2018-2020	Procurement report	Head office	Fully completed

Copyright Office

INDICATOR	DATA COLLECTION PERIOD	DATA COLLECTION METHOD	DATA DISAGGREGATION	RESULTS
Copyright Tribunal established	2018-2021	General Reports	National, Regional	Fully completed

Copyright legislations amended	2018-2021	General Reports	National, Regional	Fully completed
Number of copyright mediation resolved	2018-2021	General Reports	National, Regional	Fully completed
National Folklore Board established	2018-2021	General Reports	National, Regional	Fully completed
Percentage change in copyright cases prosecuted	2018-2021	General Reports	National	Fully completed
Number of studies on copyright-based industries contribution to GDP conducted	2018-2021	General Reports	National	Fully completed
Number of public education programmes organized on copyright and related rights	2018-2021	General Reports	National	Fully completed
Number of sensitization programmes organized for targeted stakeholder groups	2018-2021	Reports, questionnaire	National	Fully completed
Number of copyright education programmes undertaken in second cycle institutions	2018-2021	Anti – piracy reports	National	Fully completed
Number of copyright educational materials published (magazines, brochures, manuals, etc.)	2018-2021	Site inspection, procurement reports	Regional	Fully completed
Number of staff development programmes organized	2018-2021	Training reports	National, Regional	Fully completed
Number of targeted antipiracy exercises conducted nationwide	2018-2021	Questionnaires	National, Regional	Fully completed
Number of training workshops organized on copyright and related rights - Police and customs officers - Trainees at Police College	2018-2021	Training report	National, Regional	Fully completed
Set up registration of creative arts online	2018-2021	Procurement report, facility inspection		Fully completed

Council for Law Reporting

INDICATOR	DATA COLLECTION PERIOD	DATA COLLECTION METHOD	DATA DISAGGREGATION	RESULTS
Number of reports published - Ghana law report -Review of Ghana law	2018-2021	Physical inspection	National	Fully completed
Number of out-of-stock and current cases reprinted	2018-2021	Physical inspection	National	Fully completed
Number of staff recruited - Store Officers - Court Reporters - Senior IT Technician - Drivers - Proof Readers - Lawyers - Sales Officers - Marketing Officer	2018-2021	Appointments of letters	Nation	Fully completed
Number of items procured - Vehicles - Air conditioner - Computers & accessories Photocopier (Industrial)	2018-2021	Procurement report, facility inspection	National	Fully completed
Establishment of website	2018-2021	Procurement report, facility inspection	National	Fully completed
Strategic Plan developed	2018-2021	Procurement report, facility inspection	National	Fully completed
Metal shelves constructed	2018-2021	Procurement report, facility inspection	National	Fully completed
Office Building renovated, refurbished and painted (Exterior)	2018-2021	Physical inspection	National	Fully completed

Car Parking Area rehabilitated	2018-2021	Physical inspection	National	Fully completed
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Registrar General Department

INDICATOR	DATA COLLECTION PERIOD	DATA COLLECTION METHOD	DATA DISAGGREGATION	RESULTS
Change in time for registration - Sole proprietorship - Limited liability	2018-2021	Physical inspection	National	Fully completed
Percentage of revenue generated through electronic payment system	2018-2021	Revenue report	National	Fully completed
Number of regional office buildings constructed	2018-2021	Physical inspection	National	Fully completed
Mobile app for business registration introduced	2018-2021		National	Fully completed
Number of sensitization exercises conducted	2018-2021	Sensitization report	National	Fully completed
The number of Companies inspected	2018-2021		National	Fully completed
Number of items procured - Furniture & fitting - Stationery - Value books -ICT equipment	2018-2021	Physical inspection, procurement report	National	Fully completed
Number of staff trained - ICT - Company inspectors - Administrative and Accounts staff - Legal staff - Records staff - Data entry	2018-2021	Training reports	Males and Female	Fully completed
Number of businesses registered - Trademarks,	2018-2021	Business registration report	Regional and National	Fully completed

- Patents - Marriages - Business				
Number of marriages registered	2018-2021	Marriage registration report	Regional and National	Fully completed
Number of Acts reviewed (Insolvency Act/Company's Act)	2018-2021	Review report	Regional and National	Fully completed

Data Validation

Validating data gathered through primary and secondary means, is essential for ensuring that all errors or duplications are removed to ensure the authenticity of the data. The process also allows for stakeholders to buy into the process and own the outcome of the process. The PPME Division of the Ministry shall ensure that data validation workshops/meetings are organised with stakeholders.

