

SHAMA DISTRICT ASSEMBLY



REPUBLIC OF GHANA



ANNUAL PROGRESS REPORT, 2020

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DISTRICT PLANNING COORDINATING UNIT

P.O.BOX 37, SHAMA, WESTERN REGION TEL: 031 – 2093236; FAX: 031 – 2046908

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LIST OF ACRONYMS

AAPs -	Annual Action Plans
AMSEC -	Agricultural Mechanization Service Centers
CDD -	Center for Democratic Development
CHPS -	Community Health Planning Service
CSLP -	Coastal Sustainable Landscape Project
CSO -	Civil Society Organization
CSR -	Corporate Social Responsibility
CWSA -	Community Water and Sanitation Agency
DACF -	District Assembly Common Fund
DADU -	District Agricultural Development Unit
DBA -	District Budget Analyst
DCAT -	District Centre of Agriculture, Commerce and
DCC -	District Communication Committee
DDF -	District Development Facility
DISEC -	District Security Committee
DMTDP -	District Medium Term Development Plan
DPCU -	District Planning Coordinating Unit
DPO -	District Planning Officer
EHD -	Environmental Health Department
FBOs -	Faith Based Organisations
FGD -	Focus Group Discussion
FoN -	Friends of the Nation
GES -	Ghana Education Service
GHS -	Ghana Health Service

GoG -	Government of Ghana
GSGDA -	Ghana Shared Development Growth Agenda
GSS -	Ghana Statistical Service
GTZ -	German Technical Corporation
HIV -	Human Immune virus
HoDs -	Heads of Departments
ICT -	Information and Communication Technologies
IGF -	Internally Generated Fund
IVRDP -	Inland Valley Rice Development Project
LEAP -	Livelihood Empowerment Against Poverty
LI -	Legislative Instrument
M&E -	Monitoring and Evaluation
MLGRD -	Ministry of Local Government & Rural Development
MMDAs -	Metropolitan, Municipal, District Assemblies
MoFA -	Ministry of Food and Agriculture
MOFAD -	Ministry of Fisheries & Aqua-culture Development
MTDP -	Medium Term Development Plan
NADMO -	National Disaster Management Organization
NBSSI -	National Board for Small Scale Industries
NDPC -	National Development Planning Commission
NGO -	Non-Governmental Agency
NMTDPF -	National Medium Term Development Policy
OBK -	Obinyim Okyina
PFJ -	Planting for Food and Jobs
PHC -	Population and Housing Census

PJI -	Planting for Jobs and Investment
PLHIV –	People Living with HIV
PM&E -	Planning, Monitoring and Evaluation
PPP –	Public – Private Partnership
PWDs -	Persons with Disabilities
SAEMA -	Shama Ahanta East Metropolitan Assembly
SDA -	Shama District Assembly
SDGs -	Sustainable Development Goals
STMA -	Sekondi Takoradi Metropolitan Assembly
SW&CD -	Social Welfare and Community Development
WRCC -	Western Regional Coordinating Council
YEP –	Youth Employment Programme

CHAPTER ONE

1.0 INTRODUCTION

The Shama District Assembly was carved out of the former Shama Ahanta East Metropolitan Assembly (SAEMA) and established in December, 2007 by Legislative Instrument (LI 1882) with Shama town as its administrative Capital. Officially, it was inaugurated in March 2008. It is statutorily required to update Central and Regional level Authorities and all stakeholders concerned on the progress of activities undertaken in the District in fulfillment of its mandate as stipulated in Section 2 sub-section (1) f and g of the National Development Planning Commission Systems Act, 1994 (ACT 480); Regulation 8 section 3 and Regulation 19 of the NDPC Legislative Instrument (L.I. 2232) and section 12 (3a,b,e ; 4e), 46 (1b) and 83 (g & h) of the Local Governance Act, 2016 (Act,936) to monitor and evaluate the development of policies, programmes and projects in the district and report on Yearly basis to the National Development Planning Commission (NDPC), the Regional Co-ordinating Council (RCC) and disseminate to other relevant authorities, the progress and impact of such policies, programmes, projects and other development in the District.

This composite report therefore covers activities the Assembly executed from January to December, 2020 and which have been dully reported by the various departments of the Assembly. The report is presented under three (3) chapters, headings and sub headings and ended with key findings, recommendations and conclusions.

1.1 Summary of Achievements and Challenges with the Implementation of the AAP 2020 and DMTDP (2018 – 2021)

This section discussed the key achievements as well as the challenges the Shama District Assembly encountered during the implementation of the 2020 Annual Action Plan of the DMTDP (2018 - 2021). These are presented under the sections below.

1.2 Proportion of the Annual Action Plan Implemented

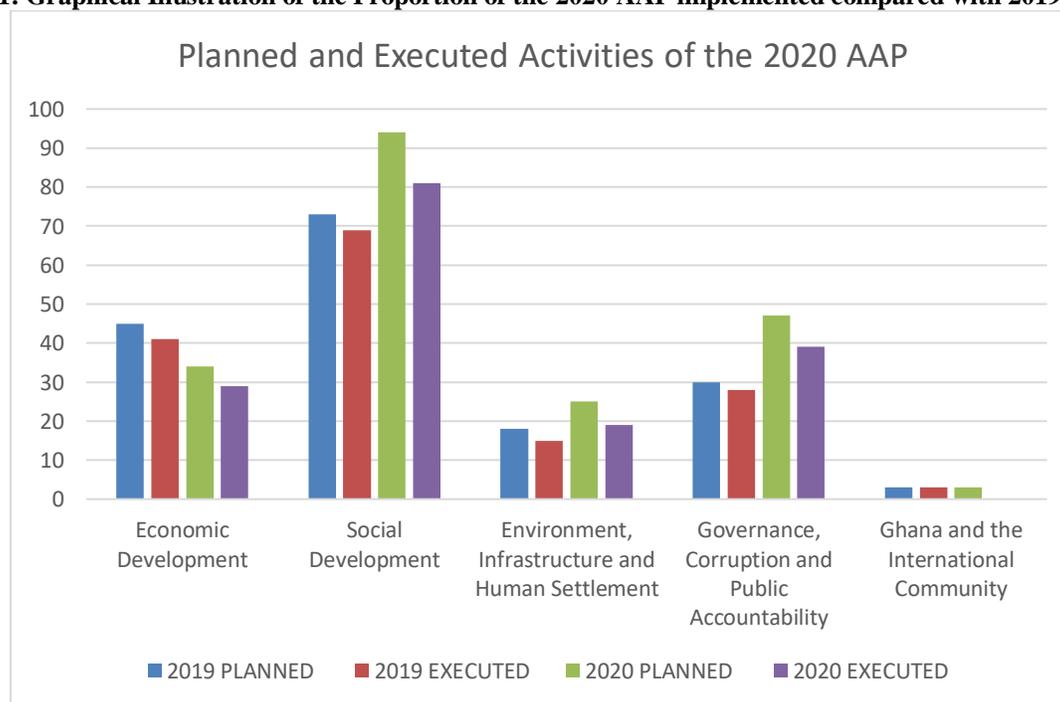
At the beginning of the year 2020, Two hundred and three (203) projects were earmarked for implementation. However, by the end of the year under discussion, one hundred and sixty-eight

(168) projects were successfully implemented representing 82.7% success rate as against 92.3% in 2019. With the outbreak of the Coronavirus pandemic and its associated restriction on social gathering, meetings and business activities, the Assembly could not have achieved greater implementation over the previous year. Table 1 shows the status of implementation of the AAP for 2020.

Table 1: Planned and Executed Activities of the 2020 AAP

S/N	DEVELOPMENT DIMENSION	2019		2020	
		PLANNED	EXECUTED	PLANNED	EXECUTED
1	Economic Development	45	41	34	29
2	Social Development	73	69	94	81
3	Environment, Infrastructure and Human Settlement	18	15	25	19
4	Governance, Corruption and Public Accountability	30	28	47	39
5	Ghana and the International Community	3	3	3	0
TOTAL		169	156	203	168

Figure 1: Graphical Illustration of the Proportion of the 2020 AAP implemented compared with 2019 AAP



1.3 *Implication of Results on the District Development Goals and Objectives*

As Table 1 indicated above, revealed that the Assembly implemented fewer projects in 2020 than it did in 2019 as the numbers of projects for all the development dimensions have seen considerable decline. The Assembly focused more on Social Development issues in 2020 as against Economic development and Environment, Infrastructure and Human Settlement in 2020. This shift in focused is necessitated by the Assembly’s commitment to implementing activities in preventing the Covid-19 pandemic and other social intervention programs and policies including planting for food, 1D1F, LEAP, PWD Supports among others. The results of this achievement are presented below:

1.4 *Overall proportion of the DMTDP (2018 -2021) implemented*

At the end of the year under review, the Assembly was able to implement 20.3% of the DMTDP (2018-2021) activities captured in the 2020 AAP as against 22.4% of the overall projects implemented in the 2019. Most of the projects are completed with a few ongoing.

The Table 2 below gives a summary of the status of implementation of programmes/Projects/ Activities outlined in the 2020 APP of the DMTDP (2018-2021).

Table 2: Proportion of MTDP Implemented, 2019 Vrs 2020

INDICATORS	2019	2020	
	BASELINE	TARGET	ACTUAL
Proportion of the Annual Action Plan implemented by the end of the Year:	92.%	95%	82.7%
Number of activities	156	203	168
a. Percentage Completed	92%	95%	62.5%
b. Percentage of ongoing interventions.	32.54%	10%	33.9%
c. Percentage of interventions abandoned	0	0	0
d. Percentage of interventions yet to start.	7.69%	0	3.6%
Proportion of overall MTDP Implemented by the end of the year.	22.4%	25%	20.3%

1.5 Implication of Results on District Development Goals and Objectives

As Table 1 and Table 2 depicted above in pages 2 and 3 respectively encapsulate all the programmes/projects the Assembly implemented to achieve its development goals and objectives in 2020. Out of 168 executed projects, 105 (62.5%) of them were successfully completed, 57 (33.9%) were ongoing, 6 (3.6%) projects not yet started and none of the projects were abandoned. The projects benefitted all the development dimensions as captured in the AAP and DMTDP. The Assembly adopted a participatory approach to the implementation and monitoring of projects which is necessary for transparency and accountability as well as efficiency and value for money in project execution.

As a result of the successful implementation of the projects and programmes in 2020, several achievements were realized. Notable among them include the following:

- The District was able to engage other Development Partners and NGOs especially GIZ and Friends of the Nation to support the District in the implementation of its activities.
- In spite of the Covid-19 pandemic which affected most of the Assemblies activities, the Assembly was able to organize three (3) Town Hall Meetings to communicate to the people the activities and achievements of the Assembly
- The Shama District was selected as one of the Open Government Partnership (OGP) Local members in 2020. The District alongside other 56 new members globally were selected in the year 2020 and in Africa Shama District was selected among others such as Nandi, Nairobi and Makueni districts in Kenya; Greater Karak and Greater Salt Municipalities all in Jordan among others as the new members selected for the OGP initiative.
- There has been an improvement in health facilities in the district due to the construction of two additional CHPS compounds (at Yabiw and Komfueku), supply of Ambulance and extension of water to Inchaban Clinic.
- As part of recognition for the most effective partner MMDA for the GIZ, an announcement was made for the award of one Gender Infrastructure Project for one partner in each of the regions in Ghana. Following a successful application, the Shama District Assembly was selected as the MMDA with the highest quality of proposal in the Western Region. The project was subsequently awarded to the Assembly in May, 2020 for execution to address

gender gaps in education particularly for the market women. The project is part of the MTDP 2018 – 2020 and specifically in the AAP 2019.

- So far the Local Subsidy Contract has been signed and all documentations on the release of funds have been completed and the Assembly is awaiting the release of the funds from GIZ. Meanwhile, the Assembly has started the construction of the project using its IGF as counterpart funding.
- Improved efficiency of Agriculture Department leading to increase in food production from 2,790 mt to 3,509.08 mt.
- 750 PWDs have been registered with 242 of them supported with various materials and funds to engage in productive business/activities in the District. A total of two hundred and seventy-one thousand, four hundred and thirty Ghana Cedis (GH¢271,430.00) have been expended on these beneficiaries.
- The District has implemented a Small Town Water project at Supomu Dunkwa which is currently operational and other mechanized boresholes commissioned for the people of Abotareyie, Krobo, Beposo and Ata-Ne-Ata communities.

1.6 Challenges Faced by the Assembly in Implementing the DMTDP

Among the major challenges encountered during the implementation of the 2020 AAP and the DMTDP (2018 -2021) are described below:

- The outbreak of the Coronavirus Pandemic highly affected the implementation of the Assembly's activities. This affected the revenue base of the Assembly as much of the funds were redirected towards the implementation of covid-19 protocols and other preventive activities. This resulted in irregular release of funds earmarked for projects/programmes.
- Indolent attitude among some contractors towards projects/programmes execution particularly GETFUND projects.
- Apparent lack of co-operation from some key departments to participate in monitoring.
- Non-release/Delay in the release of funds for monitoring and DPCU meetings
- Inadequate relief items, safety gears and official Vehicle for NADMO Staff in the fight against possible Disasters,

- The selling of large areas of farmlands to multi-nationals and para-rubber farmers who do not care even destroying existing cocoa and other food crop farms. This situation if not halted is potentially potent for food insecurity in in the future.
- Poor farming practices as a result of financial constraints, inappropriate equipment and reluctance of farmers to embrace new technologies.
- Poor supervision of projects also affected quality of output particularly project execution leading to huge public outcry in the District.
- Late start of projects due to late availability of funds particularly DACF.
- Internal Revenue Mobilisation weaknesses and leakages
- Weak capacity of Revenue Collectors as most of the items are wrongly posted.
- Lack of a dedicated revenue mobilisation vehicle.
- Lack of Vehicle for DPCU leading to irregular monitoring of projects and programmes
- Difficulty in obtaining data from some Departments of the Assembly due to poor records keeping.
- Poor office condition of the Planning Unit (broken computers, broken louvres blades and tattered curtains)
- Poorly-equipped DCPU Secretariat.
- Poor road network continues to be a major problem district wide. Most roads from farming communities to marketing centers are not in good shape. Roads are deplorable and in some cases not accessible especially during rainy season. This makes it difficult for farmers to transport food commodities to marketing centers. The situation brought huge fares from transport operators.
- Lack of data to assess progress and impact of some critical development and poverty issues
- Improper documentation of data by most decentralized agencies and departments.
- Late reporting by some departments affected the early compilation of this report.
- Inadequate funds for health activities
- Poor Data capture among health facilities
- Low skilled delivery
- Lack of vaccine fridges for EPI activities in the district
- Low case detection of TB and HIV

As a result of these challenges, there were inconsistencies in data reported by almost all the sectors, but further probing helped in obtaining the correct data from the affected units, departments and Agencies. Also, inadequacy of updated data coupled with unavailability of established baselines and targets, especially on many of the new indicators selected to track progress posed as a challenge to the effective monitoring of the implementation of the AAP 2020 and thus the District Medium Term Development Plan (2018 -2021).