Data Analysis

Analysis data gathered from different sources is essential to allow for better interpretation of the results. The PPME Division of the Ministry shall ensure that data gathered or received are rigorously analysed to ensure accurate results are produced and communicated to stakeholders. The PPME Division would utilise software like SPSS, Excel, etc. The analysis would present the performance of the Ministry in relation to the implementation of the MTDP as well as highlight areas that require further attention and proffer solutions.

6.3 Reporting Arrangement

Reporting to stakeholders is an essential element of any M&E system. The PPME Division of the Ministry will ensure that all stakeholders are well informed on the progress of implementation of all programmes and projects undertaken during the year. This is expected to help them make informed decisions based on current data and trends. The PPME Division will report on progress on quarterly and annual basis using the format providing by the National Development Planning Commission in the Planning Guidelines (2018-2021). Fig. 6.1 provides the quarterly and annual progress report format.

Figure 6.1: Quarterly and Annual Progress Reports Format

Title Page

- i. Name of the MDA
- ii. Time period for the M&E report

Introduction

- i. Summary of achievements and challenges with the implementation of the SMTDP
- ii. Purpose of the M&E for the stated period
- iii. Processes involved and difficulties encountered

M&E Activities Report

- i. Programme/Project status for the quarter or year
- ii. Update on funding sources and disbursements
- iii. Update on indicators and targets
- iv. Update on critical development and poverty issues
- v. Evaluations conducted; their findings and recommendations
- vi. Participatory M&E undertaken and their results

The Way Forward

- i. Key issues addressed and those yet to be addressed
- ii. Recommendations

6.4 Dissemination and Communication Strategy

Communicating results to stakeholders is crucial for their appreciation and buy-in. It is therefore paramount that a communication strategy is outlined to guide the way in which different products are communicated to the varied stakeholders of the Ministry. The PRO Unit will ensure that the communication strategy is developed and the various outputs well communicated to the key stakeholders. Table 6.3 provides a detail breakdown of the communication strategy for the plan period.

Table 6.3: Communication Activity Matrix

POLICY OBJECTIVE	OPERATIONAL ACTIVITY	AUDIENCE	METHOD/TOOL	EXPECTED OUTCOME	TIME FRAME	RISK FACTORS	RESPONSIBILITY
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Creating awareness of our sector development plans for the medium term	a. Community outreach b. Publish & distribute 20,000,000 brochures, leaflets c. Community radio interviews; GTV (Adult Education in five local languages)	Traditional authority; Community members	Durbars; Drama; Town Hall Meetings; TV; Radio; Information van announcements	Interpersonal communication of programs will lead to better understanding and participation.	Quarterly	Limited resources to traverse 216 districts	SMPC
Getting all stakeholders duly updated to support our course	Stakeholder engagements	Parliamentarians; DCEs; Assembly Members; Presiding Members & Chairpersons of sub-committees; Regional & District Security personnel; The Clergy; Market women & Trade union groups; Second cycle & Tertiary institutions; Media	Power point presentation; Round table discussions; News Conference	Plenary sessions will provide direct answers to all questions likely to come up; Such engagements could also bring out workable suggestions to augment our plans	monthly	Limited funds; gate crushers	SMPC
Providing up-to-speed information through social media	Inter face with both internal & external publics on Social Media	Hon. Minister; Deputy Ministers; Chief Director & Management staff of the sector; opinion leaders & Friends on social media	www.facebook.com ; watsApp www.twitter.com interfacing on website; sending emails	We are enabled to control all distortions & misinformation that may have cropped up in the public	daily	Indebtedness to NITA; Availability of internet connectivity 24/7	SMPC

Stepping up publicity of our achievements/Challenges	Publication of sector Newsletter	Sector Editorial team; all stakeholders in the public sector and the regions	Producing 40,000 hard copies of the news Magazine	The public will appreciate our achievements chalked in the face of gargantuan challenges as told by us	quarterly	Limited funds for quarterly production; Absence of extrinsic motivation/honorarium for editorial team	SMPC
Building rapport with multimedia to support public advocacy	Soiree	News Editors of both print and electronic media, Show Hosts & producers of Morning shows, Talk shows (Talking Points)	Cocktail; Dinner in Hotels; Press kits with parcels including sector Diaries etc.	A rapprochement and a good relationship could develop from such programs with News Editors who are likely to partner us by offering air time, space and setting agenda in our favour	quarterly	Rogue Media	SMPC
Promoting a sustained mutual relationship with our development partners and external publics	a. News Conference b. News Releases c. Rejoinders d. Publication of Feature Articles	Invited multimedia organization; Development partners	Press kits	It affords us the opportunity to speak to issues including progress of implementation in order to inspire some confidence in the justice delivery and administration system	quarterly	Rogue media	SMPC
Promoting dialogue and feedback on the performance of our sector	a. Retreat with relevant stakeholders.	Hon. Minister & Deputies; sector management staff & focal;	Conference kits & stationery; brochures; rental of venue	These events will help us assess the impact of our reforms within	quarterly	Limited financial resources	SMPC

	b. Communication research c. Regional workshops & public outreach d. Roundtable discussions e. Monitoring & evaluation	Persons; all state attorneys and stakeholders across the regions; communication research team.	conducive for each event, accommodation, transportation to and fro; banners; media coverage	our legal and justice system; also the impact of our communication strategies/tactics and be able to change direction - where necessary			
Promoting a healthy human resource base for the sector	sector fun games and health walk/screening	All staff of the Ministry & Agencies	Sports wears including tracksuits; polo shirts; caps; rented stadium, refreshment; a medical team to provide first aid/health screening; a Gymnast (consultant) & media coverage	This will enable our staff to unwind, release catharsis and stand as a united force with a common goal.	Annually	Exposure of health hazards	Sector PR/Sports Committee

6.5 Evaluation

One key feature of the Ministry's development effort is a strong commitment to conducting evaluations. The PPME Division will assess the performance of each project when completed to ascertain if the intervention has achieved its original objectives and assess the overall changes caused by the intervention.

The Ministry will adopt the following processes in the conduct of all its evaluation;

- 1) Assess the need for an evaluation.
- 2) Develop clear ideas on the rationale and objectives of the evaluation.
- 3) Determine the type of evaluation to undertake.
- 4) Specify the methods, scope and timing of the evaluation.
- 5) Identify and analyse stakeholders.
- 6) Consider the costs involved (budget).
- 7) Prepare the Terms of Reference (TOR) and contractual agreement based on items 1 to 4. The preparation of the evaluation exercise will start with the elaboration of the TOR. This will be prepared by the PPME Division in collaboration with stakeholders.
- 8) Discuss the TOR with key stakeholders. The Ministry will always have a broad consultation and agreement on the TOR that will form the basis of each evaluation.
- 9) Recruit a consultant or a team in accordance with the provisions of the Procurement Act, Act 663 of 2003.
- 10) Commission the evaluation.
- 11) Constitute a technical committee to review the work and reports of the consultant.
- 12) Disseminate the results and act on the findings and recommendations.

The Ministry shall during the plan period conduct Mid-Term and Terminal Evaluations as well as other Evaluations as needed.

6.6 PARTICIPATORY MONITORING AND EVALUATION

Participatory Monitoring and Evaluation (PM&E) refers to the practice where all key stakeholders are directly involved in the M&E design and implementation process. PM&E is a valuable tool that the Policy Planning Monitoring and Evaluation Department (PPME) would use to capture perceptions and assess whether interventions have met the expectations of the general public especially of the poor and vulnerable in society. The Ministry will adopt the **Participatory Rural Appraisal (PRA)** and **Citizens Report Card (CRC)** approaches to solicit the views and opinions of the general public on the implementation of interventions.