In order to address these challenges, the DPCU developed a uniform reporting format for departments last year but most of them still have challenges. The DPCU has decided to organize a refresher training for all departments to deepen their understanding of the reporting format. Last year, the DPCU also put in place a plan of action to address the challenge of poor reporting by undertaking the following:

- Effective Data collection and Storage System (Templates for Departments)
- Conduct regular Data Update and feedback to various departments
- Ensure clarity in Reporting Format
- Produce a Standard Reporting Format
- Organize capacity building sessions for all who report to the Assembly
- Initiate actions to sanction regular defaulters
- Finally give incentives for Timely Reporting

These actions were pursued but not with much attention. In the coming year, 2021, it is the hope of the DPCU that, management will offer the needed support to ensure a successful implementation of the initiatives.

1.7 Purpose of M&E for the Year, 2020

Monitoring and Evaluation are systematic undertakings to track the progress of set indicators which are necessary for achieving projects objectives and goals. M&E serves as a tool to generate reliable information to help make sound policies and decisions for the realization of the district goals and objectives and revision of plans and budgets. Therefore, the status of key indicators is of primary importance as they facilitate the measurement of achievements being made with regard to meeting the Development Goals, Objectives and Targets as outlined in the District Medium Term Development Plan (DMTDP 2018-2021).

Therefore, the core objective of conducting monitoring and evaluation within the Shama District is to effectively and efficiently track, assess and compare actual performance against set targets of programmes and projects and review actions on implementation of various interventions, and their impact as stated in the DMTDP (2018 -2021). This is done with the participation of members of the District Planning Coordinating Unit as well as other agencies particularly user agencies and implementing agencies such as contractors.

The results of the M&E facilitate the Assembly's efforts in making appropriate decisions and policy development as well as helping in estimating the level of citizens' satisfaction about the services delivery level of the Assembly. The outcome of the M&E generated through reports is disseminated to various stakeholders on the achievements, challenges and recommendations to enable them make informed decisions and appreciate the work of the Assembly.

1.8 *Processes Involved in M&E*

This Annual Progress Report is a compilation of all key interventions being undertaken by the various departments and agencies in the district including the private sector. The major processes employed during the compilation of this report include the following:

- **DPPCU Meeting.** The DPCU convened a meeting where Heads of Department who were present made presentations on their activities after which, copies were handed over to the Secretary to the DPCU.
- **Official Requests.** The DPCU Secretariat made official requests to each department to submit their activities (including) all programmes and projects, meetings, updates on national programmes/policies/interventions among others that they have been able to carry out.
- **Monitoring and evaluation Exercise.** The DPCU conducted monitoring visits to the various project sites prior to the compilation of this report. This involved all members of the DPCU, Development Planning and Works Sub Committees, Assembly members of the host communities as well as the chiefs in these areas.
- **Data Collection.** The DPCU also conducted data collection from both primary and secondary sources in order to analyse and assess the impact of the programmes and projects on the beneficiary communities. All secondary data used in this report were extracted from the various Yearly reports for the year 2020 which were submitted by the various

Departments, NGOs, Development Partners, and Ministries, Departments and Agencies (MDAs) and minutes of management meetings, Sub-committee and other substructures of the Assembly. On the other hand, the primary information was gathered through the use of structured interview questionnaire and open-ended interviews conducted with the schedule officers of key interventions such as NHIS, 1D1F, DCAT, planting for Food and Jobs (PFJ), Planting for Export and Rural Development (PERD) Planting for Jobs and Investments (PJI), District Committee Against Illegal Mining, LEAP, NYEP, among others.

- **Data Validation Exercise.** A data validation session was held with the key stakeholders and the information gathered was authenticated and endorsed. Particular emphasis was placed on the Critical Poverty Reduction programmes, District Core Indicators and the results of the Evaluation conducted. The stakeholders had the opportunity to understand the implication of the results of their work/activities and offered relevant suggestions for enhanced performance.
- **Report Review by the DCD and DCE.** After the DPCU Secretariat completed the report, copies were given to the DCE and the DCD to review and ensure that, the information contained in the report was the actual reflection of the situation on the ground before it was printed for final submission to the WRCC and the NDPC.

CHAPTER TWO

2.0 MONITORING AND EVALUATION ACTIVITIES REPORT

2.1 *Introduction*

This section of the report presents in details the performance of the 2020 Annual Action Plan under the development dimensions of the Medium-Term National Development Policy Framework (*An Agenda for Jobs: Creating Prosperity and Equal Opportunity for All 2018-2021*) as well as the activities of some decentralized agencies and departments of the Assembly captured under the Shama District Medium-Term Development Plan (2018-2021) during the year under review.

2.2 *Programme/Project Status for the Year*

The implementation of the 2020 Annual Action Plan (AAP) was largely successful. From the Action Plan, two hundred and three (203) were planned and budgeted for in accordance with the development dimensions relevant to the development of the District and captured in the DMTDP (2018 -2021).

Interestingly, by the end of the year under review, the Assembly had initiated and /or completed the implementation of one hundred and sixty-eight (168) projects representing 82. % success rate. Out of these, 62.5% has been fully completed, 33.9% is ongoing and 3.6% not implemented (see Table 2 **Error! Reference source not found.** above). Overall, the DMTDP (2018-2021) was 20.3% implemented by the end of the year 2020. Therefore, with available resources (both Human and Financial), the Assembly would be able to achieve over 90% implementation of the District Medium Term Development Plan (2018 -2021) by the end of the plan period. Table 3 over leaf presents details of the projects and programmes implemented in the year 2020.

Table 3: Programme /Projects Status - Updated Project Register As At December, 2020

S/N	PROJECT DESCRIPTION	DEVELOPMENT DIMENSION OF POLICY FRAMEWORK	LOCATION	CONTRACTOR	CONTRACT SUM	FUNDING SOURCE	CONTRACT WARD DATE	START DATE	EXPECTED COMPLETION DATE	EXPENDITURE TO DATE	OUTSTANDING BALANCE	STATUS PROGRESS TO DATE
1	Train revenue collectors on proper accounting (Book keeping)	Economic Development	Assembly	NA	7,000.00	GOG/IGF	NA	15/02/2020	16/02/2020	7,000.00	0	Completed
2	Sensitize citizenry on the need to pay taxes	Economic Development	District - wide	NA	5,000.00	GOG/IGF	NA	15/03/20	27/03/2020	5,000.00	0	Completed
3	Procure and Supply stationary for revenue collectors	Economic Development	Assembly	Shama District Assembly	15,000.00	Donor	NA	1/02/2020	30/02/2020	15,000.00	0	Completed
4	Form and strengthen association of Agro-Based Industries	Economic Development	District - wide	Shama District Assembly	10,000.00	IGF	NA	1/03/2020	14/03/2020	10,000.00	0	Completed
5	Facilitate Agro-Based Industries' access to credit facilities	Economic Development	District - wide	Shama District Assembly	10,000.00	GOG/IGF/Donor	NA	1/03/2020	10/07/2020	7,000.00	3,000.00	Ongoing
6	Support for the establishment of Agro-Processing Facilities (gari and oil palm processor).	Economic Development	District - wide	Shama District Assembly	1,500,000	GOG/Donor	NA	1/02/2020	30/03/2020	500,000	1,000,000.00	Ongoing
7	Train Artisans on the manufacturing of "cook stoves"	Economic Development	District - wide	Shama District Assembly	30,000.00	GOG/Donor	NA	15/02/2020	14/03/2020	10,000.00	20,000.00	Completed
8	Strengthen smes capacities for enhanced operations (e.g. Soap making, tye and dye, hairdressing, etc.)	Economic Development	District - wide	Shama District Assembly	30,000.00	GOG/Donor	NA	10/02/2020	11/06/2020	10,000.00	20,000.00	Ongoing

9	Initiate and promote the formation of “ Village Savings and Loans Associations (VSLA)	Economic Development	District - wide	Shama District Assembly	10,000	Donor	NA	4/02/2019	3/03/2020	10,000	0	Completed
10	Provide the opportunities for building stronger interrelations with the Private Sector	Economic Development	District - wide	Shama District Assembly	18,000.00	GOG	NA	1/02/2020	3/04/2020	18,000.00	0.00	Ongoing
11	Establish a Community Development Fund using the CSR contributions from the Private Sector	Economic Development	District - wide	Shama District Assembly	15,000.00	IGF/Donor	NA	1/02/2020	30/07/2020	0	0	Not Yet
12	Organise Bi-Annual business fora (Dialogue to strengthen PPP arrangement)	Economic Development	TBD	Shama District Assembly	16,000.00	GOG/Donor	NA	10/03/2020	11/07/2020	0.00	16,000.00	Ongoing
13	Establish marketing links between producers and buyer companies	Economic Development	District - wide	Shama District Assembly	10,000.00	Donor	NA	5/02/2020	5/05/2020	6,000.00	4,000.00	Ongoing
14	Organise trade exhibitions shows	Economic Development	District - wide	Shama District Assembly	50,000.00	Donor	NA	2/02/2020	1/03/2020	0	0	Not Yet
15	Construction of modern market with kg and toilet facility	Economic development	Inchaban abease community	Globex supplies & logistics ltd	900,000.00	GOG/Donor	8/06/2018	21/8/2018	30/03/2020	500,000.00	400,000.00	Ongoing
16	Build capacity of SMEs for improved skills in business management	Economic Development	District wide	Shama District Assembly	18,000.00	GOG	NA	14/01/2020	4/03/2020	18,000.00	0	Completed
17	Advocate and facilitate the creation of	Social Development	District wide	Shama District Assembly	5,000.00	GOG/Donor	NA	15/03/2020	25/03/2020	0	0	Not Yet

	healthy lifestyle clubs at workplaces, schools and communities through radio and walks											
18	Restructuring and re-positioning of the Birth and Death Registry	Social Development	District Wide	Shama District Assembly	5,000.00	GOG	NA	15/02/2020	28/03/2020	5,000.00		Ongoing
19	Distribute subsidized family planning materials to the populace	Social Development	District Wide	Shama District Assembly	1,500.00	GOG	NA	10/01/2020	24/03/2020	1,500.00		Completed
20	Sensitize youth on the use of condoms and other pregnancy preventive measures	Social Development	District wide	Shama District Assembly	3,000.00	GOG	NA	10/02/2020	26/3/2020	3,000.00		Completed
21	Educate fisher folks on proper fish handling and management as well as bad fishing practices	Social Development	District wide	Shama District Assembly	25,000.00	GOG	NA	15/02/2019	14/07/2020	25,000.00		Ongoing
22	Continue the construction of Final Disposal Site for the District	Social Development	Apemenyim	Shama District Assembly	95,000.00	IGF	NA	15/03/2020	30/03/2020	95,000.00		Ongoing
23	Identify communities within the District to empower them on Child protection issues.	Social Development	District wide	Shama District Assembly	20,000.00	GOG/Donor	NA	11/1/2020	20/03/2020	20,000.00		Completed

24	Build Capacity of CSOs on Child Protection	Social Development	District wide	NA	7,000.00	GOG	NA	15/01/2020	14/03/2020	7,000.00		Completed
25	Sensitize youth on the use of condoms and other pregnancy preventive measures	Social Development	District wide	Shama District Assembly	3,000.00	GOG	NA	10/02/2020	15/03/2020	3,000.00	0	Completed
26	Provide refuse container	Social Development	Aboadze	Shama District Assembly	35,000.00	GOG	NA	15/02/2020	14/03/2020	25,000.00	10,000	Ongoing
27	Continue the construction of Final Disposal Site for the District	Social Development	Apemenyim	Shama District Assembly	130,000.00	IGF	NA	15/03/2020	30/3/2020	20,000.00	0	Not Yet
28	Identify communities within the District to empower them on Child protection issues.	Social Development	District wide	Shama District Assembly	20,000.00	GOG/Donor	NA	17/03/2020	30/03/2020	20,000.00	0	Ongoing
29	Build Capacity of CSOs on Child Protection	Social Development	District wide	NA	12,000.00	GOG	NA	15/02/2020	14/10/2020	12,000.00	0	Completed
30	Construct classroom blocks	Social Development	Grabodor, Badukrom, Poano, Apemenyim, Bosomdo, Anto Aboso, Essaman	Shama District Assembly	950,00.00	GOG	14/02/2018	2/02/2018	14/10/2020	25,000.00	70,000.00	Ongoing
31	Introduce training programmes and ensure occupational safety and health	Social Development	District Wide	Shama District Assembly	4,000.00	IGF	NA	15/02/2020	14/10/2020	4,000.00		Ongoing

	in the informal sector											
32	Intensify public education on population management issues at all levels of society	Social Development	District wide	NA	7,000.00	GOG	NA	10/02/2020	9/10/2020	7,000.00		Ongoing
33	Construct classroom blocks	Social Development	Aboadze – Islamic A Anto Aboso Beposo Poano EssumanKrom Komfueku	Shama District Assembly	150,000.00	Donor	22/03/2017	4/04/2017	27/12/2020	90,000.00	60,000.00	Ongoing
34	Sensitise public on covid-19 awareness through radio.	Social Development	District wide	Shama District Assembly	35,000.00	GOG	NA	22/03/2020	23/12/2020	35,000.00	0	Ongoing
35	Educate public on the covid 19 protocols.	Social Development	District wide	Shama District Assembly	47,000.00	IGF	NA	22/03/2020	27/12/2020	35,000.00	12,000.00	Ongoing
36	Organize orientation for Assembly members on their roles and responsibilities	Governance, Corruption and Public Accountability	District wide	Shama District Assembly	10,000.00	GOG	NA	16/02/2020	18/02/2020	10,000.00	00	Completed
37	Encourage all schools in the district to plant trees	Environment, Infrastructure And Human Settlements	District wide	NA	20,000.00	GOG	NA	15/03/20	14/10/2020	0	0	Not Yet
38	Reforest degraded lands	Environment, Infrastructure And Human Settlements	District wide	NA	40,000.00	IGF	NA	10/02/2020	9/03/2020	40,000.00	0	Completed

39	Prepare local plans for rapidly growing settlements -	Environment, Infrastructure And Human Settlements	Selected Communities	Shama District Assembly	94,000.00	GOG/Donor	NA	10/03/2020	2/11/2020	94,000.00		Ongoing
40	Conduct property addressing and street naming exercise	Environment, Infrastructure And Human Settlements	District wide	Shama District Assembly	300,000.00	IGF/Donor	NA	15/03/2020	14/10/2020	1700,000.00	130,000.00	Ongoing
41	Sensitize the citizens on building and planning regulations	Environment, Infrastructure And Human Settlements	District wide	Shama District Assembly	130,000.00	IGF/Donor	NA	10/03/2020	02/11/2020	8,000.00	5,000.00	Ongoing
42	Prepare Area Photos and contours in the District	Environment, Infrastructure And Human Settlements	District wide	Shama District Assembly	80,100.00	IGF/Donor	NA	15/03/2020	2/11/2020	50,000.00	30,100.00	Ongoing
43	Procure office facilities , supplies and accessories	Environment, Infrastructure And Human Settlements	District wide	Shama District Assembly	14,560.0	IGF	NA	26/3/2020	3/04/2020	0	0	Not Yet
44	Provide logistics for the Area councils- - computers and accessories	Governance, Corruption and Public Accountability	Assorko-Essaman, Inchaban	Shama District Assembly	30,000.00	GOG	NA	23/2/2020	27/02/2020	0	00	Not Yet
45	Train Area council members on Participatory, planning, Budgeting, M&E within the District.	Governance, Corruption and Public Accountability	Area Councils	Shama District Assembly	7,000.00	GOG	NA	18/03/2020	20/03/2020	7,000.00	00	Completed
46	Undertake the valuation of selected immovable	Governance, Corruption and Public Accountability	District wide	Shama District Assembly	30,000.00	GOG	NA	20/01/2020	23/03/2020	30,000.00	00	Completed

	properties in the District.											
47	Support for sub structures	Governance, Corruption and Public Accountability	Area Councils	Shama District Assembly	50,000.00	GOG	NA	NA	NA	00	00	Not Yet
48	Continuation and completion of Area Council Office	Governance, Corruption and Public Accountability	Abuesi	Shama District Assembly	45,105.30	GOG	1/05/2017	14/05/2017	22/11/2019	25,105.30	20,000.00	Ongoing
49	Rent offices for Area Councils	Governance, Corruption and Public Accountability	Assorko-Essaman, Inchaban, Shama, Shama Junction , Supomu Dunkwa	Shama District Assembly	12,000.00	GOG	NA	18/10/2019	24/08/2020	10,000.00	2,000.00	Ongoing
50	Gazette the District by- laws and the 2021 fee fixing and rate imposition	Governance, Corruption and Public Accountability	District wide	Shama District Assembly	30,000.00	GOG	NA	3/02/2020	5/07/2020	20,000.00	10,000.00	Ongoing
51	Identify and initiate actions with relevant cities in Africa, USA, UK, Australia	Ghana and The International Community	District wide	Shama District Assembly	10,000.00	IGF	NA	3/02/2020	16/03/2020	0	0	Not Yet
52	Construct 1 no. 6 unit Primary School block with ancillary facilities	Social Development	Beposo Nkran	Andoren Contract Works	750,000.00	GOG	18/3/2018	4/02/2018	17/9/2020	500,000.00	250,000.00	Ongoing
53	Construct 1 no. JHS block	Social Development	Atwereboanda , Essaman	DACF	600,000.00	GOG	28/10/2018	14/11/2018	10/05/2020	600,000.00	0	Completed

54	Provide 40 no. Dustbins	Social Development	Selected schools	Shama District Assembly	3,000.00	IGF	NA	23/6/2019	30/010/2020	3,000.00	0	Completed
55	Supply of furniture to schools, mono desks – 250 pieces dual desk 500 pieces	Social Development	Selected schools	Shama District Assembly	240,000.00	GOG	NA	20/6/2020	23/6/2020	240,000.00	0	Completed
56	Procure and supply 50 pieces computers for office and schools	Social Development	Selected schools	Shama District Assembly	125,000.00	GOG	NA	12/05/2019	14/05/2020	125,000.00	0	Ongoing
57	Build capacity of Assembly management	Social Development	SDA	Shama District Assembly	10,000.00	GOG	NA	12/06/2020	15/06/2020	10,000.00	0	Completed
58	Organise community spasms	Social Development	District wide	Shama District Assembly	10,000.00	GOG/IGF	NA	1/04/2020	15/05/2020	10,000.00	0	Completed
59	Support needy but brilliant students with funding from CSR	Social Development	District wide	Shama District Assembly	100,000.00	Donor	NA	5/06/2020	15/06/2020	0.00	100,000.00	Not Yet
60	Liaise with the Ministry of Education to increase number of schools on school feeding programmes	Social Development	SDA/MOE	Shama District Assembly	6,000.00	GOG	NA	10/03/2020	9/06/2020	6,000.00	0	Ongoing
61	Construct a clinic	Social Development	Yabiw	Shama District Assembly	340,969.65	DDF	21/02/2019	4/02/2019	4/06/2020	272,775.00	68,194.65	Completed
62	Build capacity of informal workers to prevent and reduce vulnerability to	Social Development	District wide	NA	8,000.00	GOG	NA	20/05/20120	10/06/2020	8,000.00	0	Completed

	occupational risks and hazards in the informal economy											
63	Organise campaigns on Food and Nutrition Security	Social Development	District wide	Shama District Assembly	4,500.00	IGF	NA	15/02/2020	14/06/2020	4,500.00	0	Completed
64	Support needy but brilliant students with funding from CSR	Social Development	District wide	Shama District Assembly	100,000.00	Donor	NA	5/03/2020	15/06/2020	0.00	100,000.00	Not Yet
65	Rehabilitate access roads	Environment, Infrastructure and Human Settlements	Shama Junction. - Grabodo, Main Road -	Direct Labour	150,000.00	GOG	NA	24/4/2019	6/06/2020	150,000.00	0	Ongoing
66	Sensitize and educate populace on land Degradation	Environment, Infrastructure and Human Settlements	District wide	NA	12,000.00	Donor	NA	14/05/2020	5/06/2020	12,000.00	0	Completed
67	Construct access roads from the main road to the community	Environment, Infrastructure and Human Settlements	Essaman	Adumeku Co. Ltd	250,000.00	IGF	NA	20/3/2020	30/06/2020	150,000.00	100,000	Ongoing
68	Establish a fund for women entrepreneurs in the district	Governance, Corruption and Public Accountability	District wide	NA	300,000.00	GOG/Donor	NA	11/04/2020	11/04/2020	300,000	0	Ongoing
69	Increase the number of women Assembly members and their participation in decision making	Governance, Corruption and Public Accountability	District wide	NA	10,000.00	IGF/Donor	NA	20/5/2020	20/6/2020	10,000	0	Ongoing
70	Construction of 3 No. 1 hand washing stations	Social Development	Selected communities	SDA	100,000.00	GOG	NA	2/04/2020	24/06/2020	80,000.00	20,000.00	Ongoing

71	Procurement of covid-19 safety items	Social Development	District wide	SDA	50,000.00	IGF/Donor	NA	6/04/2020	10/04/2020	50,000.00	0	Ongoing
72	Radio sensitisation on covid-19	Social Development	District wide	Shama District Assembly	35,000.00	IGF/Donor	NA	2/04/2020	24/06/2020	20,000.00	15,000.00	Ongoing
73	Secure hotel de Lababa for as Covid quarantine center	Social Development	Shama	Shama District Assembly	150,000.00	GOG	NA	24/03/2020	4/07/2020	100,000.00	50,000.00	Ongoing
74	Fumigation and disinfection of public places	Social Development	District wide	Shama District Assembly	60,000.00	GOG	NA	24/03/2020	4/07/2020	45,000.00	15,000.00	Ongoing
75	Inspection and decongestion of markets during Covid-19	Social Development	Selected markets	Shama District Assembly	25,000.00	GOG	NA	27/03/2020	5/07/2020	25,000.00	0	Complete
76	Train revenue collectors on proper accounting (Book keeping)	Economic Development	Assembly	Finance Department	3,000.00	IGF		12/07/2020	13/09/2020	30,000.00	0	Completed
77	Procure and Supply stationary for revenue collectors	Economic Development	Assembly	Procurement	6,000.00	IGF		15/07/2020	30/08/2020	6,000.00	0	Items procured
78	Conduct revenue improvement activities	Economic development	Assembly	Revenue task force	7,000.00	IGF		01/07/2020	30/08/2020	7,000.00	0	Completed
79	Procure uniforms and protective Clothing for Revenue Collectors	Economic Development	Assembly	Revenue Unit	4,000.00	IGF		10/07/2020	30/09/2020	4,000.00	0	Completed
80	Provide “veronica” buckets to schools	Social Development	Selected schools	GES	8,000.00	DACF		18/07/2020	30/09/2020	5,000.00	3,000.00	Completed

81	Construction of 100 Capacity Dormitory and Ancillary Facilities for School for the Deaf – Lot 1	Social Development	Upper Inchaban	Ashcab Company Limited	750,781.96	DACF		15/04/ 2020	14/04/ 2021	112,617.29	638,164.67	45% complete
82	Construction Of Ino. 4-Unit Teachers Bedroom And a Common Kitchen for School for the Deaf – Lot 2	Social Development	Upper Inchaban	I.B Clements Co. Ltd.	452,580.70	DACF		15/07/ 2020	14/04/ 2021	67,887.11	384,693.59	80% Complete On-Going
83	Rehabilitation of 12 Unit Classroom Block and Offices, 200 Bed capacity Dormitory, provision of Streetlight and repairs Of existing broken fence wall For School For The Deaf– Lot 3	Social Development	Upper Inchaban	Akroponso Company Limited	456,635.45	DACF		15/04/ 2020	14/04/ 2021	68,495.32	388,140.13	15% Complete
84	Construction of CHPS Compound	Social Development	Komfueku	I.B Clements Co. Ltd.	495,939.36	DACF		02/10/2019	01/10/2020	248,595.03	247,344.33	100% complete pending interim handing over
85	Expand and renovate health facilities including Maternity Unit Wards	Social Development	Supomu Dunkwa Health Centre Beposo CHPS	GHS	120,000.00	IGF		01/04/2020	30/09/2020	5,000.00	70,000.00	15% completed
86	Support implementation of Non-Communicable	Social Development	District wide	GHS	10,000.00	IGF		04/05/2020	15/08/2020	8,000.00	2,000.00	Ongoing

	Diseases (NCD) Control strategy											
87	Support the scaling-up disease immunization – (6 –Killer diseases)	Social Development	District wide	GHS	10,000.00	DACF		04/05/2020	30/09/2020	10,000.00	0	Completed
88	Expand and intensify HIV Counselling and Testing (HTC) programmes	Social Development	District wide	GHS	5,000.00	DACF		01/04/2020	30/08/2020	5,000.00	0	Complete
89	Organise quarterly District AIDS Committee Meetings	Social Development	Assembly Conference Room, Shama	DAC	6,000.00	IGF		01/07/2020	15/08/2020	3,000.00	3,000.00	Ongoing
90	Public sensitization on climate change and SDGs	Social Development	District wide	NADMO	4,000.00	DACF		07/07/2020	15/08/2020	4,000.00	0	Completed
91	Enforcement of environmental laws	Social Development	District wide	DEHO	6,000.00	IGF		07/07/2020	15/08/2020	4,000.00	2,000.00	Completed
92	Fumigation and Sanitation improvement activities	Social Development	District wide	ZOOMLION	10,000.00	IGF		01/07/2020	30/09/2020	10,000.00	0	Completed
93	Conduct Mapping and Documentation of Assembly lands	Environment, Infrastructure and Human Settlements	District wide	Town and Country Planning	6,000.00	DACF		07/07/2020	30/09/2020	6,000.00	0	Completed
94	Enhance regular inspections by the Works Department	Environment, Infrastructure and Human Settlements	District wide	Works Department	3,000.00	DACF		15/07/2020	15/08/2020	3,000.00	0	Completed

95	Provide logistical support to Works Department to enhance their activities	Environment, Infrastructure and Human Settlements	Works Department	Central Admi.	5,000.00	IGF		09/07/25020	15/08/2020	4,000.00	1,000.00	Ongoing
96	Organise radio sensitization on Building	Environment, Infrastructure and Human Settlements	District wide	Works Department	3,000.00	DACF		01/07/2020	15/08/2020	3,000.00	0	Completed
97	Undertake emergency responses to disaster.	Environment, Infrastructure and Human Settlements	District wide	NADMO	3,000.00	DACF		15/07/2020	10/08/*2020	3,000.00	0	Completed
98	Organize National Disaster Day celebrations	Environment, Infrastructure and Human Settlements	District wide	NADMO	4,000.00	DACF		15/07/2020	15/08/2020	4,000.00	0	Completed
99	Prepare local plans for rapidly growing settlements -	Environment, Infrastructure and Human Settlements	Selected communities	Town and Country Planning	10,000.00	IGF		01/07/2020	17/09/2020	6,000.00	4,000.00	Completed
100	Conduct property addressing and street naming exercise	Environment, Infrastructure and Human Settlements	District wide	Town and Country Planning	15,000.00	DACF		10/07/2020	15/08/2020	8,000.00	7,000.00	Ongoing
101	Sensitize the citizens on building and planning regulations	Environment, Infrastructure and Human Settlements	District wide	Works Department	5,000.00	DACF		10/08/2020	30/09/2020	5,000.00	0	Completed
102	Provide support for disaster victims	Environment, Infrastructure and Human Settlements	District wide	NADMO	10,000.00	DACF		04/04/2020	15/08/2020	7,000.00	3,000.00	Ongoing
103	Conduct Public education and sensitization (Disaster prevention)	Environment, Infrastructure and Human Settlements	District wide	NADMO	8,000.00	DACF		09/07/2020	15/08/2020	8,000.00	0	Completed

104	Undertake the valuation of selected immovable properties in the District.	Governance, Corruption and Public Accountability	District wide	Town and Country Planning	10,000.00	DACF		14/05/2020	30/08/2020	5,000.00	5,000.00	Ongoing
105	Support for sub structures	Governance, Corruption and Public Accountability	Area Councils	Central Admi	10,000.00	DACF		04/04/2020	30/09/2020	10,000.00	0	Completed
106	Recruit and Train 21 revenue /commission collectors and 7 secretaries for the Area Councils	Governance, Corruption and Public Accountability	District Wide	HR	5,000.00	IGF		05/04/2020	06/08/2020	4,000.00	1,000.00	Completed
107	Emergency work at Shama District Assembly Chief Executive's Office, Coordinating Director's Office, Secretary's Office and Conference Room	Governance	Shama District Assembly Office	Sedavco Company Limited	11,472.00		19/06/2019	02/07/2019	02/08/2019	11,472.00	0.00	100% Completed
108	Construction of Park with Ancillary Facilities	Social Decvelopment	Upper Inchaban	US Global Co. Ltd	549,646.38		20/09/2019	02/10/2019	01/10/2020	132,881.40	416,764.98	35% complete
109	Construction of Market Complex	Economic Development	Upper Inchaban	I.B Clements Co. Ltd.	651,245.86		21/09/2019	02/10/2019	01/10/2020	33,583.96	617,661.90	5% Complete(On-going)
110	Construction of CHPS Compound	Social Decvelopment	. Abuesi	Eagle Talons Ltd	479,034.36		06/11/2019	05/11/2020		139,683.65	339,350.71	50% Complete (On-going)

111	Construction of CHPS Compound	Social Development	Komfueku		495,939.36			02/10/2019	01/10/2020		248,595.03	247,344.33	100% complete pending interim handing over
112	Establishment of 5 rice Demonstration farms for increased rice production	Economic Development	Districtwide	PPP Arrangeents	235,000.000				02/01/2019	03/05/2019	235,000.000	0.00	100% complete
113	13,000 Oil Palm Seedlings Raised at Graveldo and districtbuted	Economic Development	Graveldo	DADA	150,000.00				2019	2020	150,000.00	0.00	100% completed
114	Rehabilitation and revamping of rice mill at Ohiamdwen	Economic Development	Ohiamadwen	PPP Arrangement	N/A	N/A			2019	2020	N/A	0.00	100% completed and functioning
115	12,000 Seedlings of hybrid Coconut nursed and distributed to farmers	Economic Development	Graveldo	DADA	175,000.00				2019	2020	175,000.00	0.00	100 Completed
116	Education on proper disposal of waste	Social Development	District wide	DEHO	5,000.00	IGF			12/10/2020	26/10/2020	5,000.00	0	Completed
117	Sensitization of Landlords on provision of places of convenience in dwelling premises.	Social Development	District-wide	DEHO	3,500.00	IGF			2/11/2020/	16/11/2020	3,500.00	0	Completed
118	Construct of Aqua Privy Public Toilets	Social Development	Upper Inchaban	Eagle Talons Ltd	200,000.00	DACF			10/05/2019	15/11/2020	70,000.00	130,000.00	35% Completed