Annex 1: Situation Analysis of Monitoring and Evaluation of the Office of the Attorney General and Ministry of Justice

SMTDP	The 2014 -2017 sector medium term development plan of the Office of Attorney-General and Ministry of Justice was approved by the National Development Planning Commission. This plan was used during the four years' implementation period. The activities and projects were largely implemented during the planned period.
HUMAN RESOURCES	<p>The Ministry has assigned five Assistant Research Officers to conduct monitoring and evaluation exercises of the sector. The officers responsible for monitoring and evaluation lacks the adequate skills to perform the assigned task, therefore the need to give them the needed training to discharge their duty effectively and efficient. The stakeholders identified for the preparation of the Ministry's monitoring and evaluation plan lacked the needed skills to prepare the plan which contributed to the delay in preparing the plan which affected the implementation schedule.</p> <p>Four of the assigned officers had taken basic courses in monitoring and evaluation at the Civil Service Training Centre but the officers still require the needed skills in Monitoring and Evaluation to work. The Officers lack skills in areas like database management, development planning, facilitation skills, team and consensus-building techniques and they would require report writing skills to enable them work efficiently. The PPMED requires adequate office space to accommodate staff in the unit.</p>
MATERIAL RESOURCES	<p>The monitoring and evaluation unit requires logistics such as computers, printers, cameras photocopiers and scanners since the monitoring and evaluation unit lacks some of the material resources to run it programs and activities in the ministry effectively those available are in adequate. Currently, the five Officers assigned to monitor and evaluate activities and programmes of the Ministry are housed in the research office. The monitoring and evaluation unit lack computers, printers, cameras, photocopier machines and scanners but share computers with their research department and it always delay work. The unit does not have a vehicle to run it activities effectively and the internet connectivity is not reliable which slows down work. These kinds of challenges impede the process of monitoring and evaluation exercise.</p>
FINANCIAL RESOURCES	There is always a delay in releases from Ministry of Justice and when there is release, it is inadequate to carry out Monitoring and Evaluation.
RECOMMENDATIONS	<ul style="list-style-type: none"> • The officers should be given the needed training to enable them work. • Adequate logistics should be provided to enable officers discharge their work efficiently • Ministry of Finance should release funds on time for the Ministry to carry out M&E activities • Officers assigned to conduct M&E activities should be motivated

Annex 2: Internal consistency matrix for the analysis of adopted issues

No	ISSUES	1	2	3	4	5	6	7	8	9	10	11	12	13
	Adopted Issues Adopted Issues	Revenue under performance due to leakages and loopholes, among other causes	Informality and lack of an effective legal, regulatory and institutional regime for the creative arts industry	Ineffective monitoring and evaluation of implementation of development policies and plans	Weak research capacity of MDAs and MMDAs	High perception of corruption among public office holders and citizenry	Misappropriation of funds by public office holders	Increase in and diversification of economic crimes including Money laundering, tax evasion, cyber-crime	Abuse of discretionary powers	Poor documentation and record keeping	Decline in public confidence in the Legal System	High cost of justice and slow pace in getting judgment	Protracted pre-trial detention	Lack of technical training and know-how among many judges and state attorneys to handle specialty cases
1	Revenue under performance due to leakages and loopholes, among other causes		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Informality and lack of an effective legal, regulatory and institutional regime for the creative arts industry	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	Ineffective monitoring and evaluation of implementation of development policies and plans	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Weak research capacity of MDAs and MMDAs	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓
5	High perception of corruption among public office holders and citizenry	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓
6	Misappropriation of funds by public office holders	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓
7	Increase in and diversification of economic crimes including Money laundering, tax evasion, cyber-crime	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
8	Abuse of discretionary powers	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓
9	Poor documentation and record keeping	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
10	Decline in public confidence in the Legal System	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓
11	High cost of justice and slow pace in getting judgment	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓
12	Protracted pre-trial detention	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓
13	Lack of technical training and know-how among many judges and state attorneys to handle specialty cases	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