119	Construct and Complete Public bath houseman u-drain at Inchaban public bath	Social Development	Inchaban	AS Adumeku ltd	256,000.00	DACF	01/06/2019	14/06/2019	20/10/2020	120,000.00	136,000.00	75% Completed
120	Purchase and supply cleaning tool – 2 no. Tricycles, 50 n. Wheel barrows, 2 no. Water storage tanks, 25 no shovels, 50 no. Pick rods, 25 no spades, 50 no. Wellington boots, 20 no. Machetes and 20 no. Rakes	Social Development	District wide	DEHO	8,000.00	IGF	01/10/2020	15/10/2020	14/11/2020	7,000.00	1,000.00	Completed
121	Continue the construction of Final Disposal Site for the District	Social Development	Apemenyim and Botodwina	DEHO	40,000.00	DACF		10/02/2020	15/12/2020	10,000.00	30,000.00	Site Cleared
122	Public sensitization on climate change and sdgs	Social Development	District wide	NADMO	10,000.00	IGF		11/10/2020	10/12/2020	8,000.00	2,000.00	Completed
123	Enforcement of environmental laws	Social Development	District wide	DEHO	1,000.00	IGF		01/10/2020	30/12/2020	1,000.00	0	Completed
124	Fumigation and Sanitation improvement activities	Social Development	District wide	ZOOMLION	15,000.00	DACF		01/10/2020	30/12/2020	15,000.00	0	Completed
125	Ensure proper sanitation on coastal areas	Social Development	Coastal Communities	DEHO	5,000.00	DACF		01/10/2020	30/12/2020	5,000.00	0	Completed

126	Establish and organize meetings of Child Panel/Committee	Social Development	District Office	DSW	2,000.00	IGF		10/10/2020	30/12/2020	2,000.00	0	Completed
127	Sensitize 2000 boys and girls in 2 senior high schools and 3 vocational institutes on child protection issues and sbv(child protection toolkit)	Social development	Selected schools	Dsw	8,000.00	Dacf		17/10/2020	25/10/2020	4,000.00	4,000.00	Completed
128	Create Awareness On Foster Care Placement in The District	Social Development	District wide	DSW	5,000.00	DACF		20/10/2020	20/12/2020	5,000.00	0	Completed
129	Home Visits/Reinstatement of School Drop Outs & Truants	Social Development	District wide	DSW	2,000.00	DACF		15/11/2020	15/12/2020	2,000.00	0	Completed
130	Write 10 Ser's and Obtain 5 Care Orders For Abandon Babies	Social Development	District wide	DSW	3,000.00	IGF		18/11/2020	18/11/2020	3,000.00	0	Completed
131	Update Database on persons with disability	Social Development	District wide	DSW	3,000.00	DACF		01/10/2020	30/12/2020	3,000.00	0	Completed
132	Donations and Bursaries to pwds	Social Development	District wide	DSW	10,000.00	DACF		01/10/2020	30/12/2020	10,000.00	0	Completed
133	Provide Medical Assistance to pwds	Social Development	District wide	DSW	10,000.00	DACF		20/11/2020	20/11/2020	10,000.00	0	Ongoing

134	Initiate laundry project for persons with disability	Social development	Lower inchaban	Dsw	10,000.00	Dacf		17/11/2020	20/12/2020	-	10,000.00	Ye o
135	Sensitize and educate populace on land Degradation	Environment, Infrastructure and Human Settlements	District wide	NADMO	5,000.00	DACF		10/10/2020	25/12/2020	5,000.00	0	Completed
136	Encourage the planting of tree along the Coastal areas	Environment, Infrastructure and Human Settlements	Coastal Areas	NADMO	5,000.00	DACF		10/10/2020	10/12/2020	2,000.00	0	Ongoing
137	Reforest degraded lands	Environment, Infrastructure and Human Settlements	District wide	NADMO	2000.00	IGF		12/10/2020	15/12/2020	2,000.00	0	Completed
138	Conduct medical screening of food vendors in the District	Environment, Infrastructure and Human Settlements	District wide	DEHO	8,000.00	IGF		02/11/2020	02/12/2020	8,000.00	0	Completed
139	Ensure elimination of indiscriminate defecation and dumping of refuse on the beaches	Environment, Infrastructure and Human Settlements	All coastal towns	DEHO	5,000.00	DACF		15/10/2020	20/10/2020	5,000.00	0	Completed
140	Rehabilitate feeder/access roads	Environment, Infrastructure and Human Settlements	Shama Atsifi, Dwomo, Krobo, Shama Apo	WORKS DEPT	12,000.00	DACF		05/10/2020	15/12/2020	5,000.00	0	Ongoing
141	Enhance regular inspections by the works department on feeder roads construction	Environment, Infrastructure and Human Settlements	District wide	Works Department	2,000.00	IGF		05/10/2020	15/12/2020	2,000.00	0	Completed
142	Construct speed rumps in selected	Environment, Infrastructure and Human Settlements	Shama Amenano	Works Department	15,000.00	DACF		10/05/2020	15/11/2020	0	15,000.00	Yet to start

	communities/roads											
143	Desilting of gutters	Environment, Infrastructure and Human Settlements	District wide	NADMO	10,000.00	DACF		10/10/2020	11/12/2020	3,000.00	7,000.00	80%
144	Provide support for disaster victims	Environment, Infrastructure and Human Settlements	District wide	NADMO	8000.00	IGF		10/10/2020	15/11/2020	2,000.00	6,000.00	Ongoing
145	Conduct Public education and sensitization (Disaster prevention)	Environment, Infrastructure and Human Settlements	District wide	NADMO	5,000.00	IGF		10/10/2020	09/12/2020	5,000.00	0	Completed
146	Organise meetings and seminars /conferences on disaster related issues.	Environment, Infrastructure and Human Settlements	District wide	NADMO	2,500.00	IGF		15/11/2020	-	2,500.00	0	Completed
147	Undertake emergency responses to disaster.	Environment, Infrastructure and Human Settlements	District wide	NADMO	2000.00	IGF		18/11/2020	10/12/2020	2,000.00	0	Completed
148	Organize National Disaster Day celebrations	Environment, Infrastructure and Human Settlements	District wide	NADMO	3,000.00	DACF		11/11/2020	-	3,000.00	0	Completed
149	Electricity extension	Environment, Infrastructure and Human Settlements	Shama Kumasi, Yabiw, Amissah krom	Works Department	10,000.00	DACF		102/10/2020	12/12/2020	10,000.00	0	Completed
150	Radio sensitization for public on processes of budgeting, project	Governance, Corruption and Public Accountability	Radio Shama	DPO	2,000.00	IGF		15/10/2020	15/12/2020	2,000.00	0	Completed

	cost estimation and accounting											
151	Continuation and completion of District Assembly Administration block phase 1 at Shama.	Governance, Corruption and Public Accountability	Assembly	Works Department	200,000.00	DACF		20/05/2019	19/11/2020	50,000.00	150,000.00	Ongoing
152	Procure anti-virus for all computers of the Assembly	Governance, Corruption and Public Accountability	Assembly	Procurement	20,000.00	DACF		05/10/2020	15/12/2020	10,000.00	10,000.00	Delay In Release Of Fund
153	Procure and install VPN to connect to other offices outside of the Assembly (Area Council)	Governance, Corruption and Public Accountability	Assembly	Procurement	5,000.00	DACF		01/10/2020	25/12/2020	3,000.00	2,000.00	Procured
154	Procure office facilities, supplies and accessories.	Governance, Corruption and Public Accountability	Assembly	Procurement	6,000.00	DACF		02/10/2020	25/12/2020	5,000.00	1000.00	Completed
155	Procure office equipment and air condition for the IT Unit	Governance, Corruption and Public Accountability	Assembly	Procurement	4,000.00	DACF		14/11/2020	12/12/2020	4,000.00	0	Completed
156	Conduct RPCU/DPCU monitoring activities	Governance, Corruption and Public Accountability	District wide	DPCU	6,000.00	DACF		12/12/2020	15/12/2020	6,000.00	0	Completed
157	Organize a Town Hall Meeting	Governance, Corruption and Public Accountability	Assembly	Planning Unit	15,000.00	DACF		10/10/2020	10/10/2020	15,000.00	0	Completed
158	Conduct Radio sensitization on Coronavirus	Social Development	Assembly	NCCE	2,000.00	DACF		01/10/2020	12/12/2020	2,000.00	0	Completed

159	Organize Election related activities	Governance, Corruption and Public Accountability	District wide	Central Administration	5,000	DACF		19/10/2020	30/10/2020	4,000	1000	Completed
160	Provide Hotel accommodations for official guests	Governance, Corruption and Public Accountability	Assembly	Central Administration	4,000	IGF		01/10/2020	25/12/2020	4,000.00	4,000.00	Completed
161	Maintain Project and official vehicles including insurance	Governance, Corruption and Public Accountability	Assembly	Works Department	2,000.00	IGF		01/10/2020	25/12/2020	2,000.00	0	Completed
162	Train Agric Extension officers on improved technology in rice, cassava and cowpea production	Governance, Corruption and Public Accountability	Assembly	DADU	2,000.00	IGF		17/10/2020	18/10/2020	2,000.00	0	Completed
163	Train Environmental Health Staff on Information technology	Governance, Corruption and Public Accountability	Assembly	DEHO	3,000.00	DACF		15/10/2020	15/11/2020	3,000.00	0	Completed
164	Provide rent for officers who are entitled to official accommodation	Governance, Corruption and Public Accountability	Assembly	Central Administration	15,000.00	DACF		05/10/2020	15/11/2020	15,000.00	0	Completed
165	Procure Petty tools	Governance, Corruption and Public Accountability	Assembly	Procurement	7,000.00	DACF		01/10/2020	15/11/2020	4,000.00	3,000.00	Ongoing
166	Train staff of Works Department project supervision	Governance, Corruption and Public Accountability	Assembly	Works Engineer	3,000.00	DACF		15/10/2020	14/11/2020	3,000.00	0	Completed

167	Build a comprehensive data base for planning and budgeting	Governance, Corruption and Public Accountability	Assembly	Planning Unit	10,000.00	IGF		10/10/2020	09/11/2020	2,000.00	8,000.00	Ongoing
168	Organize general Assembly, DPCU, Committees and Sub Committees meetings.	Governance, Corruption and Public Accountability	Assembly	Planning Unit	10,000.00	DACF		15/11/2020	15/12/2020	10,000.00	0	Completed
169	Undertake staff welfare activities	Governance, Corruption and Public Accountability	Assembly	Human Resource	5,000.00	DACF		01/10/2020	30/12/2020	5,000.00	0	Completed

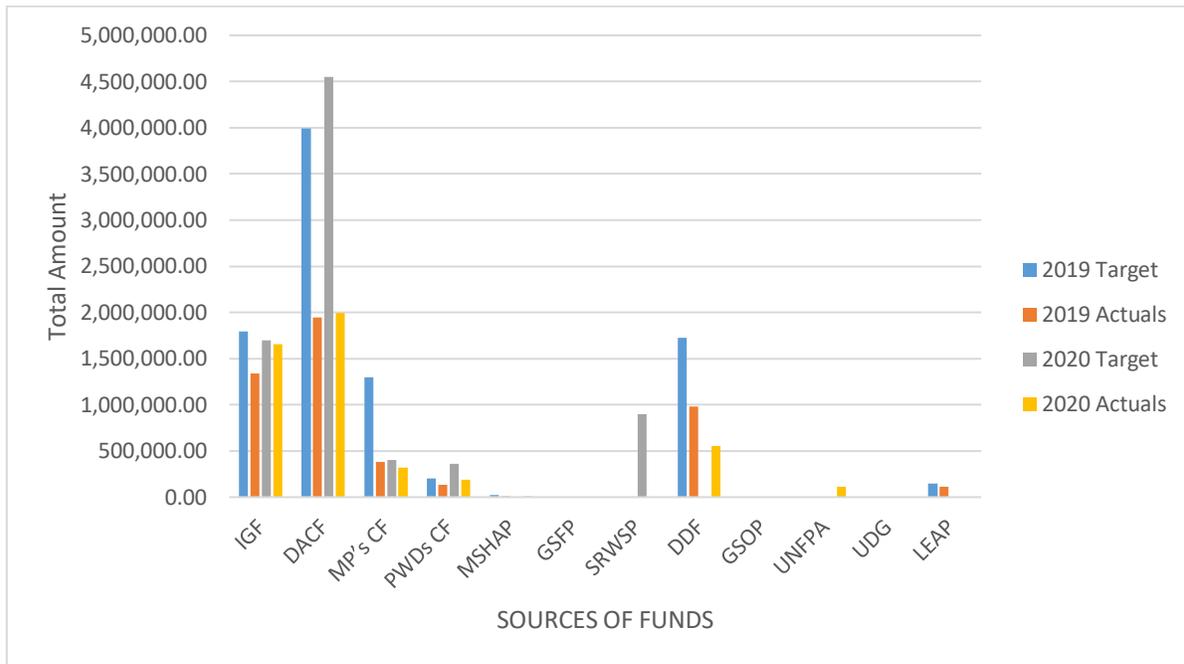
2.3 *Update on Funding Sources and Disbursements*

The traditional revenue sources of the Assembly are; District Assembly Common Fund (DACF), Government of Ghana (GoG), District Development Facility (DDF)/District Performance Assessment Tool (DPAT), Member of Parliament Common Fund (MPCF), School Feeding Grant (SFG), Donor Support (DS) and the Internal Generated Funds (IGF). The District Assemblies' Common Fund (DACF) remains the major funding source for developmental projects and programs in the District. Other funding sources which featured prominently include DDF, MPCF, SFG, Donor Support and IGF. Within the year under review, there were delays and irregularities in the releases of funds from Government of Ghana especially the DACF. The table 4 below shows the various sources of funds received from January to December, 2020.

Table 4: Funding Sources Compared between 2019 and 2020

Sources Of Revenue	Baseline (2019)		2020	
	Target	Actual	Target	Actual
IGF	1,793,260.00	1,338,579.34	1,700,000.00	1,657,091.83
DACF	3,993,595.68	1,947,514.40	4,551,474.68	1,994,542.25
MP's CF	1,296,700.00	381,407.68	400,850.00	321,412.27
PWDs CF	200,000.00	134,430.00	361,235.00	187,179.75
MSHAP	20,068.32	9,787.57	-	8,358.82
GSFP	N/A	N/A	-	-
SRWSP	N/A	N/A	896,421.69	-
DDF	1,723,148.23	980,153.13	986,421.69	551,649.44
GSOP	N/A	N/A		-
UNFPA	N/A	N/A		113,441.80
UDG	N/A	N/A		-
LEAP	150,000.00	115,004.00		-
TOTAL	9,176,772.23	4,906,876.12	8,896,403.06	4,833,676.16

Figure 2: Funding Sources compared between 2018 and 2020



2.4 Analysis of Funding Sources Compared between 2019 and 2020

Table 4 and Figure 2 explain the levels of funding received from the various sources. They depicted that, the Assembly received much funds in 2019 than it did in 2020 particularly the DDF, MP’s CF, MSHAP, and LEAP, hence higher total for 2019 than 2020. This explains why the Assembly was able to achieve 92.3% success rate in 2019 as against 82.7% in 2020. However, the Assembly could have performed far better in 2020 if the expected amounts were released timeously. For enhanced revenue collection, the Assembly has put in place strategic interventions that will ensure greater resources mobilization especially IGF in 2020, by constituting the IGF Working Group and Task Force. Management has also instituted reward system and created the revenue league table which displays records of revenues received from the various revenue collectors based on Area Councils. This is expected to whip up the enthusiasm of the collectors

Table 5: Revenue Performance of the Assembly from 2018 – 2020

REVENUE	2018		2019		2020		
	BUDGETED (GH¢)	ACTUAL (GH¢)	BUDGETED (GH¢)	ACTUAL (GH¢)	BUDGETED (GH¢)	ACTUAL (GH¢)	%
Rates	154,000.00	129,951.90	416,200.00	390,332.20	689,699.00	530,498.04	76.9
Lands	122,000.00	103,064.00	50,000.00	21,680.00	207,500.00	6,357.00	3.1
Fees	72,820.00	67,418.00	195,300.00	223,951.30	133,875.00	130,155.00	97.2
Fines	3,250.00	1,983.00	0.00	0.00	16,300.00	3,552.00	21.8
Licenses	318,160.00	369,525.80	1,125,760.00	699,363.34	641,916.00	979,761.79	152.6
Rent	3,500.00	1,956.00	3,500.00	678	8,500.00	6,768.00	79.6
Investment	0.00	0.00	2,000.00	0.00	-	-	0.0
Miscellaneous	500	3	500	2,574.50	2,210.00	-	0.0
SUB-TOTAL IGF	674,230.00	673,901.70	1,793,260.00	1,338,579.34	1,700,000.00	1,657,091.83	97.5
DACF	3,015,431.51	1,330,994.74	4,013,664.00	1,957,514.40	4,551,474.68	1,994,542.25	43.8
DDF	963,200.00	423,390.00	1,723,148.23	980,153.13	986,421.69	551,649.44	55.9
SUB-TOTAL FOR GOG TRANSFERS	3,978,631.51	1,754,384.74	5,736,812.23	2,937,667.53	5,537,897.37	2,546,191.69	46.0
GRAND TOTAL	4,652,861.51	2,004,896.44	7,530,072.23	4,276,246.87	7,237,897.37	4,203,283.52	58.1

Table 5 shows the absolute revenue performance of the Shama District Assembly from 2018 to 2020. From the table, it can be realized that the total actual revenue received from GoG and IGF were far better in 2020 as against total actual revenue received in 2019 and 2018, especially actual IGF in 2020 was far better than that of 2019 with a percentage increasing from 56.8% to 58.1%. Again, performance in the area of licenses was tremendously improved with actual revenue exceeding the budgeted revenue, followed by the rates and rent but there was slight percentage decreases in fees in that same year. These achievements are the results of good policies and revenue mobilization strategies pursued by the Assembly such as formation of Revenue Mobilization Task Force, Training for Revenue Collectors, use of NABCO personnel and youth groups for revenue collection and rigorous public sensitization. In addition, in the year 2020, the DACF dominated all funds received from GOG yet the total revenue received from GoG moderately decreased due to untimely release of funds by government as a result of outbreak of Covid-19 virus.

Table 6: Disbursement (Expenditure) between 2018 Compared with 2020

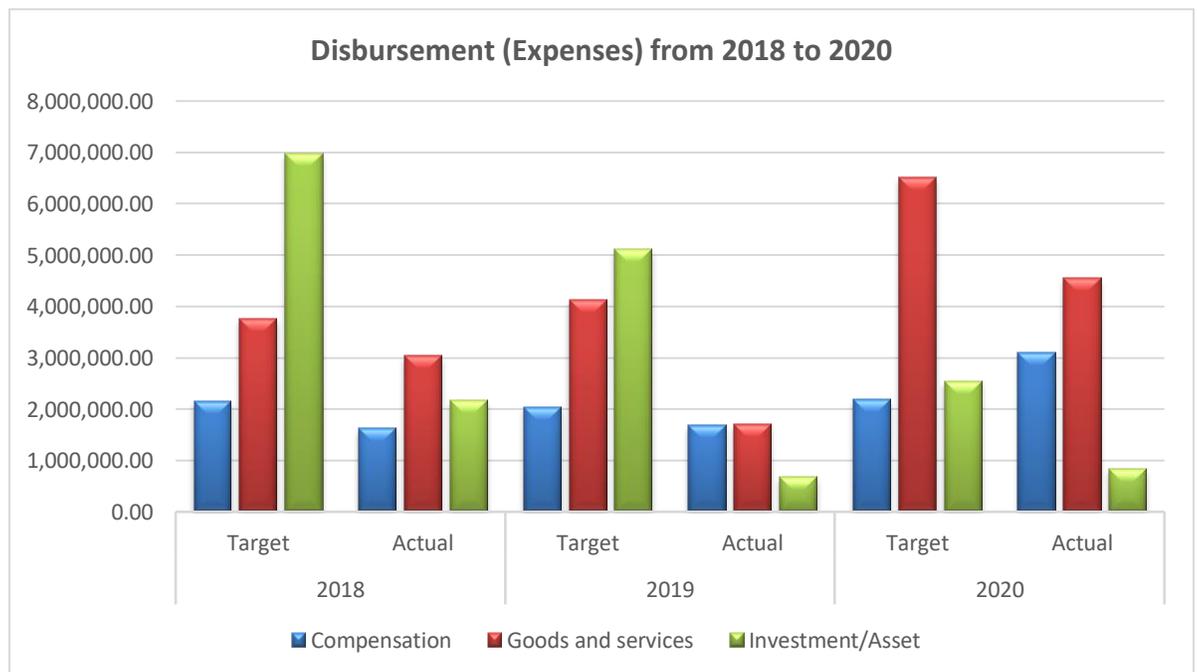
Expenditure Item	2018		2019		2020	
	Target	Actual	Target	Actual	Target	Actual
Compensation	2,161,423.00	1,622,842.49	2,047,779.09	1,681,764.00	2,181,198.00	3,098,634.75
Goods and services	3,759,324.23	3,050,353.63	4,124,871.00	1,699,007.09	6,512,938.19	4,548,733.13
Investment/Asset	6,976,368.00	2,174,828.39	5,114,693.14	688,719.84	2,542,504.15	834,593.54
Total	12,897,115.23	6,848,024.51	11,287,343.23	4,069,490.93	11,236,640.34	8,481,961.42

Table 5 shows the absolute revenue performance of the Shama District Assembly from 2018 to 2020. From the table, it can be realized that the total actual revenue received from GoG and IGF were far better in 2020 as against total actual revenue received in 2019 and 2018, especially actual IGF in 2020 was far better than that of 2019 with a percentage increasing from 56.8% to 58.1%. Again, performance in the area of licenses was tremendously improved with actual revenue exceeding the budgeted revenue, followed by the rates and rent but there was slight percentage decreases in fees in that same year. These achievements are the results of good policies and revenue mobilization strategies pursued by the Assembly such as formation of Revenue Mobilization Task Force, Training for Revenue Collectors, use of NABCO personnel and youth

groups for revenue collection and rigorous public sensitization. In addition, in the year 2020, the DACF dominated all funds received from GOG yet the total revenue received from GoG moderately decreased due to untimely release of funds by government as a result of outbreak of Covid-19 virus.

Table 6 above illustrates how the District Assembly spent its revenue collected during the period. There are three components of expenditure which included Compensation, Goods and Services and Investment/Asset. As indicated in the table, the expenditure in 2020 was immensely higher than 2019 due to regular involvement of the district assembly in the fight against the pandemic by embarking on more Covid-19 projects and programmes such as media sensitizations, community engagements and other Covid-19 activities. These patterns are further illustrated in **Error! Reference source not found.** below.

Figure 3: representing Disbursement (Expenses) from 2018 to 2020



2.5 *Update on Indicators & Targets*

In order to track the level of progress of projects/activities/programmes, specific indicators that will serve as yardstick to measure the success or otherwise of the progress of the programmes and projects are required. Indicators are units of measurements that help to determine the progress being made towards the achievement of an objective. Targets on the other hand are quantifiable level of performance which are to be achieved in a given time period. The 2020 Annual Action Plan contained set indicators and targets to inform stakeholders on whether or not objectives and goals of the District are being achieved.

Table 7: Analysis of District Core Indicators, 2020

Indicator (Categorized by Development Dimension of Agenda for Jobs)	Disaggregation	Baseline 2019	Target 2020	Actual, 2020
ECONOMIC				
1. Total output of agricultural production: -staples ¹ (Mt) -Selected cash crops ² (Mt) -Livestock and poultry ³ (count) -Fisheries (Mt)	By category: Staple crops: -Maize -Rice (peddy) -Cassava Selected cash crops Livestock and poultry - Cattle -Sheep -Goat -Pig -Poultry Fisheries Note: N/A=Not Applicable	 4,312.85 mt 8,162.95 mt 8,771.95 mt N/A N/A 5,821 6,953 1,007 28,345 2,618	 950 1,900 9,560 N/A 7000 5000 1500 50,000 2,880	 815 2,100 8,935 0 4,500 2,350 800 30,000 0
2. Total number of arable land under cultivation	Staple crops: <ul style="list-style-type: none"> • Maize • Rice • cassava 	685 ha 190 ha 927 ha	450 ha 250 ha 900 ha	350 ha 195 ha 502ha

¹ Maize, Rice (milled), Millet, Sorghum, Cassava, Yam, Cocoyam, Plantain, Groundnut, Cowpea, Soybean

² Cocoa, Shea butter, Oil palm, Cashew nut, Cotton

³ Cattle, Sheep, Goat, Pig, poultry

3. Number of new industries established	By sector:			
	Agriculture	14	20	18
	Industry	12	80	44
	Service	19	35	22
4. Number of new jobs created	By sector (temporal/permanent sex):			
	<u>Agriculture</u>			
	Male	3,100	3,500	2,718
	Female	2,495	2,753	2,588
	Temporal	2,614	2,585	2,430
	Permanent	2,420	3,910	3,575
	<u>Industry</u>			
	Male	119	165	110
	Female	289	308	280
	Temporal	271	277	260
	Permanent	137	148	139
	<u>Service</u>			
	Male	40	45	38
	Female	60	120	94
	Temporal	12	15	13
Permanent	90	110	118	

Social Development				
1. Net enrolment ratio	Kindergarten	90.4%	90.4%	90.4%
	Primary	102.0%	95.3%	102.0%
	JHS	52.8%	65.1%	52.8%
2. Gender parity	Kindergarten	1.06	1.03	1.06
	Primary	1.07	1.04	1.07
	JHS	1.12	1.05	1.12
	SHS	1.24	1.15	1.24
3. Completion rate	KINDERGARTEN			
	Boys	109.1%	95.6%	109.1%
	Girls	115.4%	95.4%	115.4%
	PRIMARY			
	Boys	13.5%	13.1%	107.0%
	Girls:	19.2%	18.7%	105.0%
	JHS			
	Boys	82.2%	73.2%	82.2%
	Girls	85.9%	76.9%	85.9%
	SHS			
	Boys	48.8%	56.1%	48.8%
Girls	88.23%	83.1%	88.2%	
	Note: N/A=Not Applicable			
4. Number of operational health facilities	CHPS	16	-	18
	Clinics	2	-	2
	Hospitals	2	-	2
5. Proportion of population with valid NHIS card	Total (by sex)	9.2%	15.0%	44,548 (40.3%)
	Male	3.7%	8.0%	17,778(16.1%)
	Female	5.5%	10.0%	26,770(24.2%)
	Indigents	0.03%	3.0%	1,994(1.8%)
	Informal	3.3%	7.0%	15967(14.5%)

	Aged	1.2%	1.5%	1,555 (1.4%)
	Under 18years	20%	20%	20,556(18.0%)
	Pregnant Women	0.5%	2.0%	2,164(0.5%)
6. Proportion of population with access to basic drinking water sources	District	80.7%	90.0%	84.7%
	Urban	80.6%	90.5%	85.6%
	Rural	40.9%	55.0%	45.9%
7. Proportion of population with access to improved sanitation services	District	54.3%	60%	55.3%
	Urban	40.8%	50%	45.5%
	Rural	48.5%	65%	50%
8. Number of births and deaths registered	Birth (sex)			
	Male	1,720	1,305	1,150
	Female	1,575	1,900	1,519
	Death(sex, age group ⁴)			
	Male	81	N/A	N/A
	Female	53	N/A	N/A
	Children	N/A	N/A	N/A
	Youth	N/A	N/A	N/A
	Adult	N/A	N/A	N/A
	Note: N/A=Not Available			
9. Total number of recorded cases of child trafficking and abuse	Child trafficking (sex)			
	Male	5	2	2
	Female	0	0	0
	Child abuse (sex)			
	Male	50	10	3
	Female	70	15	9

⁴ Children (below 18 years), Youth (18-35 years), Adult (above 35 years)

10. Maternal mortality ratio (Institutional)	District	34.8/100,000	0	0
11. Malaria case fatality (Institutional)	Sex:			
	Male	0%	0%	0%
	Female	0%	0%	0%
	Age:			
	Children	0.11%	0%	0%
	Youth	0%	0%	0%
	Adult	0%	0%	0%
12. Total number of deliveries	District wide	574	4,500	2,273
13. Total Number of still Birth	District wide	0	0	9
14. Total Number of Teenage Pregnancies	District wide	-	0	438
15. Total Number of ANC Registrants	District wide	-	5,000	3,530
16. Total Number of Family Planning Registrants	District wide	-	10,000.00	7,560
Environment, Infrastructure and Human Settlements				
1. Percentage of road network in good condition	Total	38.16%	50.0%	40.0%
	Urban	N/A	N/A	N/A
	Feeder	38.16%	45.0%	40.0%
	Note: N/A=Not Applicable			
2. Percentage of communities covered by electricity	District	94.7%	98.0%	94.7%
	Rural	90.5%	95.5%	90.5%
	Urban	97.5%	98.5%	97.5%

Governance, Corruption and Public Accountability				
1. Percentage of Annual Action Plan implemented	District	90%	95.2%	82.7%
2. Reported cases of crime	By type:			
	Rape	4	0	
	Armed robbery	10	0	
	Defilement	15	0	
	Murder	4	0	
	Note: N/A=Not Available			
3. Number of communities affected by disaster	Bushfire	3	0	5
	Floods	5	0	2

2.6 *Update on Critical Development and Poverty Issues*

This section discusses programs and intervention to protect the vulnerable and the marginalized in the society who are most often considered the poor as well. These interventions are necessary to cushion the target group from socio-economic shocks. The District Planning Unit, together with the Department of Social Welfare and Community Development administer the social interventions in the district. The major social protection interventions in the district are Livelihood Empowerment Against Poverty (LEAP), interventions for the disabled, school feeding programs, Capitation Grant, NHIS, 1D1F, Free SHS and Agricultural programmes.

Table 8: Update on Critical Development and Poverty Issues

Critical Development And Poverty Issues	Allocation GHC	Actual Receipt GHC	No. Of Beneficiaries	
			Targets	Actuals
Free SHS Programme		115,700.00		2,016
Capitation Grants	231,119.37	231,119.37	24,533	24,533
National health Insurance Scheme	169,994.08	62,318.38		
Livelihood Empowerment Against Poverty (LEAP) Programme	575,020.00	575,020.00	1280	1,280
National Youth Employment Programme	N/A	N/A		
One District-One Factory Programme	N/A	N/A	6	4
Planting for Food and Jobs Programme (PERD)	200,000.00		500	420
Ghana School Feeding Programme	N/A	N/A		11,227
National Entrepreneurship and Innovation Plan (NEIP)				
Implementation of Infrastructural for Poverty Eradication Programme				
Common Fund for Persons with Disability	500,430.00	271,430.00	350	242
Scholarship and Bursaries for needy Students			140	75

2.6.1 One District One Factory

The District is benefiting from the One District One Factory program. The 1D1F Implementation team has been constituted and working. The team held two meetings since its inauguration in 2018 and held a stakeholders' engagement with the companies that have expressed their interest to receive support from the program.

TOWN	COMPANY NAME	ACTIVITY	STATUS
Inchaban	Twyford/KEDA Ceramics Gh. Ltd	Manufacture of Ceramic Products	Already in operation
Abuesi	Abuesi Fish Processing Factory	Fish Processing	Funding received and machines installed. In operation
Beposo Nkran	Shama District Assembly	Cassava processing	Construction on going
Shama	Nana Mensah Oil Co.	Process Oil Palm	Awaiting for funding from the GCB Bank.
Shama	Agri - Business Consult	Produce coconut oil and activated carbon	Awaiting response from ADB
Shama	Trans Sahara Industries Ltd	Assemble Bicycles	Not Yet decided

2.6.2 Free Senior High School

The Assembly has pursued the implementation of the Government's Free SHS policy. Since the introduction of the double track system in the District, the 2019/2020 academic year recorded 435 students (223 males and 212 females) for the green Batch and 375 students (151 males and 224 females) for the Gold Batch totaling 812 beneficiaries for the first year.

According to the report from the Education Directorate, there exist some major challenges militating against the smooth implementation of the Free SHS program. Notable among them are inadequate school infrastructure (Classrooms and dormitories), inadequate food supplies, and inadequate teaching staff, among others.

Table 9: Distribution of Free SHS Enrolment and level of Increments from 2017 to 2020

ITEM DESCRIPTION	2017	2018	2019	2020
ENROLMENT	1830	2025	2273	2122
% INCREASE	11%	23%	38%	
TEACHERS RECRUITMENT	83	74	74	90
% INCREASE	14%-	1%	21%	

According to the report from the Education Directorate, there exist some major challenges militating against the smooth implementation of the Free SHS program. Notable among them are inadequate school infrastructure (Classrooms and dormitories), inadequate food supplies, and inadequate teaching staff, among others.

2.6.3 Capitation Grant

The Shama District has been receiving the releases of the grant to support the schools in the district. For the 2019/2020 academic year, the District received one trench totaling amount of **GH¢41,561.5** which served 43 KGs, 46 Primary schools and 39 JHS with a total enrolment of 25,291 in the district (see **Error! Reference source not found.** below).

Table 10: Capitation Grant Releases 2018/2019 Academic Years

S/N	ACADEMIC YEAR	AMOUNT (GH¢)	TRANCHE	CATEGORY OF SCHOOL	ENROLMENT
1.	2019/2020	7,651.7	1 st	KG (43)	4,501
		23,182.4	1 st	PRIMARY (46)	14,489
		36,893.68	1 st	JHS (39)	6,301
	Sub - Total	41,561.5			25,291
2.	2019/2020	Covid period	2 nd	KG (42)	
		Covid period	2 nd	PRIMARY (45)	
		Covid period	2 nd	JHS (38)	
	Sub - Total	Covid period			

3.	2020/2020	Covid period	3 rd	KG (42)	
		Covid period	3 rd	PRIMARY (45)	
		Covid period	3 rd	JHS (38)	
	Sub - Total	Covid period			

2.6.4 Ghana School Feeding Programme

The District had 46 basic schools benefitting from the GSFP as at December 2020 with an enrolment of 16,092 pupils. As a result of the closure of all schools due to the outbreak of the closure of the This achievement also led to increased students' enrolment and retention, creation of jobs for citizens and boasting of sale of agricultural produce in the District.

2.6.5 Planting for Food and Jobs

Farmers under this programme are supplied with improved seeds (rice, maize) and subsidized fertilizer to increase crop production. This cropping season, 200ha of land was planted with rice. An estimated 300ha was planted with maize intercropped with cassava. Most farmers acquired their seeds from other agro-dealers while the department sold out 765kg of seed maize. A total of 4725kg of seed maize was sold by two agents (Nyame Ndae and Akufo Pen) and the department. Nyame Ndae took delivery of 900 bags of N.P.K fertilizer and all have been sold out. The minor season has started and farmers are requesting for seed maize but the unpredictable rainfall pattern has made some farmers reluctant. It is expected that more rains will come in due to the erratic rainfall during the major season.

2.6.6 Planting for Export and Rural Development

The Shama district chose coconut and oil palm for interested farmers. So far, a total of four hundred and fifty-four (454) were registered to be supplied with coconut seedlings. Again one hundred and forty-six (146) farmers were registered for oil palm. The District received 4500 seedlings from Ghana Export Promotion Authority (GEPA) which was distributed to farmers of which fifty-four (54) farmers (40 males, 14 females) benefited. The coconut seedlings the District raised at Graveldo are yet to be distributed to farmers. This has delayed because of the drought and it was feared the seedlings may wilt due to the dryness and moisture stress. The 5,174 oil

palm seedlings were also districted to fifty-five farmers (40 males and 15 females). The district is considering raising more seedlings for more farmers.

2.6.7 Rearing for Food and Jobs

The District has been considered to take part of this program and forty (40) pig farmers (36 males, 4 females) have been registered to participate in it. The programme is to give each farmer five matured pigs (4 sows and 1 boar). Each farmer will pay back with fifteen pigs within two years. Farmers are yet to be supplied with the animals. The table below shows the distribution of beneficiaries of various agric activities

Table 11 : MoFA Projects

Name of Project / Activity	Beneficiaries					Achievement (Result from intervention)
	Male	Female	Youth	Age d	PLW D	
PFJ	103	40				Increased maize and rice production, increased income
PERD	40	14				Coconut plantations increased
RFJ	36	4				Increase pig production

Source: DAD, 2020

2.7 *Fall Army worm*

These crop pests that normally attack maize, sweet potato and some vegetable are now under control. Farmers have been consistently informed about their control and management and the situation can be said to be under control. Almost all maize farmers are seasonally affected but crops recover after treatment. The pest if not controlled can destroy crops entirely but farmers aggressively control them reducing losses significantly. Affected crops if well sprayed with recommended chemicals will recover 100%. Currently, Bypel is available for its control and farmers have testified to its efficacy. During the period a total of one hundred and fifty-seven (157) farmers benefited from the free supply of Bypel.

Table 12: Fall Army worm situation

District	Total farmland affected (Ha)		Total Area Sprayed (Ha)		Total Area Recovered (Ha)		Total Area Destroyed (Ha)		Number of farmers affected ⁵			
	2019	2020	2019	2020	2019	2020	2019	2020	2019		2020	
									M	F	M	F
Shama	125.6	98.0	125.6	98	125.6	97.8	0	0.2	141	36	110	47

Source: DAD, 202

2.8 Livelihood Empowerment Against Poverty (LEAP) payment

The Livelihood Empowerment against Poverty (LEAP) Programme is a component of the National Social Protection Strategy. LEAP is a social cash transfer program which provides cash and health insurance to extremely poor households across Ghana to alleviate short-term poverty and encourage long-term human capital development. In the Shama District, the Department of Social Welfare responsible for this exercise is in collaboration with the Lower Pra Rural Bank Ltd, Shama in the implementation of this Programme.

In the period under review, six (6) payments were made to beneficiaries in forty-two (42) Communities within the Shama District. The breakdown is as follows;

Table 13: Payment of LEAP Grant to Beneficiaries

PAYMENT DAYS	AMT ALLOCATED GH¢	NO. OF BENEFICIARIES	NO. NOT CREDITED	AMT. NOT CREDITED	MONTH COVERED
64 th Payment Cycle Monday, 3 rd February to Wednesday, 5 th February, 2020.	115,004.00	1280	83	6500	January - February
65 TH and 66 TH Cycle Payment	115,004.00	1280	83	6500	March – June, 2021

Monday, 11 th May, 2020 and ended on Friday, 15 th May, 2020					
67 th Cycle Payment Monday, 27 th July, 2020 and ended on Wednesday, 29 th July, 2020	230,008.00	1280	83	6500	July – August, 2021
68 th Cycle Payments 30th September to 2nd October, 2020	115,004.00	1280	83	6500	September – October, 2021

NOTE: Beneficiaries who could not access their grants at the pay point can do so at any banks which have an E-Zwich machine.

- The 65TH and 66TH Cycle Payment of LEAP grant to 1280 households' beneficiaries with a total amount of Gh¢230,008 (2 cycles amount) consisting of 42 communities across the District commenced on Monday, 11th May, 2020 and ended on Friday, 15th May, 2020. Due to the Covid-19 pandemic, beneficiaries had to travel to the Banking Hall of the Participatory Financial Institution. Thus Lower Pra Rural Bank for the cash out instead of the Bank travelling to the pay points. As part of relieve for Covid-19 pandemic, beneficiaries' grants were supposed to be increased with an allocated amount of GhC30.00 for district with rural communities. However, GhC20 was added for their transportation, buying of soaps, sanitizers and nose masks etc. The remaining GhC10.00 would be added to their next cycle grants cash out.
- The beneficiaries were sensitized about the Covid- 19 pandemic and the need to observe the protocols. They were given education on the importance of wearing nose masks; washing of hands and urged to practice social distancing when they are in public.
- On Tuesday, 16th June, 2020, some officials from the LEAP Secretariat came to conduct some monitoring exercise in the district to verify if the beneficiaries used the money to purchase the PPE's as they were informed and the outcome was very successful.
- On Tuesday, 8th to Wednesday 9th December, 2020, the Unit embarked on an exercise for to replace the E-Zwich cards of 397 household beneficiaries in 30 communities in the district whose cards has expired and needed to be replace to ensure that they access their grants.

2.9 *Disbursement of District Common Fund for Persons with Disability (PWDs)*

The District Fund Management Committee held a meeting on 1st October, 2019 at the Social Welfare Office, Shama District Assembly and the disbursement was done on **16th July, 2020**. Another District Fund Management Committee meeting was held on 9th October, 2020 at Social Welfare Office, Shama District Assembly. A total of 33 applications were vetted and approved and the disbursement was done on **27th November, 2020**. The breakdown is as follows:

Education	- 32 (20 males, 12 females) beneficiaries	21,300.00
Medical Support	- 2 (1 male, 1 female) beneficiaries	4,000.00
Economic trade (Items and Cash)	- 91 (51 males, 40 females) beneficiaries	<u>237,253.00</u>
		<u>262,553.00</u>

Shortly after the October meeting, the educational and medical support were disbursed. The economic support was however outstanding due to delay in the procurement process and the emergence of the Covid-19 pandemic that followed with government restrictions on public gathering. Nevertheless, the district put in measures and a durbar was finally organized to distribute the items and cash for the selected beneficiaries at the Shama District Assembly.

The following items were distributed:

S/NO.	ITEMS REQUESTED	QUANTITY
1.	DEEP FREEZER	31
2.	SHOPS/CONTAINER	8
3.	KNITTING/OVERLOCK MACHINE	3
4.	INDUSTRIAL SEWING MACHINE	3
5.	WHEEL CHAIR	1
6.	FUFU MACHINE	4
7.	CASSAVA GRINDING MACHINE	1
8.	CASH	86,900.00

2.10 Summary of Child Protection Activities



The United Nation Children’s Fund (UNICEF) in collaboration with the Government of Ghana embarked on Child Protection activities in five selected districts in ten (10) selected regions. Shama was selected among the five districts in the Western Region to undertake the Child Protection activities.

For the year 2020, the District Child Protection Team was tasked to work in a total of ten (10) communities with the primary objective of sensitizing traditional authorities, opinion leaders, community members and school children on responsible parenting, drug abuse, child labour, child neglect, safeguarding children from harm both intentional and unintentional, community harmony and cohesion among others.

Table 14: Below is the breakdown of communities visited and audience reached.

S/N	Date	Name of Community	Attendance			
			Males	Females	Boys	Girls
1	September – December, 2020	Lower Inchaban				
2		Anto				
3		Aboadze	58	72	88	133
4		Assorku	47	45	16	32
5		Yabiw	654	722	356	413
6		Nkwantakedo	15	36	57	130
7		Supomu Dunkwa	35	56	148	161
8		Shama Apo	28	63	145	257
9		Fowomanye	55	59	67	71
10		Antseambua				
TOTAL			892	1,053	877	1,197
GRAND TOTAL			4,019			

2.11 Health Service Delivery

The District Health Directorate in the period under review made significant improvements in the health delivery system. Due to the outbreak of the Covid- 19 pandemic, most of the directorate activities were focused on Covid-19 prevention. The health officers with the District Covid-19 taskforce have been engaging the communities on Covid-19 sensitization and preventions through radio, community durbars and community information centers.

The Shama District recorded twenty-four (24) Positive Covid -19 cases who received treatment in an isolation center identified by the District. There was no death recorded out of the Covid - 19 pandemic in the District.

However, the following success were recorded in the year under review.;

- Still births rate reduced from 6.4/1000 LB in 2019 to 4/1000 LB in 2020
- Infant Mortality Rate from 1.5/1000 LB in 2019 to 0.4/1000.LB in 2020
- Under five mortality rate of 0/1000LB in 2020
- Neonatal Mortality rate increased from 0/1000LB in 2019 to 0.4/1000lb in 2020
- Penta 3 coverage reduced from 112.2% in 2019 to 104.8%. in 2020
- No maternal death recorded in the period under review.

2.12 Prevention and Management of Covid 19 Pandemic



With the outbreak of the Coronavirus pandemic in the Country, the Shama District Assembly has not relented in ensuring it protects its citizens.

As part of the Assembly's efforts in managing the pandemic in the District, a two major Committees were formed namely the District Public Health Management Committee and District Rapid Response Team. The membership of these committees emanated from the various stakeholders including representatives from the District Assembly, health Directorate, Education

Directorate, the security Agencies, Traditional Authorities and the Private sector.

The Committee among other things was to draft a comprehensive work plan in the management and sensitization of the public on the Covid-19 and also to monitor and ensure a strict adherence of the Presidents Directives on Covid -19 protocols by the general public.

In the quest to achieve this goal, the following activities were undertaken by the District to avoid the spread of the Virus.



- A Training was done for all Community information operators in the District to abreast them the necessary information on the virus so they can also lead in the sanitization of the public through their medium. Two hundred (200) pieces of Sand disk pen Drives with Covid-19 recordings were distributed in this regard.

- The District Rapid Response team with the Health Personnel in the District also embarked on a radio and community sensitizations to educate the public on the basic protocols in avoiding the spread of the virus.

- Veronica buckets were distributed to the various Markets, lorry stations and vantage points in the District to ensuring regular washing of hands to prevent the spread of the Virus. Disinfecting of the various market and other public places were also done.
- A task Force was also formed to ensure regular monitoring of the various public places including the markets to ensure strict adherence of the social distancing protocols.
- The Assembly also facilitated the elections of the market queens and leadership of the major markets in the District including Beposo, Inchaban, Shama and Shama Junction. This was to enhance revenue mobilisation and also ensure effective cooperation with the Assembly.

In order to achieved these purposes Shama District Assembly was supported by some Public agencies and private Institutions such as Ministry of Local Government, Ministry of Fisheries, Twyford Ceramic, VRA and Coastal Development Authority (CODA) to provide some Personal Protection Equipment (PPEs) such as Veronica Buckets, Nose Mask, Tissue, Liquid Soaps, Sanitizers etc. The table below represent the details of items distributed.

Covid-19 Situational Report as at December, 2020

CORPORATE SURVEILLANCE		
Total number Screened	207	348
Total number Suspected	207	348
Total Sample Collected	207	348
Total number positive	0	16
Total number negative	207	332
Total number pending	0	0
COASTAL SURVEILLANCE		
Total number Screened	0	76
Total number with body temperature 38C and above	0	0
Total number Suspected	0	76
Total Sample Collected	0	76
Total number positive	0	7
Total number negative	0	69
Total number pending	0	0
SCHOOL SURVEILLANCE		
Total number Screened	0	71
Total number Suspected	0	71
Total Sample Collected	0	71
Total number positive	0	26
Total number negative	0	45
Total number Pending	0	0
CONTACT TRACING		
Total Contact traced	1	533
Total Sample Collected	0	533
Total number positive	0	30
Total number negative	0	503
Total number Pending	0	0

2.13 *Water and Sanitation*

The Shama District has seen significant improvement in providing good water and proper sanitation to its citizens.

A significant proportion of households have access to public tap/standpipe (44.3%) and pipe-borne water outside dwelling (34.2%), while a relative lower proportion (10.3%) use pipe-borne inside dwelling as their main source of water for drinking.

The District has implemented a Small Town water project at Supomu-Dunkwa which is currently operational. The District also commissioned mechanized bores for the people at Abotareyie, Krobo, Beposo and Ata ne Ata communities.

2.14 *Nation Builders Corpse (NABCO)*

The implementation of the NABCO Programme has helped many unemployed youths in the District secured employment. A total of Two hundred and fifty- one (251) graduates comprises (155) males and (96) females have been recruited into various modules under the Nation Builders Corpse program in the district.

In spite of the success of the program the office is faced with a lack of office space with equipment such as computers, furniture and printers for its operations. The table below shows the distribution of recruitments under the NABCO

Table 15: Distribution of NABCO Recruits in the Shama District by December, 2020

NAME OF MODULE	MALE	FEMALE	TOTAL
Enterprise Ghana	22	12	34
Digitize Ghana	16	5	21
Revenue Ghana	39	18	57
Fed Ghana	3	2	5
Heal Ghana	1	9	10
Civic Ghana	32	11	43
Educate Ghana	42	39	81
TOTAL	155	96	251

2.15 Gender Analysis Activities

Gender equality is an essential component of human rights and as such, is upheld by international protocols and standards particularly, the Universal Declaration of Human Rights; the Convention on the Elimination of All Forms of Discrimination Against Women, International Covenant on Civil and Political Rights, and the Convention on the Rights of the Child.

The government of H.E. Nana Addo Dankwa Akuffo –Addo has given premium priority to all issues about gender and as such the Shama District Assembly is required to vigorously pursue Programme.

The district has a population of 110,447 in 2020 and out of this figure, women constitute over 50%. However, like it is happening in all districts in Ghana and for that matter the Shama District, women in the Shama District play essential roles in home-making but are prone to significant, disproportionately high levels of gender injustice and human rights violation. They have limited access to resources needed to support their socio-economic endeavors; these are clearly manifested in the areas of decision making, land ownership and use, education, access to credit facilities.

The Assembly is making frantic efforts to improve upon the gender parity in education, health and other sectors while providing the best opportunities for women to develop. The table below gives the gender parity analysis in education.

Table 16: Gender Parity Analysis in the Shama District as at December, 2020

	LEVELS	2019	2020
GENDER PARITY RATIO IN EDUCATION	KG -	1.06	1.06
	PRY-	1.07	1.07
	JHS-	1.12	1.12
	SHS-	1.24	1.24

During the period under review, the District organized three (3) community engagements /durbars at Dwomo, Yabiw and Essaman on Child and Family Welfare Policy.

The topics treated in the community engagements are listed below:

- Teenage pregnancy
- Drug Abuse
- Child Neglect
- School Drop-Out
- Child Labor (Sand Winning)

The members present during the meeting were the Chiefs, Elders, and Opinion leaders, Assembly Members, Unit Committee Members, Men and Women.

2.16 Accountability and Transparent Governance

The Assembly in the year under review organized Public fora to engage its stakeholders and the citizenry to render accounts on the implementation of its Programs and projects.



District Chief Executive (Hon. Joseph Amoah) responding to questions from Participants; flanked by from left: MP, PM and DM/MLGRD



Dep Minister of local Gov't (Hon. Collins Augustine Ntim) responding to questions from Participants

Two town Hall meeting was organized to brief the citizens about the progress of Assembly's activities/programmes/project including the outbreak of the Covid-19 Pandemic. The Public hearing was participated by Chiefs, Opinion leaders, Political Party representatives, Assembly members, Queen Mothers, staff of the Assembly, and the Media.

2.17 Official Visits (Internal/ External)



In the year under review, the district received a number key official from both central and regional levels. Key among them include the following:

1. An official visit by the President of the Republic of Ghana, His Excellency Nana Akufo Addo on 19th August, 2020. The purpose for the visit was to cut a sod for the construction of a 100 bed capacity District Hospital in Shama



2. A visit by the Deputy Minister of Local Government and Rural Development [Member of Parliament for Offinso North, Hon. Collins Ntim on 25th September, 2020. The visit was in connection with the Town Hall Meeting on to project the works of the Government to the citizenry.



3. The Second Lady of the Republic of Ghana, Her Excellency Hajia Samira Bawumia paid a working visit to the District to commission a Small water Project at Supomu Dunkwa

Hon. Collins Ntim delivering his mission to the people

2.18 *Disasters and Operations*

The district incidentally experienced a decline in the routine disaster incidence during the period under consideration; the disaster incidence recorded includes fire outbreak, windstorm, flood and river accident involving two male children who died in the Pra River at Beposo through drowning. Specifically, **Forty-Seven (47)** victims were recorded as per the following break down; fire incidence at Inchaban, Shama, Aboadze and Apemayin (23, 2, 2 and 2) respectively, flood incidence at Abuesi (16) and river accident at Beposo (2) with a total estimated cost of **Two Hundred Forty-Two Thousand, Nine Hundred Ghana Cedis (242,900)**. Properties ranging from electronic gadgets, household equipment, personal effects were all destroyed.

The total number of people displaced demographically include **male adults** (13), **female adults** (12), **male children** (10), **female children** (12) and 2 out of the male children died. The disasters during as recorded in the year under review affected **Nine (9)** houses and **Seventeen (17)** households. The secretariat supported thirty-one (31) disaster victims with assorted relief items during the period under review.

The NADMO secretariat also embarked on public education on COVID 19 through the public address system in the various communities and undertook monitoring exercises in five communities specifically, Anto/Aboso, Inchaban, Abuesi, Beposo and Aboadze to identify and



assess potential risk that could worsen disasters

situations in the district with special emphasis on drainage systems and siting of buildings. The

District secretariat embarked on occupational hazard and sensitization programmes at Supomu Dunkwa, Anto-Aboso, Aboadze and Abuesi with intensive monitoring and evaluation through the zonal coordinators.

2.19 *Illegal Mining (sand, stone & gold)*

Illegal mining of gold which occurred along the Pra River has reduced due to the ban on Galamsey. The activity is still going on and this has caused the river to be turbid. This may affect farming activities and vegetable production along the river with toxicity of mercury and other heavy metals. The emerging clay mining in the district as raw materials for the tiles factory is on the ascendancy. Miners don't reclaim the land leading to numerous dugouts scatted in the affected communities like Yabiw, Abotareye, Atwereboanda and its environs

2.20 *Climate Change Data Analysis*

The weather was normal during the first and fourth quarter of the year. It registered an appreciable amount of rains mostly during the March and mid-September to early November. The month of October and the first half of November experienced considerable amount of rains with the rest of the period registering few drizzling with some little dry conditions and slightly cloudy atmosphere. The usual harmattan that characterizes the end of the year was not so intensive but the weather was dry and dusty.

The weather during the second quarter of the year was erratic with intermittent sunny days and cloud movements. Despite the delayed onset of the rains the rains ceased quite early. This year's rainy season delayed and the duration was very short. This made the weather very dry and sunny causing drought during the first quarter, part of the third and fourth quarters. This was compensated for in the rains received during the early part of the fourth quarter. This was anticipated to have favored minor season crop production but this did not happen as the rains ceased and the dry season set in.

The rainfall amount received for the year 2020 was 1,050.1mm with 94 wet days. Last year 2019 received an amount of 1,436.6mm of rain in 125 days. The rainfall amount received this year reduced by 386.6mm compared to that of last year. The intensity of the rain increased at a point and there were recorded cases of flooding at Whin valley. The rainfall amount for this year was poorly distributed which caused flooding and drought at some point.

Table 17: District Annual Average Rainfall Distribution

District	Quarter	2019		2020		Percentage Change (%)	
		Rainfall (mm)	No. of Rain days	Rainfall (mm)	Number of Rain days	Rainfall	No. of Rain days
Shama	1 st Qtr	229.2	19	28.2	8	-87.7%	-57%
	2 nd Qtr	624.2	36	585.7	30	-6%	-17%
	3 rd Qtr	157.9	38	100.0	20	-36.7	-47.4
	4 th Qtr	425.3	32	336.2	36	-20.95	12.5
	Total	1,436.6	125	1,050,1	94	27%	25%

Source: DAD 2020

2.21 *Climate Change Awareness and Sensitization*

Farmers are now aware of the changes in weather patterns and are seeking for means to overcome such changes. Weather predictions are now failing and rainfall is now unpredictable. There has been changes in rainfall patterns, flooding during wet periods and droughts when the weather is dry. Water bodies are now drying up as a result of deforestation along water bodies. Farmers were advised to maintain the weir in the developed rice fields so it can store water for dry season rice production. Despite the presence of the weir, technical problems with the design makes it difficult to store water for dry season production coupled with the low maintenance of the canals by farmers. Others have also employed simple irrigation technics like the sprinkler to water vegetables in the dry season. The district secretariat of the National Disaster Management Organization (NADMO) engaged **Radio Shama** and **Nyansapo Fm** and other five (5) **Community Radios** for education and sensitization programmes on Climate change and Disaster prevention before and during the Celebration of **International Day for Disaster Risks Reduction (IDDRR)**.

Table 18: Climate change awareness/sensitization Training

Activities	Number of Trainings	Beneficiaries		Total
		Male	Female	
*Catchment areas protection schemes (e.g. reclamation of arable land, re-forestation, etc.)	0	0	0	0
Bush fire mitigation awareness/trainings	1	13	6	19
Overgrazing awareness and training sessions	1	78	43	121
Cropping management (e.g. Crop rotation, cover cropping etc.)	8	83	51	134
Water use management (e.g. bunding in rice fields, Drainage construction in flooded fields, Irrigation etc.)	3	27	16	43
Perennial fruits and fodder plantation against soil erosion	0	0	0	0
Integrated Pest Management (IPM)	5	62	54	116
Others ...	0	0	0	0
TOTAL	18	263	170	433

Source: DAD, 2020

Analysis:

There were eighteen (18) activities organized under climate change awareness. These activities benefitted four hundred and thirty-three (293) farmers; 263 males and 170 females. Inigo, an NGO with the department trained farmer on water conservation, local recipe for pest control in vegetable production using neem leaves, garlic, powdered pepper and training in organic farming. Seven (7) farmers so far practiced and confirmed the efficacy of the training.

2.22 *Dredging of Major Drains*

One Hundred and Fourteen (114) gutters were desilted in some selected communities, specifically Shama Kumasi, Shama, Shama Junction, Anto/Aboso, Assorko, Abuesi, Beposo, Supomu Dunkwa and Inchaban. Most of the gutters have been observed to be very narrow with high level of sedimentation, a situation that possess a high risk of potential floods during the peak of the raining season.

2.23 *Clean-Up Exercise*

As part of the Assembly's effort in ensuring a healthy and clean environment across the District, the District NADMO secretariat in collaboration with the assemblymen organized cleaning

exercises at Abuesi, Shama Kumasi, Supomu Dunkwa, Inchaban and Beposo to maintain general cleanliness in the aforementioned communities

2.24 Medical Screening

Medical screening exercise was organized by the District Environmental Health Department (DEHD) for food, drinks and water vendors in 12 major communities and their surrounding towns which covered the entire District. The aim of the exercise is to ensure that food handlers are medically free from communicable diseases and to prevent transmission of diseases from one person to another through these vendors. In all 1,310 food vendors were screened and medical certificates were issued to 1,300 who were declared fit by medical officer to prepare, handle and sell food to the public. Ten (10) of them who were detected positive have undergone treatment and rescreened before certificates were issued to them. The diseases of interest included, Typhoid fever, Tuberculosis, Worm infestation and Hepatitis A.

Communities visited were:

1. Shama,
2. Shama Junction,
3. Upper and Lower Inchaban,
4. Aboadze,
5. Abuesi
6. Konfoeku
7. Assorko/Essaman
8. Anto/Aboso
9. Supomu Dunkwa
10. Beposo.

Targeted persons includes;

- a. Staff on school feeding Programme
- b. Chop bar operators
- c. Restaurants
- d. Canteens
- e. Drinking bar
- f. Sachet / bottled water sellers and producers
- g. Hawkers of food items

The vendors were sensitized to understand and accept the importance of medical screening.

2.25 *Award of Open Government Partnership (OGP)*

OGP is a multilateral initiative that aims to secure concrete commitments from national and subnational governments to promote open government, empower citizens, fight corruption, and harness new technologies to strengthen governance. OGP has 79 Membership countries across the globe with its headquarters based at Washington, D.C., United States. The OGP is co-chaired by the government of the following nations; United Kingdom, France, Canada, Indonesia, Mexico, South Africa and Georgia. In the year 2020, Shama District was the only district in Ghana been selected alongside other 56 new members globally based on the resilient thematic areas of the Assembly and include:

1. Civic participation
2. Extractive Industry
3. Water and Sanitation
4. Gender
5. Public Service Delivery

Therefore, Shama District was declared as OGP member on 20th October, 2020 and that Shama stands the chance of benefiting immensely from its numerous activities.

2.26 *Award of Gender Sensitive Infrastructure Project*

As part of recognition for the most effective partner MMDA for the GIZ, an announcement was made for the award of one Gender Infrastructure for one partner in each of the regions in Ghana. Following this, a lot of MMDAs applied for the projects in a competitive process. In the Western region, Shama District also applied among the other 8 partner MMDAs. Following this, and based on the quality of our proposal, the Shama District Assembly was selected as the best MMDAs with the highest quality of proposal. The project as part of the MTDP of the District 2018 – 2020 and specifically in the AAP 2019.

Following a rigorous assessment by the GIZ Team, Shama District Assembly was selected as the best and the project was subsequently awarded to the Assembly in 13th May, 2020 for execution. So far the Local Subsidy Contract has been signed and all documentations on the release of funds have been completed and we are awaiting the release from GIZ. Meanwhile, the Assembly has started the construction of the project using its IGF as counterpart funding.

The project: Construction of market complex with 80 sheds and 20 lockable stalls with a 3 Unit classroom Crèche (playground, kitchen, rest rooms and office) and toilet facility at Abease, Upper Inchaban.

A number of meetings have been held between the Assembly and the GIZ Team and necessary arrangements have been put in place to ensure the successful completion of the project.



Crèche Designs



Market Sheds

On-Going Construction of the Above Project



From left: Works Engineer, Project Contractor, Development Planning Officer, GIZ Regional Advisor and Gender Desk Officer having discussion on the project.



From right: Works Engineer, Project Contractor, and Development Planning Officer having discussion with the Project Consultant.

2.27 Other Key Activities of the DEHD

Besides the above, there were other major activities undertaken by the Assembly to mitigate the climate change impact on the environment and the people. These include the following:

- Schools Health Education
- Control of Excessive noise making
- Arresting of stray animals

CHAPTER THREE

3.0 EVALUATIONS CONDUCTED: THEIR FINDINGS AND RECOMMENDATIONS

In the year under review, three (3) major evaluations were conducted by the Assembly in collaboration with other/ user agencies. The areas/facilities used for the evaluation included CHPS Compound at Inchaban, construction of Biogas toilet facilities with support from VRA at Supomu Dunkwa and the new Business Resource Center at Inchaban. The details of the evaluation is presented in Table 19**Error! Reference source not found.** below.

Table 19: Evaluations Conducted

Name of the Evaluation	Policy/Program me/Project involved	Consultants or Resource Persons involved	Methodology Used	Findings	Recommendations
<p>Impact Evaluation (To ascertain whether the objectives of providing quality health care, increasing access, ensuring citizens satisfaction have been met)</p>	<p>CHPS Compound at Komfueku</p>	<p>DPCU/GHS</p>	<ul style="list-style-type: none"> • Open ended questionnaires • Close ended questionnaires 	<ul style="list-style-type: none"> • People have been relieved of attack from chronic diseases with diseases reduction rate 50%. • People are 90% satisfied with the availability of the facility as well as the services it provides. • However, disability ramp was not properly constructed. 	<ul style="list-style-type: none"> • Project to be Disabled friendly stairs. • Facility to be upgraded to a Clinic due to high patronage. • Additional rooms for dispensary and more wards to be added
<p>Formative Evaluation (VRA wanted to confirm the need for the project as the captured in the DMTDP, whether it is actually among community priorities)</p>	<p>Construction of Biogas toilet facilities by VRA at Supomu-Dunkwa.</p>	<p>DPCU</p>	<ul style="list-style-type: none"> • Focus group discussions • Survey/interviews with sample of community members 	<ul style="list-style-type: none"> • Facilities to be built are critical as they are prioritised among the top 3 priorities of the community. • Communities wants facilities to be of standard • People highly satisfied at 90% level with project. • Facilities will help reduce open defecation by 50%. 	<ul style="list-style-type: none"> • Community to ensure effective maintenance of the project. • Assembly to also ensure sustainability of the project by providing regular support to the community effectively manage the facilities. • Need to provide additional facilities to increase access from 50% to 100%.
<p>Process Evaluation (Assembly seeks to ascertain the ability of the project to meet the needs of the targeted business community and understands how improved management could be achieved.)</p>	<p>Construction Of Market at Inchaban</p>	<p>DPCU/</p>	<ul style="list-style-type: none"> • Focus group discussions (i.e. market women, shop owners, and petty traders). • Interviews/surveys with other key users of the facility. 	<ul style="list-style-type: none"> • Facility is appropriate and beneficial to the business community • Compliance with PWD ACT, 2006 ACT 715. • Will enhance business development by 80%? 	<ul style="list-style-type: none"> • Assembly to ensure periodic maintenance of the project. • Community to ensure own the project and ensure sound security. • DPCU should conduct regular monitoring and hold meetings with the Users of the facility.

3.1 *Participatory M&E Undertaken and Their Results*

Participatory Monitoring and Evaluation (PM&E) refers to the practice where all key stakeholders are directly involved in the M&E design and implementation process. The methodology used determines the scope and level of participation. The common practice is to involve stakeholders in the selection of indicators, data collection, and data analysis, implementation of the findings and dissemination of the results.

During the year under review, the Assembly through the DPCU engaged extensively all key stakeholders in the monitoring and evaluation of projects. Traditional Authorities, the Media, Assembly members together with Area Council members, market women, youth associations and other stakeholders. The PM&E helped the DPCU to identify projects that are performing well as well as the critical gaps, and at the end of the exercise, we held a DPCU meeting and developed quality improvement plan to maintain the high performing areas/ strengths and to overcome weaknesses identified. In the conduct of the PME we placed emphasis on values such as shared learning, democratic processes, joint decision making, co-ownership, mutual respect and empowerment.

Indeed, the Assembly observed that the approach is more cost-effective, accurate and sustainable than conventional monitoring system and thus, the Assembly has institutionalized it.

Some of the projects that were monitored are enumerated below:

- Construction of Community Water System at Supomu Dunkwa.
- Construction of new Ultra-Modern Business Resource Centre (BRC) Facility at Inchaban
- Construction of CHPS Compound at Konfueku

Table 20: PM&E Conducted

Name of the PM&E Tool	Policy/Programme/ Project involved	Consultants or Resource Persons involved	Methodology Used	Findings	Recommendations
<p>Participatory Rural Appraisal (To enable Assembly analyse needs/ realities as the basis for planning, monitoring and evaluating development activities in the various communities)</p>	<p>Preparation of Community Action Plans (into Harmonised Area Council Plans)</p>	<ul style="list-style-type: none"> • DPCU members • GIZ officials from both regional and national levels • Assembly members 	<ul style="list-style-type: none"> • Community Consultation Durbar • Focus Groups Discussion (Community members were divided into groups. (Youth, women, men, aged etc.) • Each group to identify its challenges and needs in the community • Community Needs Identification and Prioritization. Identified needs synchronized and prioritized by the entire community through voting. 	<ul style="list-style-type: none"> • Community has their own real needs though some cut across communities • Communities were able to identify their needs and prioritize them. • CAPs were relevant as it will facilitate project selection and implementation 	<ul style="list-style-type: none"> • The need to have continues engagements with the communities on their needs. • CAPs should constitute the basis of future project selection in the communities • Should be harmonized into Area Council plans
<p>Beneficiary Feedback (to collect key community members' views about the quality and impact of biogas toilets)</p>	<p>Construction of Market Facility at Inchaban</p>	<ul style="list-style-type: none"> • DCE • DPCU Core team 	<ul style="list-style-type: none"> • Field Visit/Transit walk • Use of Standard Checklist • Focus group discussion 	<ul style="list-style-type: none"> • Project is very relevant as it addresses one of the top needs of the community • Facility are easy to maintain and manage • Facility results in reduction of open defecation to nearly 50%. 	<ul style="list-style-type: none"> • Project covered only 50% of the community • Additional 30 should be provided to cover entire community • Assembly to provide technical support to the community to ensure sustainability.

<p>Beneficiary Feedback (to collect key stakeholders' views about the quality and impact of the New BRC)</p>	<p>Construction of new Ultra-Modern Business Resource Centre (BRC) Facility</p>	<ul style="list-style-type: none"> • DCE • DPCU Core team • NBSSI/REP Key Officers • Assembly member of Lower Inchaban • Chief of the Lower Inchaban 	<ul style="list-style-type: none"> • DPCU meeting to develop Standard Checklist • Stakeholders' engagement to get inputs to validate the checklist and introduce them to the SC. • Use of Standards based checklist (SC) • Focus Group Discussion • .Surveys 	<ul style="list-style-type: none"> • Project is appropriate and timely • It has capacity to provide the full range of business development services • Facility will serve people within and outside the district 	<ul style="list-style-type: none"> • Community to provide security and play a watchdog role • There should local content for employment for people from the community • Assembly to provide monitoring and maintains the facility to ensure sustainability.
<p>Beneficiary Feedback (to hear systematically from the intended beneficiaries of the new CHPS compound)</p>	<p>Construction of CHPS Compound at Konfueku.</p>	<ul style="list-style-type: none"> • DCE • DPCU Members • GHS Key Officers • Assembly member of the Area • Chief/Representatives of Yabiw 	<ul style="list-style-type: none"> • DPCU meeting to develop Standard Checklist • Stakeholders' engagement to get inputs to validate the checklist and introduce them to the SC. • Use of Standards based checklist (SC) • Focus Group Discussion • .Surveys 	<ul style="list-style-type: none"> • Project is very relevant as it addresses one of the top needs of the community • Facility is large enough to contain possible attendants • Facility will reduce the disease burden of the community 	<ul style="list-style-type: none"> • Proper Documentation on the land should be done by the District to prevent future encroachment. • The Assembly to help furnish the Facility for effective operationalization • GHS should liaise with DCE to provide adequate staff and logistics when completed.

CHAPTER FOUR

THE WAY FORWARD (Key Issues, Recommendations and Conclusions)

3.2 INTRODUCTION

This Chapter highlights some key developmental issues as well as their recommendations. It provides a conclusion to the report. It also contains challenges that hindered the operations of the District and recommendations to remedy them.

3.3 Key Issues Addressed

One of the major development issues that were addressed during the year under review are the following:

- Indolent attitude among some contractors towards projects/programmes execution was addressed through enhanced site visits, site meetings and community involvement.
- Irregular release of funds earmarked for projects/programmes. This has been partially addressed as the Assembly resolved to tackle projects that it conveniently complete with the limited funding challenge in view.
- Apparent lack of co-operation from some key departments to participate in monitoring. This was due to lack of motivation. The DPCU has resolved to make funding available before monitoring is organized. We also planned to seek CSR support from some organisations within the district to support the monitoring exercise.
- Delay in the release of funds for monitoring and DPCU meetings was addressed with the decision of management to allocate specific amount of IGF for DPCU monitoring on quarterly basis.
- Poor supervision of projects also affected quality of output particularly project execution leading to huge public outcry in the District. This challenge has been addressed by the inclusion of community members in the monitoring team and the enhanced site visits and meetings.
- Internal Revenue Mobilisation weaknesses. An IGF task force was formed and members trained. This team have been empowered to vigorously pursue IGF mobilisation in the 2020.

- Not well-equipped DPCU Secretariat. The management of the Assembly has put in place to apply the DPAT II funds to procure necessary logistics to support the operation of the DPCU.
- The Assembly took pragmatic steps to ensure that the district sub structures are well positioned to discharge their mandate effectively. This is manifested in the decision of the Assembly to delegate its role of collecting market tolls and property rates to the Unit Committees and also the construction Area Council Offices.
- Poor Sanitation was a major issue especially along the coastal towns/communities in the district but this has improved a great deal in the year under review. The District is being supported to organize competition in the various communities to award best clean communities. This project is funded by the Jubilee Partners and implemented by OICI, an International NGO. Through this project, the level awareness about the dangers of poor sanitation along the beaches has improved tremendously and communities are taken serious steps to ensure that their communities are clean.

3.4 Key Issues to be addressed

The following issues continue to present challenges that impede the effective execution of the mandate of the Assembly:

1. Delays in the release of Central Government and donor funds and low performance of the IGF affects the execution of developmental projects in the district.
2. Inadequate capacity of DPCU – The DPCU is the main planning body of the Assembly and hence is mandated to provide technical direction to the Assembly on all planning issues and coordinate planning activities and monitoring and evaluation of projects and programmes of the Assembly. The Unit is encumbered with challenges which are manifested in terms of lack of adequate resources with respect to monitoring and evaluation. Moreover, the Planning Unit which is the Secretariat to the DPCU lacks essential logistics such as functional vehicle, printers, scanners, digital camera, and other computer accessories relevant to their work.
3. Inadequate central refuse containers for proper waste management. Plans are put in place to procure some refuse containers for areas that are seriously required.
4. Lack of District final waste disposal site. This issue is being addressed.

3.5 *Recommendations*

The following are recommended as measures to ensure the effective functioning of the Assembly to be able to discharge its mandates:

1. The Assembly should equip the District Planning Unit, which serves as the secretariat to the DPCU with logistics such as computers, printers, scanners and other accessories necessary to aid in the effective execution of their mandate particularly data storage, analysis, retrieval and reporting. Management of the Assembly has planned to equip the DPCU to enable it carry out effective monitoring of projects and programmes.
2. Extension services should be intensified to more farmers. Simple farm machinery should be available at moderate prices.
3. There should be government policy to protect agricultural farmlands.
4. The need for Government to look at the possibility of developing agricultural farmlands for farmers.
5. Management should make adequate funding available to the DPCU for the collection of adequate and realistic base line data for the assessment of all district indicators.
6. The Assembly should stake steps to improve the infrastructural and institutional capacity of sub-district structures to enhance their operations. They could also be leveraged to enhance revenue generation.
7. The District Assembly has constituted the IGF Working Group (IGF WG) and empowered to help raise more funds/IGF for the Assembly. The IGF WG will develop a realistic revenue data base, revalue properties in the district, intensify tax education, effectively co-ordinate revenue mobilization efforts, promote orderly development of physical structures, gazette and enforcement its bye-law and effectively supervise and monitor/evaluate revenue collection to ensure increased internally generated revenue.
8. Consideration for the reduction of amount on DACF from source.
9. The need for timely disbursement of DACF to the MMDAs.
10. The need for the Ministry to issue directives to the Registrar General Department and GRA to furnish the Assemblies with the list of companies to enhance IGF capacity of the Assemblies.

11. Consideration of assessment of impact of climate change and impact of LEAP in the questionnaires.
12. The need to review the charges on gazetting of fee fixing resolution and by laws by giving lower and upper limits.
13. The need to tie the salary validation to biometric clock in- clock- out system for all MMDAs.
14. The need to introduce a reward system to augment the PMS across all MMDAs.
15. Timely release of capitation and GoG funds to support administration of schools.
16. Urgent replacement and recruitment of no teaching staff such as drivers, cleaners, watchmen and laborers for the Directorates, Senior High Schools and Special Schools.

3.6 Conclusion

The year 2020 has seen a very cumbersome performance than the year 2019 as a result of the outbreak of the Coronavirus pandemic that engulfed the entire Nation. The continuous deductions at source and the delay in release of the District Assemblies Common Fund is a great source of worry to the district as it affects most programmes and projects delivery schedules. The Assembly could have implemented all the projects in its 2020 AAP but for the unfortunate outbreak of the Coronavirus Pandemic which resulted to the halt of most activities especially thorough engagement of its citizens. There were still reports of some departments not received government subventions to enable them run their offices, particularly, the third and fourth quarters. The low capacity of the District Assembly in revenue mobilisation needs to be improved in order to improve service provision.

As the Assembly puts in pragmatic strategies to mobilise more revenue internally to service most of its programmes and projects in the coming year, it is also expected that more resources would be made available to the District Assembly by the Government and through its collaboration with development partners.